



Government of the People's Republic of Bangladesh
Ministry of Power Energy and Mineral
Resources
Energy and Mineral Resources Division
Administration-1 Section
www.emrd.gov.bd

Number: 28.00.0000.000.020.28.0095.23.1424

Date: 05 Nov 2025

Notification

Mrs. Tanzim Tamanna Afroz (Passport No. A13631263), Assistant Director (Geology), Geological Survey of Bangladesh (GSB), under Energy and Mineral Resources Division, Dhaka has been granted earned leave (ex-Bangladesh) for 15 (fifteen) days commencing from 10 November 2025 or from the nearest date of commencement of leave to travel to Saudi Arabia. This leave has been granted for performing Holy Umrah in Saudi Arabia under following terms and conditions:

- She will draw her pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- All related expenses of the travel will be borne by her;
- The leave shall not be extended;
- The provision of Rule 34 (Appendix-viii) of BSR (Part-1) will be applicable for this approval.

2. The order has been issued with the approval of the competent authority.

According to The President's order,

05-11-2025

Sabrina Afrin Mustafa
Senior Assistant Secretary (Additional
Responsibility)

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admsec1@emrd.gov.bd

Number: 28.00.0000.000.020.28.0095.23.1424/1
(12)

Date: 05 Nov 2025

Copy for kind information and necessary action (not in the order of seniority):

- Foreign Secretary, Ministry of Foreign Affairs [Attention: Director General (Consular) with a request to take necessary action];
- H E High Commissioner of Bangladesh to Saudi Arabia, High Commission of Bangladesh, Saudi Arabia;
- H E High Commissioner of Saudi Arabia to Bangladesh, High Commission of Saudi Arabia, Dhaka;
- Director General, Office of the Director General, Department of Immigration and Passports;
- Executive Director, Hazrat Shahjalal International Airport, Dhaka;

6. Director General (Additional Responsibility), Office of the Director General, GSB;
7. Mrs. Tanzim Tamanna Afroz, Assistant Director (Geology), Geological Survey of Bangladesh (GSB);
8. PS to Secretary, Secretary Office, Energy and Mineral Resources Division (For kind information to the Secretary);
9. System Analyst, ICT Section, Energy and Mineral Resources Division (With request to upload the order on EMRD website);
10. Chief Accounts and Finance Officer, Energy and Mineral Resources Division, Dhaka;
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka and
12. Office Copy, .



A handwritten signature in black ink, appearing to read 'Sabrina Afrin Mustafa', located to the right of the QR code.

05-11-2025

Sabrina Afrin Mustafa
Senior Assistant Secretary (Additional
Responsibility)