

ANNUAL PROCUREMENT PLAN FOR FINANCIAL YEAR 2024-2025 (GOODS & RELATED SERVICE)

Ministry/Division : Ministry of Women and Children Affairs
Agency : Joyeeta Foundation
Procuring Entity Name & Code : Joyeeta

(In BDT Lac Taka)

Packa ge no	Description pf Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source Of Fund	Est Cost in TK.	Time Code for Process	Not Used in Goods	Invite / advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	Purchasing equipment for Joyeeta foundation office. [Sector Others Equipment & items 3258105]	1	3	RFQ/ DPM	MD	GOB	10.00	Planned Date		7/10/24	8/10/24	17/10/24	17/10/24	20/10/24	22/10/24	14 Days	
								Planned Date		4/11/24	5/11/24	13/11/24	13/11/24	17/11/24	19/11/24	14 Days	
								Actual Dates									
2.	Purchasing Stationary for Joyeeta Sales Center.	1	2	RFQ	MD	GOB	5.00	Planned Date		3/7/24	4/7/24	9/7/24	10/7/24	11/7/24	14/7/24	10 Days	
								Planned Days		7/10/24	8/10/24	17/10/24	17/10/24	20/10/24	22/10/24	14 Days	
								Actual Dates									
3.	Purchasing cleaning items for Joyeeta Sales Center.	1	2	RFQ	MD	GOB	5.00	Planned Date		3/7/24	4/7/24	9/7/24	10/7/24	11/7/24	14/7/24	10 Days	
								Planned Days		7/10/24	8/10/24	17/10/24	17/10/24	20/10/24	22/10/24	14 Days	
								Actual Dates									
4.	Purchasing cleaning items Joyeeta Foundation office. [Sector Cleaning items 3211102]	1	4	RFQ/ DPM	MD	GOB	35.00	Planned Date		3/7/24	4/7/24	9/7/24	10/7/24	11/7/24	14/7/24	10 Days	
								Planned Days		7/10/24	8/10/24	17/10/24	20/10/24	21/10/24	22/10/24	14 Days	
								Planned Days		2/1/25	5/1/25	12/1/25	13/1/25	14/1/24	16/1/25	11 Days	
								Planned Days		3/4/25	6/4/25	10/4/25	15/4/25	16/4/25	17/4/25	11 Days	
								Actual Dates									
5.	Purchasing Stationary for Joyeeta Foundation office [Sector Others stationary 3255105]	1	4	RFQ/ DPM	MD	GOB	35.00	Planned Date		3/7/24	4/7/24	9/7/24	10/7/24	11/7/24	14/7/24	10 Days	
								Planned Date		7/10/24	8/10/24	17/10/24	20/10/24	21/10/24	22/10/24	14 Days	
								Planned Date		2/1/25	5/1/25	12/1/25	13/1/25	14/1/24	16/1/25	11 Days	
								Planned Days		3/4/25	6/4/25	10/4/25	15/4/25	16/4/25	17/4/25	11 Days	
								Actual Dates									



Afroza Khan
Managing Director
Joyeeta Foundation

ANNUAL PROCUREMENT PLAN FOR FINANCIAL YEAR 2024-2025 (Intellectual and Professional Service)

Ministry/Division : Ministry of Women and Children Affairs
Agency : Joyeeta Foundation
Procuring Entity Name & Code : Joyeeta

(In BDT Lac Taka)

