



ইনভেস্টমেন্ট কর্পোরেশন অব বাংলাদেশ

INVESTMENT CORPORATION OF BANGLADESH

৮, রাজউক এভিনিউ (লেভেল ১৪-২১), ঢাকা, বাংলাদেশ, পিএবিবক্স : ০২২২৩৩৮৩৪৯৫ (অটো হান্টিং), ফ্যাক্স : ৮৮-০২২২৩৩৮৩৩১৩
8, RAJUK AVENUE (LEVEL 14-21), DHAKA, BANGLADESH, PABX : 02223383495 (AUTO HUNTING), FAX : 88-02223383313, E-mail : info@icb.gov.bd

Human Resource Management Department

No:53.13.0000.009.08.001.25. ১৫২৭

Date: 23 June 2025

Mr. Mohammad Morshed Sarkar

Supervisor

ID No. 20170003

SPV UNIT

Investment Corporation of Bangladesh (ICB)

Head Office, Dhaka.

Subject: Administrative approval for ex-Bangladesh leave.

Dear Colleague,

The undersigned is directed to convey the administrative approval of Investment Corporation of Bangladesh in favour of you to visit Sri Lanka for 04 days from 07 July 2025 to 10 July 2025 (including travel time) under the terms and conditions described below:

- UNI Apro will bear all expenses related to visit. No expenditure will be borne by the Corporation;
- You will draw your pay and allowances in local currency;
- Your travelling time will be treated as ex-Bangladesh leave; and
- You will not be allowed to stay abroad more than the stipulated period.

2. This order has been issued with the approval of appropriate authority.

Thanking you,

Sd/-

(Md. Maruf Billah)

Assistant General Manager

Phone: 02-41050617

E-mail: agm_hr@icb.gov.bd

Copy for kind information and necessary action (not in order of seniority):

1. Director-General, Immigration & Passport, E-7, Agargaon Shere-E-Bangla Nagar, Dhaka-1207.
2. Director, Hazrat Shah Jalal International Airport, Kurmitola, Airport - Dakshinkhan Rd, Dhaka-1229.
3. Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka, Bangladesh.
4. Deputy General Manager, SPV UNIT, ICB, Head office, Dhaka.
5. Senior System Analyst, Programming Department, ICB, Head office, Dhaka (with request to publish this order on ICB Website)
6. Office Copy.

Assistant General Manager