

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
Admin-1 Section  
Bangladesh Secretariat, Dhaka  
www.lgd.gov.bd

Date: 25<sup>th</sup> March 2026

No. 46.00.0000.039.025.011.2019-502


To: Chief Accounts & Finance Officer  
Local Government Division  
Ministry of Local Government, Rural Development & Co-operatives  
CGA Bhaban (5<sup>th</sup> Floor), Segunbagicha, Dhaka.

Subject: Government's sanction to participate in the "Mobilizing Climate Finance and Spending it Wisely: Learning from Kenya's Localiy Led Climate Action Program (FLLoCA)" in Nairobi, Kenya.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Khondaker Forhad Ahmed, Deputy Secretary, Local Government Division to participate in the "Mobilizing Climate Finance and Spending it Wisely: Learning from Kenya's Localiy Led Climate Action Program (FLLoCA)" in Nairobi, Kenya during 30 March 2026 to 02 April 2026 (excluding travel period).

2. The terms and conditions for this sanction are as follows:
  - (a) The period to be spent for the program including transit will be treated as on duty;
  - (b) He will draw his usual pays and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
  - (c) All the expenses related to this visit in Kenya will be borne by World Bank and FLLoCA;
  - (d) Pocket allowance will be paid as per Govt. rules, regulations & circulars;
  - (e) He will not be allowed to stay abroad beyond mentioned period.
3. This order is issued with the approval of the competent authority.

By the order of the President,

  
25.03.2026  
Md Rabiul Islam  
Deputy Secretary  
Phone: 02-55101181  
E-mail: lgadmin1@lgd.gov.bd

Date: 25<sup>th</sup> March 2026

No. 46.00.0000.039.025.011.2019-502

**Copy for kind information & necessary action to (not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to arrange for issuance of a Note Verbale/Letter of Introduction);
3. H. E. High Commissioner, High Commission for the People's Republic of Bangladesh, Nairobi, Kenya;
4. Honorary Consul, The Consulate of Kenya in Bangladesh, 68/1 Gulshan Avenue, Dhaka;
5. Additional Secretary (All), Local Government Division;
6. Joint Secretary/Director (All), Local Government Division;
7. Director General, Department of Immigration & Passports, Dhaka;
8. Khondaker Forhad Ahmed, Deputy Secretary, Local Government Division;
9. Private Secretary to the Hon'ble Minister, Ministry of LGRD & Co-operatives;
10. Private Secretary to the Hon'ble State Minister, Ministry of LGRD & Co-operatives;
11. Director, Hazrat Shah Jalal International Airport, Dhaka;
12. Private Secretary to Secretary, Local Government Division;
13. System Analyst, Local Government Division (for uploading in the website);
14. Accounts Officer, Local Government Division;
15. Office Copy.

  
25.03.2026  
Md Rabiul Islam  
Deputy Secretary