



Islamic Foundation
Ministry of Religious Affairs
Department of Halal Certification

Plot:E-4/A, Block : Civic Sector, Section : Agargaon, sher-E-Bangla Nagar, Dhaka-1207
Phone :02-222218298, 02-222218299

HALAL CERTIFICATION AGREEMENT

(In accordance with ISO/IEC 17065 and GSO 2055-2)

This Agreement is made on this day of _____, 2026

BETWEEN

[Islamic Foundation] : [Plot:E-4/A, Block : Civic Sector, Section : Agargaon, sher-E-Bangla Nagar, Dhaka-1207] AND

[Client Name and address] :

1. Purpose and Scope :

1.1 This Agreement defines the terms and conditions under which the Islamic Foundation shall provide Halal certification services to the Client for its products, processes, or services in accordance with: ISO/IEC 17065:2012 (Conformity Assessment – Requirements for Bodies Certifying Products, Processes, and Services); and GSO 2055-2:2021 (Halal Products – Part 2: Requirements for Halal Certification Bodies).

1.2 The scope of certification shall cover the following:

[Specify product(s), process(es), or service(s)].

2. Responsibilities of the Parties :

2.1 Certification Body Responsibilities :

The Islamic Foundation shall:

- a) Conduct Halal assessment, audit, and certification in accordance with the applicable standards and Shariah requirements.
- b) Ensure impartiality, confidentiality, and independence of certification decisions.
- c) Issue certificates of conformity and allow authorized use of the Halal mark.
- d) Maintain a system for surveillance, re-certification, suspension, or withdrawal.
- e) Provide written notice of any changes in certification requirements.

2.2 Client Responsibilities :

The Client shall:

- a) Comply with the Halal standards and certification requirements specified by the Islamic Foundation.
- b) Provide access to all relevant facilities, documentation, personnel, and information required for audit and evaluation.
- c) Maintain records demonstrating conformity to Halal requirements.
- d) Promptly inform the Islamic Foundation of any changes affecting certification (product formulation, suppliers, production sites, ownership, or management).
- e) Pay all applicable fees and costs associated with certification and surveillance.

3. Halal Integrity and Shariah Compliance :

3.1 The Client shall ensure that all certified products and their supply chains conform to Islamic law and the Halal standard referenced in the certification scope.

3.2 The Islamic Foundation shall verify compliance through qualified Shariah and technical assessors.

3.3 Any breach of Halal integrity, intentional or unintentional, must be reported immediately to the Islamic Foundation.

4. Confidentiality :

4.1 The Islamic Foundation shall treat all information obtained from the Client as confidential and shall not disclose it to third parties without written consent, except as required by law, accreditation bodies, or authorities having jurisdiction.

5. Use of Halal Certificate and Mark :

5.1 Upon certification, the HCB grants the Client the right to use the Halal certificate and Halal mark as per the Islamic Foundation's rules.

5.2 The Client shall: use the mark only for certified products; not make misleading or unauthorized claims; and cease all use upon suspension, withdrawal, or expiry of certification.

6. Surveillance and Reassessment :

6.1 The Islamic Foundation shall conduct surveillance visits at intervals determined by its procedures and the applicable Halal standard.

6.2 The Client shall facilitate such visits and provide access to production, storage, and documentation areas.

6.3 Nonconformities shall be corrected within the timeframe defined by the Islamic Foundation.

7. Suspension, Withdrawal, or Termination :

7.1 The Islamic Foundation may suspend or withdraw certification if: the Client fails to maintain conformity; refuses access for surveillance; misuses the certificate or Halal mark; fails to pay agreed fees; or violates any provision of this Agreement.

7.2 Upon withdrawal or suspension, the Client shall immediately: discontinue use of the certificate and Halal mark; remove the Halal mark from all promotional materials and packaging; and return the certificate if required.

8. Appeals and Complaints :

8.1 The Client has the right to appeal against any certification decision made by the Islamic Foundation.

8.2 Appeals shall be submitted in writing within thirty (30) days of notification.

8.3 Complaints and appeals shall be handled in accordance with the Islamic Foundation's documented procedures.

9. Fees and Payment Terms

9.1 Fees for certification, audits, surveillance, and other related services shall be as per the Islamic Foundation's approved fee schedule.

9.2 The Client shall pay all invoices within [number] days of receipt.

9.3 Non-payment may result in suspension or termination of certification.

10. Liability and Indemnity :

10.1 The Islamic Foundation shall not be liable for any loss, damage, or consequential claims arising from the use of its certification.

10.2 The Client shall indemnify the Islamic Foundation against any claims arising from misuse of the Halal certificate or mark.

11. Validity and Renewal :

11.1 The Halal certificate is valid for a period of [(1) year-(3) years] from the date of issuance.

11.2 Renewal shall be subject to successful reassessment and continued compliance.

12. Governing Law and Jurisdiction :

This Agreement shall be governed by the laws of [country] and interpreted in accordance with Islamic principles of Halal certification. Any disputes shall be settled amicably or, failing that, referred to arbitration under [arbitration body].

13. Entire Agreement :

This Agreement constitutes the entire understanding between the Parties and supersedes all prior representations, discussions, or agreements.

14. Signatures :

For and on behalf of the Halal Certification Body (Islamic Foundation):

Name: _____

Title: _____

Signature: _____

Date: _____

For and on behalf of the Client:

Name: _____

Title: _____

Signature: _____

Date: _____

☒ **Compliance Notes:**

ISO/IEC 17065 Clause 4.1.2.2: Requires a legally enforceable agreement covering responsibilities of both parties. GSO 2055-2 Clauses 5.2.2.3–5.2.2.7: Require the agreement to ensure Halal integrity, Shariah compliance, and proper use of the Halal mark.