

Government of the People's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
ICT Tower, Agargaon, Dhaka
Organization - I Section
www.ictd.gov.bd

No. 56.00.0000.054.38.003.23-120

Date: 17.12.2025

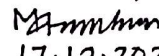
Notification

Ms. Shuvra Kundu (PP No: B00700935), Assistant Programmer, Department of Information and Communication Technology, Upazila Office, Narayanganj Sadar, Narayanganj under ICT Division has been granted earned leave (ex-Bangladesh) to go to India for better treatment for a period of 12 (Twelve) days starting from 18.12.2025 to 29.12.2025 or from the date of commencement of leave. This leave has been granted under the following terms and conditions:

- a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b) All related expenses of the travel will be borne by herself;
- c) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.
- d) She will not be allowed to stay abroad more than the approved period.
- e) Her Mother Ms. Ganga Rani Kundu (PP No: A11168232, Husband Mr. Uzzwal Kumar Das (PP No: B00234740), and Daughter Ms. Adrija Das (PP No: B00700934) will accompany her during this travel.

02. This notification has been issued with the approval of the competent authority.

By the order of the President,


17.12.2025
Dr. Md. Anwar Hossain
Deputy Secretary
Phone: +8802- 41024047
E-mail: osl.sec@ictd.gov.bd

No. 56.00.0000.054.38.003.23-120

Date: 17.12.2025

Copy forwarded for kind information and necessary action (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. High Commissioner, High Commission of India in Bangladesh.
4. H.E. High Commissioner, High Commission of Bangladesh in India.
5. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
6. Director General, Department of ICT, ICT Tower, Agargaon, Dhaka.
7. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka (Request to Issue Note Verbale).
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
9. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
10. Deputy Director, Bangladesh Forms & Publications, Tejgaon, Dhaka.
11. PS to Secretary, Information and Communication Technology Division, Agargaon, Dhaka.
12. PS to Special Assistant to Hon'ble Chief Adviser, Ministry of Posts, Telecommunication & Information Technology, Dhaka.
13. Upazila Nirbahi Officer, Narayanganj Sadar, Narayanganj.
14. Chief Accounts & Finance Officer, ICT Division, Segunbagicha, Dhaka.
15. Senior Programmer, ICT Division (For hosting this GO in the website).
16. Programmer, Department of ICT, District Office, Narayanganj.
17. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka./Land Port, Akhaura, Brahmanbaria, Benapole, Jessore/Darshana, Chuadanga, Sonamasjid/Chapai Nawabgonj Bangladesh.
18. Shuvra Kundu (PP No: B00700935), Assistant Programmer, Department of Information and Communication Technology, Upazila Office, Narayanganj Sadar, Narayanganj.
19. Office Copy.