



Government of the people's Republic of Bangladesh
Ministry of Chittagong Hill Tracts Affairs
Khagrachari Hill District Council (KHDC)
Khagrachari Hill District.

No. 29.36.018.33.66.001.25- 1581

Date: 07-08-2025

OFFICE ORDER

The following Officials under this Council have been granted 20(Twenty) days earned leave (Ex-Bangladesh) for travelling to Saudi Arabia for the purpose of her religion (Hajj) starting from 21 August, 2025 to 09 September, 2025 or from the nearest possible date of the actual tour begins under the following terms and conditions :

| Sl. No | Name & Designation | Passport No | Department/Office |
|--------|--|-------------|---|
| 01 | Mrs. Sajeda Akter Assistant Teacher | B 00652401 | Garjantali Govt. Primary School, Ramgarh Upazila, Khagrachari. |

Terms and Conditions:-

- She will join as soon as the travel is completed.
- She will draw his pay and allowances in local Currency. No part of it should be drawn in foreign currency.
- All related Expenses of the travel will be borne by **Mrs. Sajeda Akter**. Khagrachari Hill District Council or District Primary Education Office/Upazila Education Office will not bear any expenses of the travel.
- The provision of rule-34 of Appendix-VIII of BSR (part-1) is applicable for this approval.
- This travel would be treated as personal travel.
- Mrs. Sajeda Akter's** son **Mr. Farhan Rejwan Samin** will accompany her during the travel.

By Order of the Chairman,
Sd-

(Md. Abdullah Al Mahfuz)
Chief Executive Officer
Hill District Council, Khagrachari.
☎023333-43936
E-mail: eokhdc@gmail.com

Memo no : 29.36.018.33.66.001.25-1581

Dated : 07-08-2025

Copy for kind information and necessary action (not according to seniority) :-

- Hon'ble High Commissioner, Saudi Arabia High Commission to Dhaka, Bangladesh.
- The Bangladesh High Commission to Riyadh, Saudi Arabia.
- Executive Officer, Hill District Council, Khagrachari.
- Director/Officer in-Charge/Immigration Officer, Hazrat Shah Amanat International Airport, Chittagong/Hazrat Shahjalal International Airport, Dhaka Bangladesh/King Abdulaziz International Airport (KAIA), Jeddah/King Fahd International Airport, Dammam/Prince Mohammad bin Abdulaziz International Airport or Medina Airport, Medina (Madinah), Saudi Arabia.
- District Primary Education Officer, Khagrachari. This order has issued for **Mrs. Sajeda Akter, Assistant Teacher** by the reference of his Letter Memo No. 378, Date: 19.03.2025.
- Upazila Accounts Officer, Ramgarh, Khagrachari.
- Upazila Education Officer, Ramgarh, Khagrachari.
- IT Officer, Hill District Council, Khagrachari (KHDC). He is requested to publish the G.O. in the website of KHDC.
- Mrs. Sajeda Akter** (Passport No. **B 00652401**), Assistant Teacher, Garjantali Govt. Primary School, Ramgarh, Khagrachari. She has to leave the station with the permission of his/her local controlling authority.
- Office Copy.

07.08.2025

(Md. Abdullah Al Mahfuz)
Chief Executive Officer
Hill District Council, Khagrachari.