



ইনভেস্টমেন্ট কর্পোরেশন অব বাংলাদেশ

INVESTMENT CORPORATION OF BANGLADESH

৮, ডি আই টি এভিনিউ (লেভেল ১৪-২১), ঢাকা, বাংলাদেশ, পিএবিএক্স : ৯৫৬৩৪৫৫ (অটো হান্টিং), ফ্যাক্স : ৮৮-০২-৯৫৬৩৩১৩
8, DIT AVENUE (Level 14-21), DHAKA, BANGLADESH, PABX : 9563455 (AUTO HUNTING), FAX : 88-02-9563313, E-mail : icb@agni.com

Human Resource Management Department

No:53.13.0000.009.08.001.24.731(1)

Date: 04 September 2024

Mr. Md. Mamun-Or-Rashid

Assistant Care-Taker

ID No. 19970030

ICB, Rajshahi Branch

Rajshahi.

Subject: Administrative approval for ex-Bangladesh leave.

Dear Colleague,

The undersigned is directed to convey the administrative approval of Investment Corporation of Bangladesh in favour of you for treatment in India for 30 days from 07 September 2024 to 06 October 2024 (including travel time) under the terms and conditions described below:

- f) You will bear all expenses related to visit. No expenditure will be borne by the Corporation;
- g) You will draw your pay and allowances in local currency;
- h) Your travelling time will be treated as ex-Bangladesh leave;
- i) Your wife Mst. Shahanaz Begum and son Md. Mehedi Hasan Antu will accompany you during this visit; and
- j) You will not be allowed to stay abroad more than the stipulated period.

2. This order has been issued with the approval of appropriate authority.

Thanking you,

Sd/-

(S.M. Serajul Islam)

Assistant General Manager

Phone: 02-41050617

E-mail: agm_hr@icb.gov.bd

Copy for kind information and necessary action (not in order of seniority):

1. Director-General, Immigration & Passport, E-7, Agargaon Shere-E-Bangla Nagar, Dhaka 1207.
2. Director, Hazrat Shah Jalal International Airport, Kurmitola, Airport - Dakshinkhan Rd, Dhaka 1229.
3. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
4. Deputy General Manager, ICB, Rajshahi Branch, Rajshahi.
5. Senior System Analyst, Programming Department, ICB, Head office, Dhaka (with request to publish this order on ICB Website)
6. Office Copy.

Assistant General Manager