

8. THE DEPARTMENT OF CUSTOMS  
VALUATION (EMPLOYEES) RECRUITMENT  
RULES, 1984

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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
MINISTRY OF FINANCE

Internal Resources Division

NOTIFICATION

Dhaka, the 5th December, 1984

No. S.R.O. 528-L/84.—In pursuance of the Proclamation of the 24th March, 1982, and in exercise of all powers enabling him in that behalf, the President, after consultation with the Bangladesh Public Service Commission, is pleased to make the following rules, namely:—

THE DEPARTMENT OF CUSTOMS VALUATION (EMPLOYEES)  
RECRUITMENT RULES, 1984.

1. **Short title.**—These rules may be called the Department of Customs Valuation (Employees) Recruitment Rules, 1984.

2. **Definitions.**—In these rules, unless there is anything repugnant in the subject or context,—

- (a) "appointing authority" means the Government and includes any officer authorised by the Government to make appointment to a specified post;
- (b) "Commission" means the Bangladesh Public Service Commission;
- (c) "departmental candidate" means a candidate who is already an employee in the Department of Customs Valuation or in any department under the administrative control of the Collector of Customs and Excise;

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- (d) "probationer" means a person appointed on probation to a specified post;
- (e) "requisite qualification" in relation to a specified post, means the qualification laid down in the Schedule in relation to that post;
- (f) "Schedule" means the Schedule annexed to these rules; and
- (g) "specified post" means a post specified in the Schedule.

**3. Procedure for recruitment.**—(1) Subject to the provisions of the Schedule and instructions relating to reservation of post, appointment to a specified post shall be made,—

- (a) by direct recruitment;
- (b) by promotion; or
- (c) by transfer on deputation.

(2) No person shall be appointed to a specified post unless he has the requisite qualification and, in the case of direct recruitment, he is also within the age-limit laid down in the Schedule for the post.

**4. Appointment by direct recruitment.**—(1) No appointment to a specified post by direct recruitment shall be made except upon the recommendation of the Selection Committee constituted by the National Board of Revenue.

(2) No person shall be eligible for appointment to a specified post by direct recruitment, if he—

- (a) is not a citizen of Bangladesh, or a permanent resident of, or domiciled in, Bangladesh; or
- (b) is married to, or has entered into a promise of marriage with, a person who is not a citizen of Bangladesh.

(3) No appointment to a specified post by direct recruitment shall be made until—

- (a) the person selected for appointment is certified by a medical officer authorised by the Government in this behalf to be medically fit for such appointment and that he does not suffer from any such organic defect as is likely to interfere with the discharge of the duties of the specified post; and
- (b) the antecedents of the persons so selected have been verified through appropriate agencies and found to be such as do not render him unfit for appointment in the service of the Republic.

(4) No person shall be recommended for appointment to a specified post unless—

- (a) he applied in such form, accompanied by such fee and before such date, as is notified by the appointing authority while inviting applications for the specified post; and
- (b) in the case of a person already in Government service or in the service of a local authority, he applied through his official superior.

5. **Appointment by promotion.**—(1) Appointment by promotion to a specified post shall be made on the recommendation of such Departmental Promotion Committee as the Government may constitute in this behalf:

Provided that appointment by promotion from a post of lower class to specified post of higher class shall be made on the recommendation of the Commission.

(2) A person shall not be eligible for appointment by promotion to a specified post if he has unsatisfactory records of service.

6. **Probation.**—(1) Persons selected for appointment to a specified post against a substantive vacancy shall be appointed on probation,—

- (a) in the case of direct recruitment, for a period of two years from the date of appointment; and
- (b) in the case of promotion, for a period of one year from the date of such appointment:

Provided that the appointing authority may, for reasons to be recorded in writing, extend the period of probation by a period or periods so that the extended period does not exceed two years in the aggregate.

(2) Where, during the period of probation of a probationer the appointing authority is of the opinion that the conduct and work of the probationer is unsatisfactory or that he is not likely to become efficient, it may, before the expiry of that period,—

- (a) in the case of direct recruitment, terminate his service; and
- (b) in the case of promotion, revert him to the post from which he was promoted.

