Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation-1 Section
Bangladesh Secretariat, Dhaka
www.lgd.gov.bd

No: 46.00.0000.070.25.008.24-**1023** Date: 05 November 2026

To Chief Accounts and Finance Officer
Local Government Division
CGA Bhaban, Segunbagicha, Dhaka

Subject: Government's sanction for participating Operation and Maintenance Training on 05 (Five) Nos. Telescopic Type Hydraulic Beam Lifter to be held in Japan.

Dear Sir,

The undersigned is directed to convey the sanction of the People's Republic of Bangladesh in favour of the following officials to participate Operation and Maintenance Training on 05 (Five) Nos. Telescopic Type Hydraulic Beam Lifter to be held in Japan for 7 (Seven) days during 10 to 16 November 2026 (Excluding Transit Period) or the nearest convenient time:

1. Mohammad Shafioul Alam (Passport No. E00266223), Joint Secretary, Local Government Division.
2. Md Mohiuddin Al Helal (Passport No. E00148502), Assignment Officer-1 to the Prime Minister of Bangladesh, Prime Minister's Office.
3. Md Rafiqul Islam (Passport No. B00690440), Additional Chief Engineer-2, Dhaka North City Corporation.
4. Abul Hasnat Md Ashraful Alam (Passport No. E00113339), Superintending Engineer (Mechanical), Dhaka North City Corporation.
5. Md Saiful Islam (Passport No. E00151566), Executive Engineer-1, Dhaka North City Corporation.

2. **Terms & Conditions:**
   a) The period to be spent for the program including transit will be treated as on duty;
   b) They will draw their usual pay and allowances in local currency. No part of it shall be drawn in foreign currency;
   c) All the expenses related to this visit will be borne by Sohel Engineering & Construction Ltd, BD. There will be no financial involvement of Dhaka North City Corporation or Bangladesh Government in this tour;
   d) They will not be allowed to stay abroad beyond mentioned period.

3. This Order is issued with the approval of the competent authority.

Yours sincerely,

5.11.26

(Jowel Rana)
Deputy Secretary
Ph. 02-223353625
Email: lgcc1@lgd.gov.bd

No: 46.00.0000.070.25.008.24-**1023** (1/18) Date: 05 November 2026

Copy for kind information & necessary action to (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to issue necessary note berbale).
3. H.E. Ambassador, Embassy of Japan, Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, Japan.

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5. Joint Secretary (Urban Development Wing-1), Local Government Division.
6. Mohammad Shafioul Alam, Joint Secretary, Local Government Division.
7. Chief Executive Officer, Dhaka North City Corporation, Dhaka.
8. Director General, Department of Immigration & Passports, Dhaka.
9. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
10. PS to Minister/State Minister, Ministry of LGRD&C (for kind information).
11. PS to Administrator, Dhaka North City Corporation (for kind information).
12. Md Mohiuddin Al Helal, Assignment Officer-1 to the Prime Minister of Bangladesh, Prime Minister's Office.
13. Md Rafiqul Islam, Additional Chief Engineer-2, Dhaka North City Corporation.
14. PS to Senior Secretary, Local Government Division, Dhaka (for kind information).
15. Abul Hasnat Md Ashraful Alam, Superintending Engineer (Mechanical), Dhaka North City Corporation.
16. Md Saiful Islam, Executive Engineer-1, Dhaka North City Corporation.
17. System Analyst, ICT Cell, Local Government Division, Dhaka (for uploading in the website).
18. Office copy.

5.11.26

(Jowel Rana)
Deputy Secretary

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