

INFORMATION ON OFFICER'S FOREIGN VISIT

Ref. No. and Date		Earlier Ref. No. and Date				
Name-Last	First	Middle	Date of Birth			
Cadre/Dept/Org.	ID. No. (if any)	Passport No.	Date & Place of Issue			
Present Post, Name of Organization/Ministry						
1A. PAST FOREIGN VISIT(S): (for the Past One year: _____) No. of Visit: _____, Total Duration: _____ Years _____ Month _____ Days Country: _____, Purpose Code _____, Period: _____ (Example: U.S.A-5, 20.02.89-02.03.89)						
1. _____		5. _____				
2. _____		6. _____				
3. _____		7. _____				
4. _____		8. _____				
(use extra sheet if required)						
1B. CURRENT VISIT(S): <table border="0" style="width:100%; margin-top: 5px;"> <tr> <td style="width:33%; text-align: center;">Period</td> <td style="width:33%; text-align: center;">Source of Funding *</td> <td style="width:34%; text-align: center;">Total Cost (in Taka)</td> </tr> </table> Country & Purpose Code* : (For example U.S.A. 1)				Period	Source of Funding *	Total Cost (in Taka)
Period	Source of Funding *	Total Cost (in Taka)				
Remarks (if any): _____						
2A. PAST FOREIGN EMPLOYMENT: _____ Years _____ Month _____ Days _____ <table border="0" style="width:100%; margin-top: 5px;"> <tr> <td style="width:60%; text-align: center;">Duration</td> <td style="width:40%; text-align: center;">Employer(S)</td> </tr> </table>				Duration	Employer(S)	
Duration	Employer(S)					
2B. CURRENT FOREIGN EMPLOYMENT: _____ To _____ (Including GOB Posting) Period Designation/Post						
Employer		Country of Posting Salary Earned (Taka)				
Fund Remitted (Taka)		Remittance A/C's No. with Bank Branch				
Date & Place		Signature				

* Purpose Code:

(1) State Discussion. (2) Signing of Agreement etc. (3) Office Inspection.
(4) Commercial Programme. (5) Seminar. (6) Workshop. (7) Study Tour. (8) Training.
(9) Course. (10) Cultural. (11) Sports. (12) Private Visit. (13) Medical Treatment. (14) Others.

Donor Agency/Country, GOB/Org or Loan/Grant

*** Fill in English & write for not applicable.