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source Of Fund	Est. Cost in TK.	Time Code for Process	Not Used in Goods	Invite / advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	Consultancy service for Making DPP [Sector: Research 3257103]	1	1	Single Source	MD	GOB	15.00	Planned Date		13/8/24	22/8/24	25/8/24	26/8/24	27/8/24	29/8/24	11 Days	
								Planned Days									
								Actual Dates									
2.	Making promotional videos/ Gift package/TVC telecasting/TVC scrolling [Sector: Advertisement, Fair, promotion 3211125]	1	2	Single Source	MD	GOB	10.00	Planned Date		6/11/24	11/11/24	11/11/24	12/11/24	12/11/24	14/11/24	8 Days	
								Planned Days		5/3/25	12/3/25	12/3/25	16/3/25	18/3/25	19/3/25	13 Days	
								Actual Dates									
3.	Publication of brochures/leaflet/Human resource management/ Memorandum of association [Sector: Advertisement, Fair, promotion 3211125]	1	1	Single Source	MD	GOB	5.00	Planned Date		10/3/25	16/3/25	18/3/25	19/3/25	20/3/25	23/3/25	13 Days	
								Planned Days									
								Actual Dates									
4.	Raffle draw on the occasion of Two Eid festivals [Sector: Advertisement, Fair, promotion 3211125]	1	1	DPM	MD	Gob	5.00	Planned Date		5/1/25	12/1/25	13/1/25	14/1/24	16/1/25	19/1/25	14 Days	
								Planned Days									
								Actual Dates									
5.	Joyeeta Cooking Show making [8 episodes] [Sector: Advertisement, Fair, promotion 3211125]	1	1	Single Source	MD	Gob	20.00	Planned Date		1/9/24	8/9/24	9/9/24	10/9/24	11/9/24	12/9/24	12 Days	
								Planned Days									
								Actual Dates									
6.	Circulating Joyeeta cooking Show [8 episodes] [Sector: Advertisement, Fair, promotion 3211125]	1	1	Single Source	MD	Gob	20.00	Planned Date		3/11/24	10/11/24	12/11/24	13/11/24	14/11/24	17/11/24	14 Days	
								Planned Days									
								Actual Dates									
7.	Visiting Innovative Idea / Showcasing Innovative Idea [Sector: innovation 3257105]	1	1	Single Source	MD	Gob	15.00	Planned Date		3/4/25	6/4/25	10/4/25	15/4/25	16/4/25	17/4/25	11 Days	
								Planned Days									
								Actual Dates									
8.	Research and research related report printing [Sector: Research 3257103]	1	1	Single Source	MD	Gob	14.00	Planned Date		10/3/25	16/3/25	18/3/25	19/3/25	20/3/25	23/3/25	13 Days	
								Planned Days									
								Actual Dates									



Afroza Khan
Managing Director
Joyeeta Foundation

ANNUAL PROCUREMENT PLAN FOR FINANCIAL YEAR 2024-25 (Works & Physical Service)

Ministry/Division	: Ministry of Women and Children Affairs
Agency	: Joyeeta Foundation
Procuring Entity Name & Code	: Joyeeta

(In BDT Lac Taka)

[illegible]

Package no	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source Of Fund	Est. Cost in TK.	Time Code for Process	Not Used in Goods	Invite / advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Singing of Contract	Total Time to Contract Signature	Time for Completion of Contract
7.	Arranging Utsob (Mehedi/Pitha) [Sector: Program/Festival 3257301]	1	1	RFQ/ DPM	MD	GOB	6.00	Planned Date		6/2/25	10/2/25	12/2/25	13/2/25	16/2/25	17/2/25	11 Days	
								Planned Days		6/3/25	11/3/25	12/3/25	16/3/25	18/3/25	19/3/25	13 Days	
								Actual Date									
8.	13 th Anniversary of Joyeeta Foundation [Sector: Advertisement, Fair, promotion 3211125]	1	1	OTM	MD	GOB	10.00	Planned Date		1/10/24	22/10/24	27/10/24	28/10/24	28/10/24	30/10/24	30 Days	
								Planned Days									
								Actual Date									
9.	Purchasing customized Pad, Folder, envelop etc. for Joyeeta Foundation office [Sector Printing & binding 3255102]	1	1	RFQ/ DPM	MD	GOB	5.00	Planned Date		25/7/24	30/7/24	1/8/24	4/8/24	5/8/24	6/8/24	11 Days	
								Planned Days									
								Actual Date									
10.	Arranging different fair on Various occasion [Sector: Advertisement, Fair, promotion 3211125]	1	2	RFQ/ DPM	MD	GOB	10.00	Planned Date		10/3/25	16/3/25	18/3/25	19/3/25	20/3/25	23/3/25	13 Days	
								Planned Days		7/5/25	12/5/25	13/5/25	15/5/25	19/5/25	21/5/25	14 Days	
								Actual Date									



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