



ইনভেস্টমেন্ট কর্পোরেশন অফ বাংলাদেশ

INVESTMENT CORPORATION OF BANGLADESH

৮, রাজউক এভিনিউ (লেভেল ১৪-২১), ঢাকা, বাংলাদেশ, পিএবিএক্স : ০২-২২৩৩৮৩৪৯৫ (অটো হান্টিং), ০৯৬৬৬৭৭৭৭৮, (এক্স-১৪২৪), ফ্যাক্স : ৮৮-০২-২২৩৩৮৩১৩
8, RAJUK AVENUE (LEVEL 14-21), DHAKA, BANGLADESH, PABX : 02-223383495 (AUTO HUNTING), 09666777778 (Ext-1424), FAX : 88-02-223383313, E-mail : info@icb.gov.bd

Human Resource Management Department

No: 53.13.0000.009.08.001.26.656

Date: 19 August 2026

Mr. Sardar Nur Islam

Supervisor

ID No. 20170005

Planning And Research Department

Investment Corporation of Bangladesh (ICB)

Head Office, Dhaka.

Subject: Administrative approval for ex-Bangladesh leave.

Dear Colleague,

The undersigned is directed to convey the administrative approval of Investment Corporation of Bangladesh in favour of you for treatment in India for 26 (Twenty six) days from 23 August 2026 to 17 September 2026 (including travel time) under the terms and conditions described below:

- You will bear all expenses related to visit. No expenditure will be borne by the Corporation;
- Your wife Shahana Akter will accompany you during this visit;
- You will draw your pay and allowances in local currency;
- Your travelling time will be treated as ex-Bangladesh leave; and
- You will not be allowed to stay abroad more than the stipulated period.

2. This order has been issued with the approval of appropriate authority.

Thanking you,

Sd/-

(Md. Maruf Billah)

Assistant General Manager

Phone: 02-41054601

E-mail: agm_hr@icb.gov.bd

Copy for kind information and necessary action (not in order of seniority):

1. Director-General, Immigration & Passport, E-7, Agargaon Shere-E-Bangla Nagar, Dhaka-1207.
2. Director, Hazrat Shah Jalal International Airport, Kurmitola, Airport - Dakshinkhan Rd, Dhaka-1229.
3. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
4. Deputy General Manager, Planning And Research Division, ICB, Head office, Dhaka.
5. Senior System Analyst, Programming Department, ICB, Head office, Dhaka (with request to publish this order on ICB Website)
6. Office Copy.

Assistant General Manager