Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
Policy Support -1 Branch
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

No: 46.00.0000.086.26.175.26-1189

Date: 23 Kartik 1433 / 08 November 2026

To: Chief Accounts & Finance Officer
Local Government Division
CGA Bhaban (5th Floor), Segunbagicha, Dhaka.

Subject: Government's sanction to participate in the "World Toilet Summit 2026" in Thailand.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of **Mr. Mohammad Saiful Islam Mazomder, (Passport: E00135889), Joint Secretary, Local Government Division** to participate in the **"World Toilet Summit 2026" in Thailand** during **17 November 2026 to 19 November 2026** or nearest possible date (excluding travel period) under the terms and conditions mentioned in the paragraph no: 2:

2. Terms & Conditions:

(a) The period to be spent for the program including transit will be treated as on duty;
(b) He will draw his usual pay/honorarium and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
(c) All the expenses related to this visit in Thailand will be borne by Asian Institute of Technology (**AIT**), Thailand;
(d) He will not be allowed to stay abroad beyond mentioned period.

3. This order is issued with the approval of the competent authority.

By order of the President
08.11.26
Swe Min Zaw
Deputy Secretary
Phone: 02-55100872
Email: psbr@lgd.gov.bd

No: 46.00.0000.086.26.175.26-1189/1(14)

Date: 23 Kartik 1433 / 08 November 2026

Copy for kind information & necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with request to arrange for issuance of a Note Verbale).
3. H.E. Ambassador, Royal Thai Embassy, 18 & 20, Madani Avenue, Baridhara, Dhaka-1212 Bangladesh
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Bangkok, 47/8, Ekamai Soi 30, Sukhumvit 63, Bangkok 10110,Thailand
5. Additional Secretary/Director General (All), Local Government Division.
6. Joint Secretary, Water Supply Wing/ Admin Branch, Local Government Division.
7. Director General, Department of Immigration & Passports, Dhaka.
8. Mr. Mohammad Saiful Islam Mazomder, Joint Secretary, Local Government Division.
9. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. PS to the Minister, Ministry of Local Government Rural Development and Co-operatives
11. PS to State Minister, Ministry of Local Government Rural Development and Co-operatives
12. PS to Senior Secretary, Local Government Division.
13. System Analyst, Local Government Division (for uploading in the website).

8.11.26
Swe Min Zaw
Deputy Secretary