

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
City Corporation -1 Section  
[www.lgd.gov.bd](http://www.lgd.gov.bd)

Number. 46.00.0000.000.070.08.0002.25-1157

Date: 02 Poush 1432  
17 December 2025

To: Chief Accounts and Finance Officer  
Local Government Division  
CGA Bhavan, Segunbaghicha, Dhaka.

**Government Order**

Nishat Parveen (Passport No-B00012112), Chief Health Officer (Additional Charge), Dhaka South City Corporation has been granted earned leave (ex-Bangladesh) for travelling Switzerland to meet her son and to have better treatment from 24 January 2025 to 06 February 2026 or for 14 (fourteen) days from the date of commencement of leave under the following terms and conditions:

2. Terms & Conditions:

- a. She will draw her usual pays and allowances from Bangladesh in local currency.  
No part of it shall be drawn in foreign currency;
- b. All the expenses related to this visit will be borne by Nishat Parveen;
- c. Her husband Md Hafizur Rahman (Passport No-E00051601) will accompany her during this travel;  
and
- d. She will not be allowed to stay abroad beyond mentioned period & inform the government as soon as she returns to the country.

3. This order is issued with the approval of the competent authority.

*[Signature]*  
17/12/2024

(Mahbuba Ireen)  
Joint Secretary  
Phone: +8802-22335365  
E-mail: [lgcc1@lgd.gov.bd](mailto:lgcc1@lgd.gov.bd)

Number. 46.00.0000.000.070.08.0002.25-1157/1(14)

Date: 02 Poush 1431  
17 December 2025

**Copy for kind information and necessary action (not according to seniority):**

- (1) Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbaghicha, Dhaka (with the request to issue necessary note verbale);
- (2) H.E. Ambassador, Embassy of the Switzerland, House #31/B, Road #18, Banani, Dhaka;
- (3) H.E. Ambassador, Embassy of the People's Republic of Bangladesh, 65, Rue de Lausanne, 1202 Geneva, Switzerland;
- (4) Additional Secretary (Urban Development Wing), Local Government Division, Dhaka;
- (5) Joint Secretary, (Urban Development-1), Local Government Division, Dhaka
- (6) Chief Executive Officer, Dhaka South City Corporation, Dhaka;
- (7) Director General, Department of Immigration & Passports, Agargoan, Dhaka;
- (8) Executive Director, Hazrat Shah Jalal (R) International Airport, Dhaka;
- (9) Private Secretary to the Secretary, Local Government Division, Bangladesh Secretariat, Dhaka;
- (10) Chief Accounts Officer, Local Government Division, Bangladesh Secretariat, Dhaka;
- (11) System Analyst, Local Government Division (With request to upload the G.O. in LGD's website);
- (12) Nishat Parveen, Chief Health Officer (Additional Charge), Dhaka South City Corporation;
- (13) Immigration Officer, Hazrat Shah Jalal(R) International Airport, Dhaka;
- (14) Office Copy.

*[Signature]*  
17/12/2024

(Mahbuba Ireen)  
Joint Secretary