

(Replaced by the same memo and date)

Government of the People's Republic of Bangladesh

Ministry of Commerce
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mincom.gov.bd

No. 26.00.0000.086.99.003.24.250

Date: 02 September 2025

Government Order

The undersigned is directed to convey the approval of the Government in favour of the following officials for visiting the "Fashion World Tokyo" scheduled to be held from **01 to 03 October 2025 in Tokyo, Japan.**

SL	Name and Designation	Organization	Passport No.	Role
1.	Tania Islam Deputy Secretary	Ministry of Commerce	E00252116	Pavilion Director
2.	Md. Momrej Khan Assistant Director	Export Promotion Bureau	E00159796	Assistant Pavilion Director

02. Terms and conditions:

- The entire period of this travel will be treated as on duty;
- The official will draw their pay and allowances in local currency for the entire period of travel;
- All expenses of the officials will be borne from the "Market Development Fund" of the Export Promotion Bureau as per Government rules and regulations;
- The officials will reach Japan one day before the fair or the nearest possible date and will depart from Japan one day after the fair or the nearest possible date;
- The officials will submit a report to the Secretary, Ministry of Commerce, within 10 working days after their return.

03. This Government Order (G.O.) has been issued with the approval of the competent authority.

Amek
04.09.2025

Md. Abdul Malek
Deputy Secretary
☎ 55100705

E-mail: admn1@mincom.gov.bd

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Copy sent for kind information/notification and necessary action (not according to seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Security Services Division & Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Economic Relations Division (ERD), Shere Bangla Nagar (Planning Commission Campus), Dhaka-1207.
- H.E. Ambassador, Embassy of Japan in Bangladesh, Dutabash Road, Block-K, Baridhara, Dhaka-1212.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 3-29, Kioicho, Chiyoda-ku, Tokyo 102-0094, Japan.
- Additional Secretary (all), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Vice Chairman, Export Promotion Bureau, 1, Karwan Bazar, Dhaka.
- Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (*with the request to issue a note verbale*).
- Ms. Tania Islam, Deputy Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Hon'ble Adviser, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Chief Accounts and Finance Officer, Office of the Chief Accounts and Finance Officer, Ministry of Commerce, CGA Bhahan (4th Floor, Gate No. 4), Segunbagicha, Dhaka.
- System Analyst (ICT Cell), Ministry of Commerce, Bangladesh Secretariat, Dhaka (*with request to upload this G.O. in the official website of the Ministry of Commerce*).
- Immigration Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Mr. Md. Momrej Khan, Assistant Director (Fair and Display), Export Promotion Bureau, 1, Karwan Bazar, Dhaka.

Amek
04.09.2025

Md. Abdul Malek
Deputy Secretary