

No:53.13.0000.009.08.001.24.137(1)
Date: 14 January 2024

Mr. Mohammad Morshed Sarkar
Supervisor
ID No. 20170003
SPV UNIT
Investment Corporation of Bangladesh (ICB)
Head Office, Dhaka.

Subject: Administrative approval for ex-Bangladesh leave.

Dear Colleague,

The undersigned is directed to convey the administrative approval of Investment Corporation of Bangladesh in favour of you to visit United Arab Emirates for 08 days from 16 January 2024 to 23 January 2024 (including travel time) under the terms and conditions described below:

- Your relatives will bear all expenses related to visit. No expenditure will be borne by the Corporation;
- You will draw your pay and allowances in local currency;
- Your travelling time will be treated as ex-Bangladesh leave; and
- You will not be allowed to stay abroad more than the stipulated period.

2. This order has been issued with the approval of appropriate authority.

Thanking you,

Sd/-

(S.M. Serajul Islam)
Assistant General Manager
Phone: 02-41050617
E-mail: agm_hr@icb.gov.bd

Copy for kind information and necessary action (not in order of seniority):

- Director-General, Immigration & Passport, E-7, Agargaon Shere-E-Bangla Nagar, Dhaka-1207.
- Director, Hazrat Shah Jalal International Airport, Kurmitola, Airport - Dakshinkhan Rd, Dhaka-1229.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
- Deputy General Manager, SPV UNIT, ICB, Head office, Dhaka.
- Senior System Analyst, Programming Department, ICB, Head office, Dhaka (with request to publish this order on ICB Website)
- Office Copy.



Assistant General Manager