

Government of the People's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
Information and Communication Technology Division  
ICT Tower, Agargaon, Dhaka  
Organization-2 Section  
[www.ictd.gov.bd](http://www.ictd.gov.bd)

No. 56.00.0000.000.055.32.0024.21-59

Date: 17/11/2025

**Notification**

Fahmida Ahmed (Passport No: E00113535), Maintenance Engineer, Bangladesh Computer Council under ICT Division, Dhaka has been granted rest and recreation leave (EX-Bangladesh) for accompanying her son Faiyad Ahmed (Passport No: A00982174) in joining Putra Business School Convocation Ceremony 2025, Malaysia for 15 (Fifteen) days starting from 05/12/2025 to 19/12/2025 under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of this travel will be borne by herself;
- c. The provisions of the specific leave Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.
- d. She will not be allowed to stay abroad more than the approved period;

02. This notification has been issued with the approval of the competent authority.

By order of the President

(Arefin Akhtar Noor)

Senior Assistant Secretary

Phone: +88-02-41024025 (office)

E-mail: os2.sec@ictd.gov.bd

No. 56.00.0000.000.055.32.0024.21-59

Date: 17/11/2025

**Copy for Kind Information and Necessary Action (Not According to Seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. The High Commissioner, The High Commission of Malaysia, Dhaka, Bangladesh.
3. H.E. The High Commissioner, Bangladesh High Commission, Kuala Lumpur, Malaysia.
4. Additional Secretary (All), ICT Division, Agargaon, Dhaka.
5. Executive Director, Bangladesh Computer Council, ICT Tower, Agargaon, Dhaka.
6. Director General (Consular Wing), Ministry of Foreign Affairs, Dhaka (Request to Issue Note Verbale).
7. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
8. Director, Civil Aviation, Hazrat Shahjalal International Airport, Dhaka.
9. Deputy Director, Bangladesh Forms & Publication, Tejgaon, Dhaka.
10. PS to Secretary, ICT Division, Agargaon, Dhaka.
11. PS to Special Assistant to Hon'ble Chief Adviser. ICT Division, Agargaon, Dhaka.
12. Chief Accounts and Finance Officer, ICT Division, Segunbagicha, Dhaka.
13. Senior System Analyst, ICT Division, Agargaon, Dhaka (With request to upload on website).
14. Fahmida Ahmed, Maintenance Engineer, Bangladesh Computer Council, Agargaon, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Kurmitola, Dhaka
16. Office Copy.