

Government of the People's Republic of Bangladesh
Bangladesh Marine Academy, Chattogram
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07 June 2026

CTM No- 28 /2026

Sub: Visit Program of Excelerate Team on 10th June 2026


This is to notify all concerned that a visit programme of Excelerate Team will be held on 10th June 2026 at 1100 hrs. Mr. Andrew Hayward, Senior Director, APAC Operations has consented his presence as Chief Guest. Commodore (Retd.) Habib Bhuiyan-Country Manager, Excelerate Bangladesh & Capt. Harunur Rashid, Terminal Operations Manager, MLNG will remain as Special Guest on the said event. The Commandant will chair the Programme.

In this context, the following program is scheduled to make the programme a success:

Time	Events	Remarks
1055	Arrival at Bangladesh Marine Academy, Chattogram.	To be received by Commandant OIC (Land & Water) to arrange smooth transport (If necessary)
1100	Arrival at Parade Ground. Accompanied by Commandant Guard of Honor by the Cadets	Seating arrangements for accompanied senior officers & BMA officers to be present Action: Adjutant & Storekeeper Quarter deck to be arranged with red Carpet and Fan Action: Adjutant & Storekeeper. OIC (Electrical) to provide necessary support.
1115	Arrival at Commandant's Office	To be received by Commandant Deputy Commandant, HODs/Representatives & Co-ordinator to attend. Video presentation of BMA training activities Light refreshment to be arranged in consultation with undersigned. Action: OIC (Hospitality Committee) Action: PA to Commandant
1135	Visit of training facilities 1. Digital Library 2. Class Rooms 3. Full Mission Bridge & Engine Simulator at Capt. Zakaria Marine Simulation Center	Library to remain clean & ready for visit Action: Librarian All nautical & Engineering class rooms to kept clean for visit Action: PA to CNS & PA to CE Simulator to kept ready for briefing Action: CNS & CE
1205	Arrival at Officers' Club	Officers' Club to be kept ready for visit Action: OIC (Officers' Club)
1210	Lunch	Menu to be selected in consultation with the undersigned. Action: Chairman, Hospitality Committee
1310	Vote of Thanks by Deputy Commandant Handover of Token of Momentous. Signature of Visitors Book	Action: All concerned
1330	Departure	See-off by Commandant, DC, HoDs & All Concerned

Notes:

1. MarEngr. Atiqur Rahman Chowdhury, EI & BDO will Co-ordinate the visit programme.
2. Admin Officer will ensure cleanliness of the Admin Block and surrounding areas.
3. In charges of the different stations will make sure that their respective areas are thoroughly cleaned and shipshape.
4. Adjutant will ensure cleanliness of Male & Female cadet blocks and surrounding areas and also ensure that cadets' beds are properly made and their belongings are properly secured.
5. Officers are to remain standby in their respective areas during the visit.
6. Chairman, Hospitality Committee will arrange light refreshment & Lunch in consultation with the undersigned.
7. Mr. Khaled Salauddin, EO will design Banner & other festoons with consulting the under-signed. Mr. SM Masud, CPO (RI) will assist Mr. Khaled Salauddin in this regard.
8. Transport Officer to keep transports ready (tiptop) during that day & provide necessary support for the programme.
9. Mr. Golam Hafiz, Tracer to ensure Video, Still photography and Power Point Presentation under the supervision of MarEngr. Atiqur Rahman Chowdhury, EI & BDO.


Capt. Kazi A.B.M Shameem 07/06
Commandant 2016.

Distribution to all concerned