

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation-1 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

Number: 46.00.0000.070.25.008.24-482

Date: 20 Joishtha 1433
03 June 2026

To: Chief Accounts and Finance Officer
Local Government Division
CGA Bhavan (5th floor), Segunbagicha, Dhaka


Subject: Government's Order for travelling Turkey to participate 'Zero Waste Forum 2026'.

The undersigned is directed to convey the sanction of Government of the People's Republic of Bangladesh in favour of Sanjida Hoque (Passport number: E00252117), Urban Planner, Dhaka North City Corporation to participate '**Zero Waste Forum 2026**' to be held in Istanbul, Turkey during 05-07 June 2026 (excluding transit period) under the following terms and conditions:

2. Terms and conditions:

- The period to be spent for the program including transit will be treated as on duty;
- The participant will draw her usual pay and allowance from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- All the expenses in connection with this travel shall be borne by the organizer Zero Waste Forum Secretariat. There will be no financial involvement of Bangladesh Government or Dhaka North City Corporation in this tour;
- She will not be allowed to stay abroad beyond the mentioned period & inform the Government as soon as she returns to the country.

3. This order is issued with the approval of the competent authority.



03-06-2026
(Md. Rabiul Islam)
Deputy Secretary
Phone: 02-223353625
E-mail: lgcc1@lgd.gov.bd

Number: 46.00.0000.070.25.008.24-482(1/15)

Date: 20 Joishtha 1433
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Copy for Kind information & necessary action (not according to seniority):

- Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs (Attn: Director General-Consular, With the request to issue necessary Note Verbale)
- H. E. Ambassador Embassy of the Republic of Turkey, House #14, Road #11, Baridhara, Dhaka.
- H. E. Ambassador, Embassy of the People's Republic of Bangladesh, Ankara, Turkey
- Additional Secretary/Joint Secretary (Urban Development Wing), Local Government Division.
- Chief Executive Officer, Dhaka North City Corporation, Gulshan-2, Dhaka.
- Director General, Department of Immigration & Passports, Agargaon, Dhaka.
- Private Secretary to the Minister/State Minister, Ministry of LGRD&C, Dhaka.
- Executive Director, Hazrat Shah Jalal International Airport, Dhaka.
- Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
- System Analyst, Local Government Division -with the request to upload the G.O. in the LGD's official website.
- Chief Accounts Officer, Dhaka North City Corporation, Gulshan-2, Dhaka.
- Ms Sanjida Hoque, Urban Planner, Dhaka North City Corporation, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Office Copy.


03-06-2026
(Md. Rabiul Islam)
Deputy Secretary