Pac-Description of Quantity Procurement Contract Source Estd Time Not Advertise Tender Tender Approval Notification Signing Total time Time for Procurement Goods Method & Approving of Cost Code for of Award of completion kage used Tender Evaluation to Award to Opening Type Authority **Funds** in Tk. Process of contract No. Contract Contract (lakh) Good Signature 3 1 2 4 5 7 8 9 10 11 12 13 14 15 16 17 18 Planned 17 Aug 02 Sep 07 Sep 22 Sep 04 Aug 24 Aug Dates 2025 2025 2025 2025 2025 2025 for OTM Subject to the Planned 3 years authority 14 Days Days for 07 Days 09 Days 05 Days 15 Days 50 Days delegated in the OTM Computer Accessories Delegation of (Desktop/LAPTOP Actual Financial Power Monitor/UPS/ Dates OTM/ of this Division-Motherboard/ List-I for OTM GR1. RFQ/ Additional GOB 28.00 Hard-disk/ Enclosed Planned Processor/Pendrive and Direct Secretary/ 06 Oct 15 Oct 15 Oct 21 Oct 26 Oct Dates Related Supporting Joint Secretary/ 2025 2025 2025 2025 2025 for RFQ Materials Deputy Installation/Supply) Planned Secretary/ Days for 10 Days 00 Days 06 Days 05 Days 21 Days 1 year Senior Assistant

RFQ

Actual Dates for RFQ



Secretary

Md Shafikur Alam
Senior Assistant Secretary (Admin-2 Section)
Local Government Division

Government of the People's Republic of Bangladesh Ministry of Local Government, Rural Development & Cooperatives Local Government Division

Admin-2 Section

Annual Procurement Plan for FY 2025-26

Pac-	Description of	Unit	Quantity	Procurement	Contract	Source	Estd	Time	Not	Advertise	Tender	Tender	Approval	Notification	Signing	Total time	Time for completion
kage No.	Procurement Goods			Method & Type	Approving Authority	of Funds	in Tk.	Code for Process	in Good s	Tender	Opening	Evaluation	to Award	of Award	of Contract	to Contract Signature	of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
			7 7 7 7 7 7					Planned Dates for OTM		04 Aug 2025	17 Aug 2025	24 Aug 2025	02 Sep 2025	07 Sep 2025	22 Sep 2025		
								Planned Days for OTM			14 Days	07 Days	09 Days	05 Days	15 Days	50 Days	3 years
CD2	Computer equipment	NOS	List-l	OTM/		COD	50.00	Actual Dates for OTM			_	_		_			
GR2.	(Toner & Other Computer equipment)	NOS	Enclosed	RFQ/ Direct	Do	GOB	60.00	Planned Dates for RFQ		06 Oct 2025	15 Oct 2025	15 Oct 2025	21 Oct 2025	26 Oct 2025		-	
					(5.34) (4.97)			Planned Days for RFQ	-	-	10 Days	00 Days	06 Days	05 Days		21 Days	1 year
								Actual Dates for RFQ	- <u>-</u>		-		-	-			

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Md Shafikur Alam
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Local Government Division

Pac- kage	Description of Procurement Goods	Unit	Quantity	Procurement Method &	Contract Approving	Source of Funds	Estd Cost in	Time Code for	Not used in	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing	Total time to	Time for completion
No.	***		,	Type	Authority		Tk. (lakh)	Process	Goods						Contract	Contract Signature	of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
					v			Planned Dates for OTM		04 Aug 2025	17 Aug 2025	24 Aug 2025	02 Sep 2025	07 Sep 2025	22 Sep 2025		
						2		Planned Days for OTM	-	_	14 Days	07 Days	09 Days	05 Days	15 Days	50 Days	3 years
GR3.	Stationary &	NOS	List-II	OTM/ RFQ/	Do	GOB	75.00	Actual Dates for OTM	-	-	-	_		_	_		
GRS.	Miscellaneous Goods	NOS	Enclosed	Direct*1	Do	GOB	75.00	Planned Dates for RFQ	-	06 Jan 2026	14 Jan 2026	14 Jan 2026	21 Jan 2026	26 Jan 2026	-		
						GV.		Planned Days for RFQ			09 Days	00 Days	07 Days	05 Days		21 Days	1 year
					1 220			Actual Dates for RFQ	-	-	-	-			-		

^{*1} Direct procurement includes procurement from Government Owned Forms and Stationary Office.

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Local Government Division

Pac- kage No.	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Dates for OTM		11 Sep 2025	24 Sep 2025	01 Oct 2025	09 Oct 2025	14 Oct 2025	29 Oct 2025		
		-			0			Planned Days for OTM	-	_	14 Days	07 Days	08 Days	05 Days	15 Days	49 Days	3 years
GR4.	Furniture	NOS	List-III	OTM/	Do	GOB	55.00	Actual Dates for OTM		_	- -		-	-	-		
GR4.	Furniture	NOS	Enclosed	RFQ/ Direct	Do	GOB	55.00	Planned Dates for RFQ	-	06 Oct 2025	15 Oct 2025	15 Oct 2025	21 Oct 2025	26 Oct 2025	-	-	1 20 1 4 1 2
	9							Planned Days for RFQ	-	-	10 Days	00 Days	06 Days	05 Days	-	21 Days	1 year
						art.		Actual Dates for RFQ	7	-			-		-		27 A

