

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Cooperatives
Local Government Division
Water Supply-3 section
www.lgd.gov.bd

গণভোট ২০২৬
সংসদ নির্বাচন
দেনের চারি
আপনার হাতে

No: 46.00.0000.084.0025.008.2012-29

Date: 29.01.2026

Notification

The undersigned in directed to inform that the Government of the People's Republic of Bangladesh is pleased to grant 15 (fifteen) days earned leave in favor of Muhammad Kamruzzaman, Managing Director (Joint Secretary), Khulna Water Supply And Sewerage Authority (KWSA), Khulna to visit Saudi Arabia for his Holy Umrah from 01/02/2026 to 15/02/2026 or from the date of his actual departure from Bangladesh under the following terms and conditions:

Terms & Conditions:

- (a) All expenses in this connection will be borne by himself;
 - (b) He will not be allowed to stay abroad beyond the approved period;
 - (c) The provision of Rule 34 of Appendix-8 of BSR (Part-1) is applicable for this approval;
 - (d) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - (e) This ex-Bangladesh leave will be deducted from his earned leave.
2. Mr. Muhammad Kamruzzaman, Managing Director (Joint Secretary), Khulna Water Supply And Sewerage Authority (KWSA), Khulna will be accompanied by his wife Umma Salama, Saad Zaman (soon), Saadat Zaman (son) & Saarah Zaman (daughter) during the visit;
 3. This order is issued with the approval of the competent authority.


Mst. Aktarunnesa
Senior Assistant Secretary
Phone: 9514368
lgws3@lgd.gov.bd

No: 46.00.0000.084.0025.008.2012-29/1(13)

Date: 29.01.2026

Copy for kind informantion and necessary action to (Not in order of seniority):

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka (With the respect to issue a note verbal)
02. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Dhaka, Bangladesh
03. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Riyadh, Saudi Arabia
04. Director General, Department of Immigration & Passport, Dhaka
05. Additional Secretary (Water Supply Wing), Local Government Division, Dhaka
06. H.E. Consul General, Bangladesh Consulate General in Jeddah, Saudi Arabia
07. Joint Secretary (Water Supply), Local Government Division, Dhaka
08. Managing Director, Khulna WASA, Khulna
09. Counselor (Hajj), Hajj Mission, Jeddah, Saudi Arabia
10. Ps to Hon'ble Advisor, Ministry of Local Government, Rural Development & Co-operatives
11. Director, Hazrat Shahjalal Internationla Airport, Dhaka
12. PS to Secretary, Local Government Division, Dhaka
13. System Analyst, Local Government Division (with request to upload to the website)


Mst. Aktarunnesa
Senior Assistant Secretary