

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-operatives
Local Government Division
City Corporation -1 Section
www.lgd.gov.bd

Number. 46.00.0000.00.070.08.002.25-1045

Date: 01 Agrahayan 1432
16 November 2025

To: Chief Accounts and Finance Officer
Local Government Division
CGA Bhavan, Segunbaghicha, Dhaka.

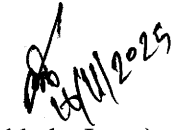
Subject: Government's order to visit Japan to participate "Acquiring Knowledge of Japan's Administration Experiences and Recent Trends in Air Quality Management".

The undersigned is directed to convey the sanction of the Government of People's Republic of Bangladesh in favour of Saiful Islam (Passport No-A09501429), Executive Engineer, Dhaka South City Corporation to participate "Acquiring Knowledge of Japan's Administration Experiences and Recent Trends in Air Quality Management" under "The Project for the Capacity Improvement for Air Quality Control" to be held in Japan during 8-19 December 2025 under the following terms and conditions:

2. Terms & Conditions:

- a. The period to be spent for the program including transit will be treated as on duty;
- b. He will draw his usual pays and allowances from Bangladesh in local currency.
No part of it shall be drawn in foreign currency;
- c. All the expenses related to this visit will be borne by JICA;
- d. There will be no financial involvement of Bangladesh Government or Dhaka South City Corporation in this visit; and
- e. He will not be allowed to stay abroad beyond mentioned period & inform the government as soon as he returns to the country.

3. This order is issued with the approval of the competent authority.

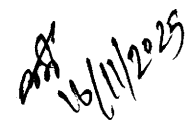

(Mahbuba Ireen)
Joint Secretary
Phone: +8802-22335365
E-mail: lgcc1@lgd.gov.bd

Number. 46.00.0000.00.070.08.002.25-1045/1(14)

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Copy for kind information and necessary action (not according to seniority):

- (1) Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbaghicha, Dhaka (with the request to issue necessary note verbale);
- (2) Ambassador, Embassy of the People's Republic of Bangladesh, Kioicho, Tokyo, Japan;
- (3) H.E. Ambassador, Embassy of Japan, Dutabash Road, Diplomatic Enclave, Baridhara, Dhaka;
- (4) Additional Secretary (Urban Development Wing), Local Government Division, Bangladesh Secretariat;
- (5) Joint Secretary (Urban Development-1), Local Government Division, Bangladesh Secretariat, Dhaka;
- (6) Chief Executive Officer, Dhaka South City Corporation, Dhaka;
- (7) Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- (8) Executive Director, Hazrat Shah Jalal (R) International Airport, Dhaka.;
- (9) Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka;
- (10) Chief Accounts Officer, Local Government Division, Bangladesh Secretariat, Dhaka;
- (11) System Analyst, Local Government Division (With request to upload the G.O. in LGD's website);
- (12) Saiful Islam, Executive Engineer, Dhaka South City Corporation, Dhaka;
- (13) Immigration Officer, Hazrat Shah Jalal(R) International Airport, Dhaka;
- (14) Office Copy.


(Mahbuba Ireen)
Joint Secretary