

Government of the People's Republic of Bangladesh

Ministry of Commerce
Administration-1 Section
Bangladesh Secretariat, Dhaka
www.mincom.gov.bd

No. 26.00.0000.000.086.99.0009.25.255

Date: 03 September 2025

Government Order

The undersigned is directed to convey the Government's approval for the following official to attend the meeting of the "Trade Facilitation Working Group (TFWG)" scheduled to take place from 16 September to 17 September 2025 in Nepal.

SL	Name and Designation	Organization	Passport No.
01	Farhana Islam Deputy Secretary	Ministry of Commerce	E00054103

Terms and conditions:

- The entire period of this travel will be treated as on duty;
- The official will draw her pay and allowances in local currency;
- All expenses of the official shall be borne by the Asian Development Bank (ADB). The Government of Bangladesh will bear no expenditure in this regard;
- The official will depart Bangladesh for Nepal on 15 September 2025 or the nearest possible date and will depart from Nepal on 18 September 2025 or the nearest possible date.

02. This Government Order (G.O.) has been issued with the approval of the competent authority.

Md. Abdul Malek
03.09.2025

Md. Abdul Malek
Deputy Secretary
☎ 55100705

E-mail: admn1@mincom.gov.bd

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Copy sent for kind information/notification and necessary action (not according to seniority):

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary to the Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Senior Secretary, Security Services Division & Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Economic Relations Division (ERD), Shere Bangla Nagar (Planning Commission Campus), Dhaka-1207.
- H.E. Ambassador, Embassy of Nepal, House No. 21, Road No. 43, Gulshan-2, Dhaka-1212.
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Basundhara, Ward No. 3, Chakrapath, Kathmandu 44601, Nepal.
- Additional Secretary (all), Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director General, Consular & Welfare Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (*with the request to issue a note verbale*).
- Ms. Farhana Islam, Deputy Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Hon'ble Adviser, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- PS to Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
- Chief Accounts and Finance Officer, Office of the Chief Accounts and Finance Officer, Ministry of Commerce, CGA Bhahan (4th Floor, Gate no-4), Segunbagicha, Dhaka.
- System Analyst (ICT Cell), Ministry of Commerce, Bangladesh Secretariat, Dhaka (*with request to upload this G.O. in the official website of the Ministry of Commerce*).
- Immigration Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Accounts Officer, Ministry of Commerce, Bangladesh Secretariat, Dhaka.

Md. Abdul Malek
03.09.2025

Md. Abdul Malek
Deputy Secretary