

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
Admin-1 Section  
Bangladesh Secretariat, Dhaka  
www.lgd.gov.bd

No. 46.00.0000.039.018.002.2025-1176

Date: 22<sup>nd</sup> September 2025

To: Chief Accounts & Finance Officer  
Local Government Division  
Ministry of Local Government, Rural Development & Co-operatives  
CGA Bhaban (5<sup>th</sup> Floor), Segunbagicha, Dhaka.

Subject: Government's sanction to participate in the "Planting Innovation: Learning and Exploring Sustainable Urban Solutions in Thailand" in Bangkok, Thailand.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the "Planting Innovation: Learning and Exploring Sustainable Urban Solutions in Thailand" in Bangkok, Thailand during 10 - 16 November 2025 or nearest possible date (excluding travel period) under the terms and conditions mentioned in the paragraph no.2:

- (1) Ms. Mst. Aktarunnesa (Passport No. E00051953)  
Senior Assistant Secretary, Local Government Division
- (2) Ms. Tasneem Jahan (Passport No. AF3318514)  
Assistant Commissioner (Land) & Administrator, Fulpur Pourashava, Mymensingh

2. Terms & Conditions:

- (a) The period to be spent for the program including transit will be treated as on duty;
- (b) They will draw their usual pay/honorarium and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency;
- (c) All the expenses related to this visit in Thailand will be borne by GIZ;
- (d) They will not be allowed to stay abroad beyond mentioned period.

3. This order is issued with the approval of the competent authority.

By order of the President

*(Signature)*  
Md. Akbar Hossain 22/9/25  
Deputy Secretary  
Phone: 02-55101181  
E-mail: lgadmin1@lgd.gov.bd

Date: 22<sup>nd</sup> September 2025

No. 46.00.0000.039.018.002.2025-1176/1(15)

Copy for kind information & necessary action to (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador, Royal Thai Embassy Dhaka, 18 & 20 Madani Avenue, Baridhara, Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, House # 47/8, Ekamai Soi 30, Sukhumvit 63, Klongton Nua, Wattana, Bangkok 10110, Thailand.
5. Additional Secretary (All), Local Government Division.
6. Director General, Department of Immigration & Passports, Dhaka.
7. Joint Secretary/Director (All), Local Government Division.
8. Private Secretary to the Hon'ble Adviser, Ministry of LGRD & Co-operatives.
9. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. Chief Accounts & Finance Officer, Local Government Division.
11. Mst. Aktarunnesa, Senior Assistant Secretary, Local Government Division.
12. Private Secretary to Secretary, Local Government Division.
13. Ms. Tasneem Jahan, Assistant Commissioner (Land) & Administrator, Fulpur Pourashava, Mymensingh.
14. System Analyst, Local Government Division (for uploading in the website).
15. Office copy.

*(Signature)*  
Md. Akbar Hossain  
Deputy Secretary