Bangladesh Krishi Bank
Human Resource Management Department
Head Office
83-85, Motijheel C/A
Dhaka-1000

Phone : 02223383637
PABX: 02223380021-25/2232
02223380031-35/2275
E-mail :dgmpd1@
krishibank.org.bd;
Web: www.krishibank.gov.bd



No-HO/HRMD/PO(F-769)/2026-2027/1874 Date: 26.10.2026

Personnel Announcement (Ex-Bangladesh Leave)

The following official has been permitted to visit abroad vide government record no-53.00.0000.000.242.25.0007.26.460; dated: 26.10.2026 of Training-2 branch, Financial Institutions Division, Ministry of Finance under the following terms and conditions:

Name of the Official	:	Kanij Fatema (Passport No-A15445340), Principal Officer, Bangladesh Krishi Bank, Head Office, Dhaka.
Accompanied by	:	Sharmin Sattar (Passport No-A14837585), Mother Shagufta Ali (Passport No-A15964713), Daughter
Country to visit	:	India
Purpose	:	For treatment of her mother
Period	:	From 25.10.2026 to 08.11.2026 or 15(fifteen) days from the date of travelling (including travel time)

Terms and Conditions:

(a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Bangladesh Krishi Bank;
(b) She will draw all pay and allowances in local currency;
(c) Her travelling time will be treated as ex-Bangladesh leave;
(d) The provision of Rule 34 for Appendix VIII of BSR (Part-I) is applicable for this approval; and
(e) She will not be allowed to stay abroad for more than the approved period.

02. During the above leave Shoraban Tahura (S-3913), Officer, Central Accounts Department, Bangladesh Krishi Bank, Head Office, Dhaka will perform the respective officer's duty as an additional charge.

By approval-

26.10.2026
(Shibly Sadique)
Assistant General Manager

Concerned Officer:

No-HO/HRMD/PO(F-769)/2026-2027/1874(10) Date: 26.10.2026

Copy for kind concern and necessary action (Not in order of seniority):

01. PS to Secretary, Financial Institutions Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
02. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
03. Executive Director, Hazrat Shah Jalal International Airport, Dhaka.
04. Chief Staff Officer, Hon'ble Managing Director's Secretariat, Bangladesh Krishi Bank, Head Office, Dhaka.
05. Staff Officer, General Manager (Admin), Bangladesh Krishi Bank, Head Office, Dhaka.
06. **Deputy General Manager, ICT Systems Department, Bangladesh Krishi Bank, Head Office, Dhaka (With request to publish this order on BKB website).**
07. Deputy General Manager, Central Accounts Department, Bangladesh Krishi Bank, Head Office, Dhaka.
08. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Port (all), Bangladesh.
09. Shoraban Tahura (S-3913), Officer, Central Accounts Department, Bangladesh Krishi Bank, Head Office, Dhaka.
10. Office copy.

26.10.26
(Samim Ara Tania)
Principal Officer

Government of the People's Republic of Bangladesh
Ministry of Finance
Financial Institutions Division
Training-2 branch
www.fid.gov.bd

Record Number: 53.00.0000.000.242.25.0007.26.460 Date: 26/10/2026

Managing Director
Bangladesh Krishi Bank, Head Office, Dhaka.

Subject: Ex-Bangladesh leave.

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favor of the following official to visit abroad under the following terms and conditions:

Name of the Official	Kanij Fatema (Passport No: A15445340), Principal Officer, Bangladesh Krishi Bank, Head Office, Dhaka
Accompanied by	Sharmin Sattar (Passport No: A14837585), Mother Shagufta Ali (Passport No: A15964713), Daughter
Country to visit	India
Purpose	For treatment of her mother
Period	From 25-10-2026 to 08-11-2026 or 15 (fifteen) days from the date of traveling (including travel time)

(a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Bangladesh Krishi Bank;
(b) She will draw all pay and allowances in local currency;
(c) Her traveling time will be treated as ex-Bangladesh leave;
(d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
(e) She will not be allowed to stay abroad for more than the approved period.

2. This order has been issued with the approval of the competent authority.

26-10-2026
Mohammad Atul Mondal
Deputy Secretary
Phone : 02223358431
E-mail : sas.training2@fid.gov.bd

Record Number: 53.00.0000.000.242.25.0007.26.460/1 (6) Date: 26/10/2026

A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of

Continue - 1 of 2

seniority):

1. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
2. Executive Director, Hazrat Shah Jalal International Airport, Dhaka.
3. PS to Secretary, Secretariat Office, Financial Institutions Division.
4. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/land Ports (all), Bangladesh.
5. System Analyst, ICT Cell, Financial Institutions Division (with request to publish this order on FID's we bsite).
6. Kanij Fatema, Principal Officer, Bangladesh Krishi Bank, Head Office, Dhaka.

26-10-2026
Mohammad Atul Mondal
Deputy Secretary

Continue - 2 of 2