

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation-1 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

Number: 46.00.0000.070.08.005.22-224

Date: 01 Chaitra 1432
15 March 2026

To: Chief Accounts and Finance Officer
Local Government Division
CGA Bhavan (5th floor), Segunbagicha, Dhaka

Subject: Government's Order for travelling Australia to participate 'TA 10127-REG: Study Visit on Heat Action Planning'.

The undersigned is directed to convey the sanction of Government of the People's Republic of Bangladesh in favour of the following officials for travelling Australia to participate 'TA 10127-REG: Study Visit on Heat Action Planning' to be held in Australia during 24-26 March 2026 (excluding transit period) under the terms and conditions mentioned in the paragraph no. 2:

Sl.	Name	Designation and Office	Passport Number
1.	Mohammad Ashaduz-Zaman	Secretary (Deputy Secretary), Dhaka North City Corporation	E00183177
2.	Md Rejaul Karim	Chief Executive Officer (Deputy Secretary), Rajshahi City Corporation	E00261366
3.	Sumana Al Mazid	Secretary (Deputy Secretary), Mymensingh City Corporation	E00259944

2. Terms and conditions:

- e) The period to be spent for the program including transit will be treated as on duty;
- f) The participants will draw their usual pays and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- g) All the expenses in connection with this travel shall be borne by the organizer Asian Development Bank (ADB). There will be no financial involvement of Bangladesh Government or concern city corporations in this tour;
- h) They will not be allowed to stay abroad beyond the mentioned period & inform the Government as soon as they return to the country.

3. This order is issued with the approval of the competent authority.


15.03.2026
(Md. Rabiul Islam)
Deputy Secretary
Phone: 02-223353625
E-mail: lgcc1@lgd.gov.bd

Number: 46.00.0000.070.08.005.22-224(1/16)

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Copy for Kind information & necessary action (not according to seniority):

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs (Attn: Director General-Consular, With the request to issue necessary Note Verbale)
2. H.E. High Commissioner, Australian High Commission, 184, Gulshan Avenue, Gulshan, Dhaka-1212
3. H.E. High Commissioner, Bangladesh High Commission, 57, Culgoa Circuit, O'Malley, Canberra, Australia.
4. Additional Secretary (Urban Development Wing), Local Government Division.
5. Chief Executive Officer, Dhaka North/Rajshahi/Mymensingh City Corporation.
6. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
7. Private Secretary to the Minister/State Minister, Ministry of LGRD&C, Dhaka.
8. Mr. Mohammad Ashaduz-Zaman, Secretary (Deputy Secretary), Dhaka North City Corporation.

9. Mr. Md Rejaul Karim, Chief Executive Officer (Deputy Secretary), Rajshahi City Corporation.
10. Ms. Sumana Al Mazid, Secretary (Deputy Secretary), Mymensingh City Corporation.
11. Executive Director, Hazrat Shah Jalal International Airport, Dhaka.
12. Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
13. System Analyst, Local Government Division -with the request to upload the G.O. in the LGD's official website.
14. Chief Accounts Officer, Dhaka North/Rajshahi/Mymensingh City Corporation.
15. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
16. Office Copy.


15.03.2026
(Md. Rabiul Islam)
Deputy Secretary