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Local Government Division

Pac- kage No.	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Dates for OTM	-	11 Sep 2025	24 Sep 2025	01 Oct 2025	09 Oct 2025	14 Oct 2025	29 Oct 2025		
					•			Planned Days for OTM		-	14 Days	07 Days	08 Days	05 Days	15 Days	49 Days	3 years
GR5.	Printing & Binding Goods (Gift Box/Bag/Note Pad/File Cover/ Folder/Crests & other)	NOS	List-IV	OTM/ RFQ/	Do	GOB	45.00	Actual Dates for °OTM			-	_			-		
GNS.		NOS	Enclosed	Direct*1	50	GOB	45.00	Planned Dates for RFQ	-	06 Oct 2025	15 Oct 2025	15 Oct 2025	21 Oct 2025	26 Oct 2025			
								Planned Days for RFQ		-	10 Days	00 Days	06 Days	05 Days		21 Days	1 year
						ANÎ		Actual Dates for RFQ	- -	-				-	-		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

^{*1} Direct procurement includes procurement from Government Owned Forms and Stationary Office.

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Md Shafikur Alam
Senior Assistant Secretary (Admin-2 Section)
Local Government Division

Pac- kage No.	Description of Procurement Goods	Unit	Quantity	Procureme nt Method & Type	Contrac t Approvi ng Authori ty	Sour ce of Fund s	Estd Cost in Tk. (lakh)	Time Code for Process	Not used in Goods	Advertise Tender	Tender Openin g	Tender Evaluation	Approval to Award	Notificatio n of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
				- P-18		MOE M-E		Planned Dates for RFQ	-	02 Nov 2025	11 Nov 2025	12 Nov 2025	20 Nov 2025	24 Nov 2025	-	_	2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
GR6.	Office Equipment (Installation/Supply & Maintenance)	NOS	List-V Enclosed	RFQ/ Direct Method	Do	GOB	30.00	Planned Days for RFQ	-		10 Days	01 Days	08 Days	04 Days	_	23 Days	1 year
				Metriod			,	Actual Dates for RFQ	-		-	-	-	-	-	-	
GR7.	Computer Repair/Maintenance	NOS	As per requirement	RFQ/ Direct Method	Do	GOB	15.00	i tpil. ež		. 16 ca		-	-	-	- - -	-	-
GR8.	Furniture Repair/Maintenance	NOS	As per requirement	RFQ/ Direct Method	Do	GOB	15.00				-	•	-		-	-	2
GR9.	Office Equipment Repair/Maintenance	NOS	As per requirement	RFQ/ Direct Method	Do	GOB	25.00				5	*0× ⁷ /*	-		10 10 10 0		



Md Shafikur Alam
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Government of the People's Republic of Bangladesh Ministry of Local Government, Rural Development & Cooperatives Local Government Division Admin-2 Section

Annual Procurement Plan for FY 2025-26

Pac- kage No.	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
					Subject to the			Planned Dates for RFQ	-	16 Oct 2025	26 Oct 2025	26 Oct 2025	30 Oct 2025	02 Nov 2025			
GR10.	Liveries	NOS	As per privilege	RFQ/ Direct	authority delegated in the Delegation of Financial Power	GOB	8.00	Planned Dates for RFQ	-	-	11 Days	00 Days	04 Days	03 Days		18 Days	1 year
					of this Division			Actual Dates for RFQ	-		-	-					4.7
GR11.	Books and Journals	NOS	As per requirem ent	Direct purchase	Do Vicini	GOB	10.00		_	-	- -	<u>-</u>		-	-	-	-
GR12.	Postage	NOS	As per requirem ent	Direct purchase	Do	GOB	4.50			-2	-	-	-	-	-	-	-
GR13.	Stamp & Seal	NOS	As per requirem ent	Direct purchase	Do	GOB	5.50	-	-	-			3 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	£ 9	7. <u>-</u>	-	24

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Pac kage No.	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR14.	Telephone/ Fax/ Internet/Mobile Phone Service	NOS	As per requirement	Direct purchase	Subject to the authority delegated in the Delegation of Financial Power of this Division	GOB	5.50	-	-	- -			- -	-	-	-	-
GR15.	Promotion and Advertising	NOS	As per requirement	Direct purchase	Do	GOB	30.00	-	-	-	-	-	4.43-44	-	-		
GR16.	Entertainment of Meeting/ Conference/Work shop & Seminar	NOS	As per requirement	Direct Contracting	Do	GOB	100.00	-	-	-	-	_		-	-	·	-
GR17.	Transport Fuel (Petrol/Octane/ CNG)*2	LTR/ CFT	List-VI Enclosed	Direct purchase	Do	GOB	40.00	-	-		-	-	-	-	-	-	
GR18.	Maintenance of Vehicle*3	NOS	As per requirement	Direct purchase	Do _O ,	GOB	220.00	for put a		1-000		-	-	-	-	-	-
GR19.	Miscellaneous Expenditure including APA/NIS/Innovatio n/ Seminar/ Souvenir/ Festival etc.	NOS	As per requirement	Direct Contracting	Do_ set and my	GOB	200.00		•		-					-	-

^{*2} Petrol/Octane/Mobil/Break oil cooling water, gear oil etc are procured from Government owned Meghna Petroleum. CNG procured from private owned station.

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Local Government Division

^{*3} Maintenance of vehicle is usually done from the Government owned Transport Workshop.