

Government of the people's Republic of
Bangladesh
Ministry of Posts, Telecommunications &
Information Technology
Information and Communication Technology
Division ICT Tower, Agargaon, Dhaka
Organization-3 Section
www.ictd.gov.bd

Record Number: 56.00.0000.056.18.001.21.139

Date: 01/12/2024

Office Order

Following National Steering Committee has been formed to lead, guide, and oversee implementation of the Artificial Intelligence (AI) Readiness Assessment in Bangladesh.

Sl.	Name & Organization	Category
1.	Secretary, Information and Communication Technology Division	Convener
2.	Head of Office and UNESCO Representative to Bangladesh	Co-convener
3.	Executive Director, Bangladesh Computer Council	Member
4.	Managing Director, Bangladesh Hi-Tech Park Authority	Member
5.	Director General, Department of ICT	Member
6.	Additional Secretary (Reforms Wing), Cabinet Division	Member
7.	Additional Secretary (Organizational Support Wing), ICT Division	Member
8.	Additional Secretary (Administration Wing), Ministry of Commerce	Member
9.	Additional Secretary (Development), Secondary and Higher Secondary Education Division, Ministry of Education	Member
10.	Additional Secretary (Drafting/Printing & Publication), Legislative and Parliamentary Affairs Division	Member
11.	Additional Secretary (Medical Education Wing), Ministry of Health and Family Welfare	Member
12.	Member (Planning & Skills Standard), National Skills Development Authority, Prime Minister's Office	Member
13.	CEO & Project Director (Additional Secretary), a2i, ICT Division	Member
14.	Director General, National Cyber Security Agency, ICT Division	Member
15.	Managing Director, Bangladesh Satellite Company Limited	Member
16.	Controller (Joint Secretary), Office of the Controller Certifying Authorities, ICT Division	Member
17.	President, Bangladesh Association of Software and Information Services (BASIS)	Member
18.	President, Bangladesh Association of Contact Center and Outsourcing (BACCO)	Member
19.	Faiz Ahmad Taiyeb, Policy Advisor (ICT Transformation & Reform), ICT Division & UNDP Bangladesh	Member
20.	Sheela Haq, Senior Governance Specialist, UNDP Bangladesh	Member

21.	Director/Head, Department of Computer Science and Engineering, BUET	Member
22.	Dr. Md. Golam Moazzam, Chairman, Faculty of Mathematical & Physical Science, Jahangirnagar University.	Member
23.	Dr. B M Mainul Hossain, Professor, Institute of Information Technology, University of Dhaka	Member
24.	Masud Rahman, Program Manager, Ge Health, Finland.	Member
25.	Md. Afzal Hossain Sarwar, Head, Future of Education, a2i Programme, ICT Division & UNDP Bangladesh	Member

02. The National Steering Committee shall perform the following functions (Terms of Reference):

1. Oversee activities related to AI Readiness Assessment Methodology (RAM);
2. Contribute to finalizing the RAM report by providing guidance and feedback;
3. Coordinate with the concerned stakeholders;
4. Can co-opt with relevant members as deemed necessary.

03. Aspire to Innovate (a2i) Programme will provide all secretarial support to the committee.

04. This order has been issued with the approval of the competent authority.



01-12-2024

Md. Abu Naser

Deputy Secretary

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Date: 01/12/2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Executive Director, Bangladesh Computer Council;
2. Managing Director, Bangladesh Hi-Tech Park Authority;
3. Director General, Department of ICT;
4. Additional Secretary (Reforms Wing), Cabinet Division;
5. Additional Secretary (Development), Secondary and Higher Secondary Education Division, Ministry of Education;
6. Additional Secretary (Drafting/Printing & Publication), Legislative and Parliamentary Affairs Division;
7. Additional Secretary (Medical Education Wing), Ministry of Health and Family Welfare;
8. Additional Secretary (Administration Wing), Ministry of Commerce;
9. Member (Planning & Skills Standard), Planning & Skills Standard, National Skill Development Authority;
10. Additional Secretary, Organizational Support Wing, ICT Division;
11. CEO & Project Director (Additional Secretary), Aspire To Innovate(a2i) Programme;
12. Director General, National Cyber Security Agency, ICT Division;
13. Managing Director (Additional Charge), Bangladesh Satellite Company Limited;
14. Controller (Joint Secretary), Office of the Controller Certifying Authorities, ICT Division;
15. Private Secretary to the Adviser, Office of the Adviser, Secretary's Office;

16. Personal Secretary, Secretary' Office, ICT Division;
17. President, Bangladesh Association of Software and Information Services (BASIS);
18. President, Bangladesh Association of Contact Center and Outsourcing (BACCO);
19. Head of Office and UNESCO Representative to Bangladesh;
20. Faiz Ahmad Taiyeb, Policy Advisor (ICT Transformation & Reform), ICT Division & UNDP Bangladesh;
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24. Dr. B M Mainul Hossain, Professor, Institute of Information Technology, University of Dhaka;
25. Masud Rahman, Program Manager, Ge Health, Finland. and
26. Md. Afzal Hossain Sarwar, Head, Future of Education, a2i Programme, ICT Division & UNDP Bangladesh.



A handwritten signature in blue ink, located above the date and name.

01-12-2024

Md. Abu Naser
Deputy Secretary