

**Government of the People's Republic of Bangladesh**  
**Ministry of Women & Children Affairs**  
**Jatiyo Mohila Sangstha**  
**145, New Baily Road, Dhaka**


Ref: 32.02.0000.004.32.127.98-692

Date : 12.12.2023

**Office order**

The undersigned is directed to convey the sanction in favor of Md. Matiur Rahman, Computer Operator, Jatiyo Mohila Sangstha, Ministry of Women & Children Affairs for Ex-Bangladesh leave from the date 07-12-2023 to 21-12-2023, 15 (Fifteen days) or the date of enjoy the leave, to accompany his spouse Ms. Rehana Akter, who will take treatment in India. His Ex-Bangladesh leave is granted under the following terms and conditions:

- a. All the expenses will be borne from his own source.
- b. The staying period abroad will be treated as on duty.
- c. He will draw his salary-allowance in local currency.
- d. He has to take permission of his controlling authority before going on leave and will not be allowed to stay abroad more than the approved period.
- e. After expiry of fixed leave he will duly join the present workplace.

  
12.12.2023  
Abeda Akhter

Executive Director  
Jatiyo Mohila Sangstha  
Phone : 02-222222341.

Ref: 32.02.0000.004.32.127.98-692

Date : 12.12.2023

Copy sent for kind information and necessary action to (Not in Order of seniority)

1. Director General, Immigration & Passport Office, Agagaon, Dhaka.
2. Director, Hazrat Shahjalal International Airport, Dhaka.
3. Director, Jatiyo Mohila Sangstha.
4. Officer-In-Charge, Benapole Land Port, Jessore / Darshana, Chuadanga / Banglabandha, Dinajpur / Chengrabandha, Lalmonirhat / Gede Land Port.
5. Officer-In-Charge, Hazrat Shahjalal International Airport, Dhaka.
6. Deputy Director, Jatiyo Mohila Sangstha.
7. Assistant Director, Admin/Finance, Jatiyo Mohila Sangstha.
8. Md. Matiur Rahman, Computer Operator, Jatiyo Mohila Sangstha.
9. Office Copy, jms.

  
12.12.2023  
Syeda Meharun Nessa Kabir  
Director (Deputy Secretary)  
Jatiyo Mohila Sangstha  
Phone : 02-48313833.