

Government of the People's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
Information and Communication Technology Division  
ICT Tower, Agargaon, Dhaka  
Organization-03 Section  
[www.ictd.gov.bd](http://www.ictd.gov.bd)

No. 56.00.0000.000.056.08.0001.23-01

Date: 06.01.2026

**Notification**

Ms. KHADIJA AKTHER, Deputy Director, Bangladesh Hi-Tech Park Authority (Passport No: A07966965) under ICT Division, Dhaka has been granted earned leave (ex- Bangladesh) for performing Umrah in Saudi Arabia for a period of 17 (seventeen) days starting from 14.02.2026 to 02.03.2026 or from the date of commencement of leave under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of this travel will be borne by herself;
- c. The provision of the specific leave Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

02. This notification has been issued with the approval of the competent authority.

By order of the President,

*M. Anwar Hossain*  
06.01.2026

(Dr. Md. Anwar Hossain)

Deputy Secretary

Phone: +88-02-41024947 (office)

E-mail: os3.sec@ictd.gov.bd

No. 56.00.0000.000.056.08.0001.23-01

Date: 06.01.2026

**Copy forwarded for kind information and necessary action (Not according to seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. The Ambassador, The Embassy of Kingdom of Saudi Arabia in the Bangladesh.
3. H.E. The Ambassador, The Embassy of Bangladesh in the Kingdom of Saudi Arabia.
4. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
5. Managing Director, Bangladesh Hi-Tech Park Authority, ICT Tower, Agargaon, Dhaka.
6. DG, Consular Wing, Ministry of Foreign Affairs, Dhaka (Request to Issue Note Verbale).
7. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
8. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
9. Deputy Director, Bangladesh Forms & Publications, Tejgaon, Dhaka.
10. PS to Special Assistant to Hon'ble Chief Adviser. ICT Division, Agargaon, Dhaka
11. PS to Secretary, Information and Communication Technology Division, Agargaon, Dhaka.
12. Chief Accounts & Finance Officer, ICT Division, Segunbagicha, Dhaka.
13. Senior Programmer, ICT Division (**For Uploading this GO in the website**).
14. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
15. Ms. KHADIJA AKTHER, Deputy Director, Bangladesh Hi-Tech Park Authority, Dhaka.
16. Office Copy.