

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Co-Operatives
Local Government Division
Water Supply-3 Section
www.lgd.gov.bd

Memo No. 46.00.0000.084.99.085.2019- 298

Dated: 15 December 2025

To : Chief Accounts & Finance Officer
Local Government Division
Ministry of L.G.R.D & Co-operatives

Subject: Training Course on "Operation and Maintenance of Urban Water Supply System (Water Quality and Purification)(B)" (202413567J001)

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official for the Training Course on "Operation and Maintenance of Urban Water Supply System (Water Quality and Purification)(B)" (202413567J001) to be held in Japan from 14.01.2026 to 07.02.2026 or 25 (twenty five) days (plus transit) or nearest possible date from the date of departure under the following terms and conditions:

No.	Name, Designation and Office	Passport No.
1.	Mr. Biplab Majumder Assistant Engineer Khulna Water Supply and Sewerage Authority (Khulna WASA)	A09403275

Terms & Conditions :

- The period to be spent for the program including transit will be treated as on duty;
 - All expenses in these connections will be borne by JICA;
 - He will draw his usual pay and allowances from Bangladesh in local currency;
 - He will not be allowed to stay abroad beyond the approved period.
2. This order is issued with the approval of the competent authority.


Mst. Aktarunnesa
Senior Assistant Secretary
Phone: 9514368
lgws3@lgd.gov.bd.

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Copy for kind information and necessary action to (Not in order of seniority):

- Senior Secretary, Ministry of Foreign Affairs, Dhaka (With the request to issue a note verbal)
- H.E. Ambassador, Embassy of Japan, Dhaka, Bangladesh
- High Commissioner, High Commission of the People's Republic of Bangladesh, Tokyo, Japan
- Director General, Department of Immigration & Passport, Dhaka
- Additional Secretary (Water Supply), Local Government Division
- Joint Secretary (Water Supply), Local Government Division
- Managing Director, Khulna WASA,
- PS to Hon'ble Advisor, Ministry of Local Government Rural Development & Co-operatives
- Director, Hazrat Shahjalal International Airport, Dhaka
- PS to Secretary, Local Government Division
- System Analyst, Local Government Division (with request to upload to the website)
- Mr.


Mst. Aktarunnesa
Senior Assistant Secretary