

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
Admin-1 Section  
Bangladesh Secretariat, Dhaka  
www.lgd.gov.bd

No.46.00.0000.039.011.038.2024-488

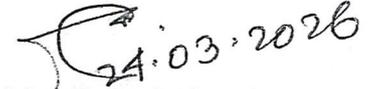
Date: 24<sup>th</sup> March 2026

**Notification**

Swe Min Zaw (Passport No. E00162263), Deputy Secretary, Local Government Division has been granted earned leave (ex-Bangladesh) for the purpose of treatment for his father in law in Thailand for 7 (Seven) days from 01-07 April 2026 or from the date of commencement of leave. His Wife Uchen Khing (Passport No. A09442981), son Aung Htat Zaw (Passport No. A09450200), father in law Akeya MOUNG (Passport No. A04736185) will accompany during this visit. This leave is granted under the following terms and conditions.

- a. He will draw his pays and allowances in local currency. No part of it shall be drawn in foreign currency;
  - b. The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval;
  - c. He will not be allowed to stay abroad beyond mentioned period.
  - d. All related expenses of the visit will be borne by himself.
02. This order is issued with the approval of the competent authority.

By the order of the President

 24.03.2026

Khondaker Forhad Ahmed  
Deputy Secretary

Phone: 02-55101181

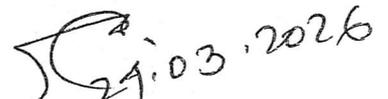
E-mail: lgadmin1@lgd.gov.bd

No.46.00.0000.039.011.038.2024-488

Date: 24<sup>th</sup> March 2026

Copy for the kind information and necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador, Royal Thai Embassy Dhaka, 18 & 20 Madani Avenue, Baridhara, Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, House # 47/8, Ekamai Soi 30, Sukhumvit 63, Klongton Nua, Wattana, Bangkok 10110, Thailand.
5. Additional Secretary (All), Local Government Division.
6. Director General, Department of Immigration & Passports, Dhaka.
7. Joint Secretary/Director (All), Local Government Division.
8. Swe Min Zaw, Deputy Secretary, Local Government Division.
9. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. Private Secretary to Hon'ble Minister, Ministry of LGRD & Co-operatives.
11. Chief Accounts & Finance Officer, Local Government Division.
12. Private Secretary to Secretary, Local Government Division.
13. System Analyst, Local Government Division (for uploading in the website).
14. Office Copy.

 24.03.2026

Khondaker Forhad Ahmed  
Deputy Secretary