(3) After the completion of the period of probation, including the extended period, if any, the appointing authority,—

- (a) if it is satisfied that the conduct and work of the probationer has been satisfactory, shall, subject to the provisions of sub-rule (4), confirm him; and
- (b) if it is of opinion that the conduct and work of the probationer during that period was not satisfactory, may,—
  - (i) in the case of direct recruitment, terminate his service; and
  - (ii) in the case of promotion, revert him to the post from which he was promoted.

(4) A probationer shall not be confirmed in a specified post until he has passed such examination and undergone such training as the Government may, from time to time, prescribe by order.

## SCHEDULE

| Sl. No. | Name of the specified post. | Age limit for direct recruitment. | Method or recruitment.                                                                                                                                                                                                                                | Qualification.                                     |
|---------|-----------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 1       | 2                           | 3                                 | 4                                                                                                                                                                                                                                                     | 5                                                  |
| 1       | Principal Appraiser ..      | ....                              | By transfer on deputation of Principal Appraiser from the Collectorate of Customs.                                                                                                                                                                    | ....                                               |
| 2       | Appraiser ..                | ....                              | By transfer on deputation of Appraiser from the Collectorate of Customs.                                                                                                                                                                              | ....                                               |
| 3       | Office Superintendent ..    | ....                              | By promotion of Head Assistants and Stenographers on the basis of seniority-cum-fitness. If none is found suitable for promotion then by transfer on deputation of Office Superintendents from the Collectorate of Customs, Custom House, Chittagong. | For promotion—5 years' service in the feeder post. |
| 4       | Head Assistant ..           | ....                              | By promotion from Upper Division Assistants on the basis of seniority-cum-fitness. If none is found suitable for promotion, by transfer on deputation of Head Assistants from the Collectorate of Customs, Custom House, Chittagong.                  | For promotion—5 years' service in the feeder post. |

|    |                                      |    |                                                                         |                                                                                                                                  |                                                                                                                                |
|----|--------------------------------------|----|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| 5  | Stenographer                         | .. | ....                                                                    | As per provisions of the Stenographers and Stenotypist (Ministries, Divisions and Attached Departments) Recruitment Rules, 1978. | ....                                                                                                                           |
| 6  | Stenotypist                          | .. | ....                                                                    | Ditto                                                                                                                            | ....                                                                                                                           |
| 7  | Upper Division Assistant             | .. | ....                                                                    | As per Recruitment Rules prescribed by the Government.                                                                           | ....                                                                                                                           |
| 8  | Typist-cum-Lower Division Assistant. | .. | ....                                                                    | Ditto                                                                                                                            | ....                                                                                                                           |
| 9  | Driver                               | .. | Maximum 25 years, relaxable up to 30 years for departmental candidates. | By direct recruitment                                                                                                            | (i) Qualification of having read up to Class VIII.<br>(ii) Holder of a valid driving licence with 3 years' driving experience. |
| 10 | Duplicating Machine Operator.        | .. | Maximum 25 years' relaxable up to 30 years for departmental candidates. | By direct recruitment                                                                                                            | Qualification of having passed Class VIII and knowledge of operating duplicating machine.                                      |
| 11 | Daftary                              | .. | ....                                                                    | By promotion from amongst M.L.S.S.                                                                                               | 5 years' service as M.L.S.S.                                                                                                   |
| 12 | Sepoy (Customs and Excise).          | .. | ....                                                                    | By transfer on deputation of Sepoys from the Collectorate of Customs, Custom House, Chittagong and Khulna.                       | ....                                                                                                                           |
| 13 | Security Guard                       | .. | Maximum 25 years                                                        | By direct recruitment                                                                                                            | Qualification of having passed Class V. Minimum height 5'-2", Chest 30".                                                       |

| 1  | 2           | 3                   | 4                     | 5                                          |
|----|-------------|---------------------|-----------------------|--------------------------------------------|
| 14 | M.L.S.S. .. | .. Maximum 25 years | By direct recruitment | .. Qualification of having passed Class V. |

By order of the President  
S. B. CHAUDHURI  
Secretary.