

Government of the people's Republic of Bangladesh
Ministry of Shipping
Bangladesh Marine Academy, Chattogram
www.macademy.gov.bd

No. 265/2025

Date: 02-07-2025

OFFICE ORDER

Mrs. MOSAMMAT NURUNNAHAR BEGUM (Passport No.-A18354643), Upper Division Assistant, Bangladesh Marine Academy, Chattogram has been granted 45 (Forty Five) days earned leave from 09.07.2025 to 22.08.2025 or 45 (Forty Five) days from the date of actual journey (including travel & transit time) to proceed on Umrah Hajj Pilgrimage at Holy Mecca, Kingdom of Soudi Arabia. During her Umrah Hajj Pilgrim at Holy Mecca, KSA, outside Bangladesh she has to follow the following terms and conditions:-

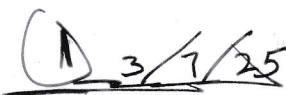
1. All expenditures should be borne by the individual and there will be no financial involvement of the Government.
2. She will collect required foreign currency as per Govt. rule.
3. During her stay on Umrah Hajj Pilgrim, KSA, she will not get any part of her salary and allowances as foreign currency.



Capt. Md. Ibne Kaiser Taimur
Commandant
Phone: 02333314163
E-mail:commandant@macademy.gov.bd

Copy for kind information and necessary actions:

1. The Deputy High Commissioner, KSA, Dhaka, Bangladesh.
2. Chief of Nautical Studies, Bangladesh Marine Academy, chattogram.
3. Chief Engineer, Bangladesh Marine Academy, chattogram.
4. Chief Education Officer, Bangladesh Marine Academy, chattogram.
5. Adjutant, Bangladesh Marine Academy, chattogram.
6. The Divisional Controller of Accounts, House No. 65/A-2, Road No. 3, Nasirabad Housing Society, Chattogram.
7. The Deputy Director, Passport & Immigration, Chattogram or Dhaka.
8. The Immigration Officer, Bangladesh Immigration Authority, Hazrat Shahjalal International Airport, Dhaka.
9. Administrative Officer, Bangladesh Marine Academy, Chattogram.
10. Accounts Officer, Bangladesh Marine Academy, Chattogram.
11. Mrs. Mosammat Nurunnahar Begum, UDA, Bangladesh Marine Academy, Chattogram.
12. File No. 3(483)/91-MA.



Capt. Md. Ibne Kaiser Taimur
Commandant
Phone: 02333314163
E-mail:commandant@macademy.gov.bd