



Government of the people's Republic of Bangladesh
Ministry of Chittagong Hill Tracts Affairs
Khagrachari Hill District Council (KHDC)
Khagrachari Hill District.

No. 29.36.018.33.66.001.25-1668

Date: 20-08-2025

OFFICE ORDER

The following Officials under this Council has been granted 12(Twelve) days earned leave (Ex-Bangladesh) for travelling to Nepal for the purpose of her religion starting from 26 September, 2025 to 07 October, 2025 or from the nearest possible date of the actual tour begins under the following terms and conditions:

Sl.No	Name & Designation	Passport No	Department/Office
01	Mrs. Basana Khisa Head Teacher	A 06976701	South Babuchara Govt Primary School Dighinala Upazila, Khagrachari.

Terms and Conditions:-

- She will join as soon as the travel is completed.
- She will draw his/her pay and allowances in local Currency. No part of it should be drawn in foreign currency.
- All related Expenses of the travel will be borne Mrs. Basana Khisa. Khagrachari Hill District Council or District Primary Education Office/Upazila Education Office will not bear any expenses of the travel.
- The provision of rule-34 of Appendix-VIII of BSR (part-1) is applicable for this approval.
- This travel would be treated as personal travel.
- Mrs. Basana Khisa's cousin Mrs. Susmita Khisa will accompany her during the travel.

Sd-

(Shefalika Tripura)

Chairman

Khagrachari Hill District Council (KHDC).

☎ : 02333343633(Office).

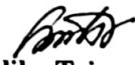
E-mail: khdcdbd@gmail.com

Memo no : 29.36.018.33.66.001.25-1668

Dated : 20-08-2025

Copy for kind information and necessary action (not according to seniority) :-

- Hon'ble High Commissioner, Nepal High Commission to Dhaka, Bangladesh.
- The Bangladesh High Commission to Kathmandu, Nepal.
- Chief Executive Officer, Hill District Council, Khagrachari.
- Director/Officer in-Charge/Immigration Officer, Hazrat Shah Amanat International Airport, Chittagong/Hazrat Shahjalal International Airport, Dhaka Bangladesh/Tribhuvan International Airport, Kathmandu, Nepal,
- District Primary Education Officer, Khagrachari. This order has issued for **Mrs. Basana Khisa, Head Teacher** by the reference of his Letter Memo No. 1073, Date: 17.08.2025.
- Upazila Accounts Officer, Dighinala, Khagrachari.
- Upazila Education Officer, Dighinala, Khagrachari.
- IT Officer, Hill District Council, Khagrachari (KHDC). He is requested to publish the G.O. in the website of KHDC.
- Mrs. Basana Khisa**, (Passport No: A 06976701), Head Teacher, South Babuchara Govt Primary School, Dighinala, Khagrachari. She has to leave the station with the permission of his/her local controlling authority.
- Office Copy.


(Shefalika Tripura)
Chairman

Khagrachari Hill District Council (KHDC).