Jiban Bima Corporation

Head Office, 24 motijheel, C/A Dhaka-1000.
www.jbc.gov.bd, email: info@jbc.gov.bd

Record Number: 53.19.0000.002.25.031.26-2800 Date:29.09.2026

Subject: Ex-Bangladesh leave.

Jelin Chakma, the husband of **Jhumur Chakma** a Junior Officer (JO-627, ID No. 40101339, Passport No. A15060274) has received a performance bonus from his employer, **'Wangza Holdings,'** in recognition of his work performance; this bonus includes an opportunity to travel to **Thailand.** Jhumur Chakma is hereby granted leave to travel to Thailand with her husband for a period of 12 (twelve) days to be taken between **09-10-2026 and 20-10-2026** or starting from the actual date of travel subject to the following conditions:

a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Jiban Bima Corporation or Government of Bangladesh;
(b) Her travelling time will be treated as ex-Bangladesh leave;
(c) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
(d) She will not be allowed to stay abroad for more than the approved period.

2. This letter has been issued with the approval of the competent Authority.

জীবন বীমা কর্পোরেশন-আইসিটি ডিভিশন
এন্ট্রি নং 2269 তারিখ: ২৯/০৯/২৬
উপস্থাপন করুন/প্রয়োজনীয় ব্যবস্থা গ্রহন করুন/
আলোচনা প্রয়োজন।
ডিজিএম/এসএসএ/এসএ/সি. প্রোগ্রামার/ম্যানেজার

29/09/2026
(Md. Malek Miah)
Assistant General Manager-Admin
Phone:+880-02-223359487
E-mail: malekjbc99@gmail.com

জেনারেল ম্যানেজার-আইসিটি

Copy for Kind Information and Necessary Action (Not According to Seniority):

1. General Manager- Chittagong Regional Office, Jiban Bima Corporation,Chittagong.
2. General Manager- Accounts and Finance, Jiban Bima Corporation,Head Office, Dhaka.
3. DGM-ICT (with request to display this order in JBC website).
4. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
5. PS to Managing Diractor, Jiban Bima Corporation, Dhaka-1000.
6. Ms. Jhumur Chakma, Junior Officer (JO-627, ID No. 40101339), Jiban Bima Corporation,Sales office-28, Rangamati.
7. Personnel file (JO-627, ID No. 40101339)