



Government of the People's Republic of Bangladesh
Ministry of Power Energy and Mineral Resources
Energy and Mineral Resources Division
Company Affairs-3 Section
www.emrd.gov.bd

Record Number: 28.00.0000.000.057.08.0001.25.85

Date: 30 Jul 2026

Government Order

With the **approval of the competent authority**, Mr. Mohammad Nazrul Islam (Passport No. **A01773747**), Manager (HR) - Jamuna Oil PLC (JOPLC), has been granted earned leave (ex-Bangladesh) for a period of **Fifteen (15) days**, effective from **07 August 2026** or from the nearest available date of commencement. The purpose of this leave is to perform the Holy Umrah in Saudi Arabia, under the following terms and conditions:

1. Leave Details:

- The leave is granted for a duration of **15 days**.
- It will begin on **07 August 2026** or the nearest available date of commencement.
- The leave shall not be extended.

2. Terms and Conditions:

- Mr. Mohammad Nazrul Islam will draw his pay and allowances in **local currency** only; **no part of the pay will be drawn in foreign currency**.
- All expenses related to the travel will be borne **entirely by him**.
- His wife, **Ms Nasrin Akter Mukta** (Passport No. **A22724001**), two daughter, **Nawra Tasnim Nuha** (Passport No. **A22724003**), **Nuzairah Zannat (A22724005)** And His Son **Mohammad Nubaid Islam (A22724004)** will accompany him during the trip to Saudi Arabia.

30-07-2026
Shahina Akter
Senior Assistant Secretary

Record Number: 28.00.0000.000.057.08.0001.25.85/1
(12)

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs [Attention: Director General (Consular) with request to take necessary action].

2. H E High Commissioner of Bangladesh to Saudi Arabia, High Commission of Bangladesh, Saudi Arabi a.
3. H E High Commissioner of Saudi Arabia to Bangladesh, High Commission of Saudi Arabia, Dhaka.
4. Chairman, Bangladesh Petroleum Corporation.
5. Director General, Office of the Director General, Department of Immigration and Passports.
6. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
7. PS to Secretary, Energy and Mineral Resources Division (For kind information to the Secretary).
8. Managing Director, Managing Director Office, Jamuna Oil PLC (JOPLC).
9. Mr Mohammad Nazrul Islam (Passport No. A01773747), Manager (HR), Jamuna Oil PLC (JOPLC).
10. System Analyst, ICT Section, Energy and Mineral Resources Division (With request to upload this on EMRD website).
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
12. Office Copy.



A handwritten signature in black ink, located on the right side of the page, above the date and name.

30-07-2026

Shahina Akter

Senior Assistant Secretary