

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
Admin-1 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

No. 46.00.0000.039.025.011.2019-964

Date: 23 May 2026

To: Chief Accounts & Finance Officer
Local Government Division
CGA Bhaban (5th Floor), Segunbagicha, Dhaka.

Subject: Government's sanction to participate in the "Solid Waste Management Training" Kitakyushu, Japan.

The undersigned is directed to convey that the sanction of the Government of the People's Republic of Bangladesh in favour of the following Officials to participate in the "Solid Waste Management Training" to be held in Kitakyushu, Japan from 9-12 June 2026 (excluding transit period) under terms and conditions mentioned in the paragraph no-2:

1. Md Shafiqul Hassan (Passport No-A07950893), Project Director, Chattogram Hill Tracts Inclusive and Resilient Urban Water Supply and Sanitation Project, Department of Public Health Engineering Department (DPHE).
2. Tofail Ahamed (Passport No-E00258078), Project Director, Improving Urban Governance and Infrastructure Program, Local Government Engineering Department (LGED).
2. The terms and conditions for this sanction are as follows:
 - (a) The period to be spent for the program including transit will be treated as on duty;
 - (b) they will draw their usual pay and allowance from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
 - (c) All the expenses related to this visit in Japan will be borne by Asian Development Bank (ADB);
 - (d) There will be no financial involvement of Bangladesh Government in this visit; and
 - (e) They will not be allowed to stay abroad beyond mentioned period.
3. This order is issued with the approval of the competent authority.

By the order of the President,

Tahmina Akter
23.05.2026
Tahmina Akter
Senior Assistant Secretary
Phone: 02-55101181
E-mail: lgadmin1@lgd.gov.bd
Date: 23 May 2026

No. 46.00.0000.039.025.011.2019-968(1/17)

Copy for kind information & necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to arrange for issuance of a note Verbale/Letter of Introduction);
3. Secretary, Economic Relation Division, Sher-e-Bangla Nagar, Dhaka;
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Kioicho, Tokyo, Japan;
5. H.E. Ambassador, Embassy of Japan, Dutabash Road, Diplomatic Enclave, Baridhara, Dhaka;
6. Additional Secretary (All), Local Government Division;
7. Joint Secretary/Director (All), Local Government Division;
8. Chief Engineer, Local Government Engineering Department/Department of Public Health Engineering Department;
9. Director General, Department of Immigration & Passports, Dhaka;
10. Director, Hazrat Shah Jalal International Airport, Dhaka;
11. Private Secretary to Secretary, Local Government Division;
12. Md Shafiqul Hassan; Project Director, Chattogram Hill Tracts Inclusive and Resilient Urban Water Supply and Sanitation Project, Department of Public Health Engineering Department (DPHE);
13. Tofail Ahamed (Passport No-E00258078), Project Director, Improving Urban Governance and Infrastructure Program (Local Government Engineering Department (LGED));
14. Satoshi Ishii, Director, Strategy and Partnership, Water and Urban Development Sector Office, Asian Development Bank (ADB)
15. System Analyst, Local Government Division (for uploading in the website);
16. Accounts Officer, Local Government Division;
17. Office Copy.

Tahmina Akter
23.05.2026
Tahmina Akter
Senior Assistant Secretary