

Government of the people's Republic of Bangladesh  
Ministry of Posts, Telecommunications & Information Technology  
Information and Communication Technology Division  
ICT Tower, Agargaon, Dhaka.  
Administration Section  
www.ictd.gov.bd

No.56.00.0000.000.036.25.0004.25-808/2

Date:31.08.2025

**Government Order**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following official to attend the Program for "JICA TopSE Cloud Visit Program at National Institute of Informatics (NII)" in Japan from 15.11.2025 to 22.11.2025 under the following terms and conditions mentioned in para-02:

Sl.	Name	Designation
	Mr. Sadik Ahammed Siddique Passport No: A07373219	Assistant Programmer, Bangladesh Computer Council

**02. Terms and conditions:**

- (a) Entire period of this travel will be treated as on duty;
- (b) All expenses in this connection will be borne by Japan International Cooperation Agency (JICA);
- (c) He will leave for Japan on 14 November 2025 or nearest possible date;
- (d) He will not be allowed to stay abroad more than the stipulated period;
- (e) He will draw his pay and allowances in local currency for the entire period of this travel;
- (f) He will have to submit a report on the programme within 5 days of his return;
- (g) He will keep contact with the higher authorities using online communication system/applications during the programme.
- (h) As per the latest circular he will be entitled to draw pocket allowance equivalent to 30% of comprehensive allowance from the respective Ministry/Division/Department.

03. This Government Order is issued with the approval of the competent authority.

  
Abdullah Al Mamun  
Deputy Secretary  
Phone:+88-02-41024026 (off.)  
E-mail: adminsection@ictd.gov.bd


31/8  
2025

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**Copy for information and necessary action (Not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. the Ambassador, Embassy of Bangladesh in Japan (By Bag/Fax).
4. H.E. the Ambassador, Embassy of Japan in Bangladesh.
5. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
6. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka.
7. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
8. Director General, Ministry of Foreign Affairs (Consular Wing) (With the request to issue a Note Verbale).
9. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
10. PS to Secretary, Information & Communication Technology Division, Agargaon, Dhaka.
11. Information & Public Relations Officer, Ministry of Posts, Telecommunication and Information Technology.
12. Chief Accounts & Finance Officer, Information & Communication Technology Division, CGA Bhaban
13. Senior Programmer, ICT Division, Agargaon, Dhaka (For hosting this GO on website).
14. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
15. Mr. Sadik Ahammed Siddique, Assistant Programmer, Bangladesh Computer Council.

  
Abdullah Al Mamun  
Deputy Secretary

31/8  
2025