



Government of the People's Republic of  
Bangladesh  
Ministry of Power Energy and Mineral  
Resources  
Energy and Mineral Resources Division  
Administration-1 Section  
www.emrd.gov.bd

**Record Number:** 28.00.0000.000.020.25.0001.24.392

**Date:** 16/03/2025

**Government Order**

Mst Salateara Begum, Deputy General Manager, Maddhapara Granite Mining Company Limitedd (MGMCL), a company of Bangladesh Oil, Gas and Mineral Corporation (Petrobangla) under Energy and Mineral Resources Division, Dhaka has been granted earned leave (ex-Bangladesh) for 45 (forty five) days starting from 27-04-2025 or from the nearest date of commencement of leave to travel to Saudi Arabia. This leave is granted for performing Holy Haj in Saudi Arabia under following terms and conditions:

- (a) She shall draw her pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by her;
- (c) The leave shall not be extended;

2. The order is issued with the approval of the competent authority.

16-03-2025

Asif Ahamed

Senior Assistant Secretary

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**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs [Attention: Director General (Consular) with request to take necessary action];
2. Hon'ble Ambassador of Bangladesh to Saudi Arabia, Embassy of Bangladesh, Saudi Arabia;
3. Hon'ble Ambassador of Saudi Arabia to Bangladesh, Embassy of Saudi Arabia, Dhaka;
4. Chairman, Bangladesh Oil, Gas & Mineral Corporation (Petrobangla);
5. Director General, Office of the Director General, Department of Immigration and Passports;

6. Director, Hazrat Shahjalal International Airport, Dhaka;
7. Managing Director (current charge ), Managing Director's Office, MGMCL;
8. PS to Secretary, Energy and Mineral Resources Division (For kind information to the Secretary);
9. System Analyst, ICT Section, Energy and Mineral Resources Division (With request to upload this on EMRD website);
10. Mst Salateara Begum, Deputy General Manager, Maddhapara Granite Mining Company Limitedd (MGMCL);
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka and
12. Office Copy.



A handwritten signature in black ink, located above the name and title of the signatory.

16-03-2025  
Asif Ahamed  
Senior Assistant Secretary