



Government of the people's Republic of Bangladesh
Ministry of Chittagong Hill Tracts Affairs
Khagrachari Hill District Council (KHDC)
Khagrachari Hill District.

No. 29.36.4600.103.001.08.0001.25.2111

Date: 20-10-2025

OFFICE ORDER

The following Officials under this Council have been granted 17(Seventeen) days earned leave (Ex-Bangladesh) for travelling to Saudi Arabia for the purpose of Umra Hajj starting from 21 October, 2025 to 09 November, 2025 or from the nearest possible date of the actual tour begins under the following terms and conditions :

Sl. No	Name & Designation	Passport No	Department/Office
01	Mr. Md. Abul Kashem Assistant Teacher	A15897117	Rangapara Govt. Primary School, Manikchari Upazila, Khagrachari.
02.	MST. Hasna Begum Assistant Teacher	A15897118	Rangapara Govt. Primary School, Manikchari Upazila, Khagrachari.

Terms and Conditions:-

- They will join as soon as the travel is completed.
- They will draw Their pay and allowances in local Currency. No part of it should be drawn in foreign currency.
- All related Expenses of the travel will be borne by Mr. Md. Abul Kashem/MST. Hasna Begum. Khagrachari Hill District Council or District Primary Education Office/Upazila Education Office will not bear any expenses of the travel.
- The provision of rule-34 of Appendix-VIII of BSR (part-1) is applicable for this approval.
- This travel would be treated as personal travel.

Sd-

(Shefalika Tripura)

Chairman

Khagrachari Hill District Council (KHDC).

☎ : 02333343633(Office).

E-mail: khdcdbd@gmail.com

Memo no : 29.36.4600.103.001.08.0001.25.2111

Dated : 20-10-2025

Copy for kind information and necessary action (not according to seniority) :-

- Hon'ble High Commissioner, Saudi Arabia High Commission to Dhaka, Bangladesh.
- The Bangladesh High Commission to Riyadh, Saudi Arabia.
- Executive Officer, Hill District Council, Khagrachari.
- Director/Officer in-Charge/Immigration Officer, Hazrat Shah Amanat International Airport, Chittagong/Hazrat Shahjalal International Airport, Dhaka Bangladesh/King Abdulaziz International Airport (KAIA), Jeddah/King Fahd International Airport, Dammam/Prince Mohammad bin Abdulaziz International Airport or Medina Airport, Medina (Madinah), Saudi Arabia.
- District Primary Education Officer, Khagrachari. This order has issued for **Mr. Md. Abul Kashem, Assistant Teacher & MST. Hasna Begum, Assistant Teacher** by the reference of his/her Letter Memo No. 105, Date: 16.10.2025.
- Upazila Accounts Officer, Manikchari, Khagrachari.
- Upazila Education Officer, Manikchari, Khagrachari.
- IT Officer, Hill District Council, Khagrachari (KHDC). He is requested to publish the G.O. in the website of KHDC.
- Mr. Md. Abul Kashem** (Passport No. **A15897117**), Assistant Teacher, Rangapara Govt. Primary School, Manikchari, Khagrachari. He has to leave the station with the permission of his/her local controlling authority.
- Mr. Md. Abul Kashem** (Passport No. **A15897118**), Assistant Teacher, Rangapara Govt. Primary School, Manikchari, Khagrachari. He has to leave the station with the permission of his/her local controlling authority.
- Office Copy.


(Shefalika Tripura)
Chairman

Khagrachari Hill District Council (KHDC).