

Government of the People's Republic of Bangladesh
Bangladesh Post Office
Office of the Senior Postmaster, Khulna GPO-9000
ANNUAL PROCUREMENT PLAN
Establishment Branch

Ministry/Division-Post, Telecommunication & Information Technology
Agency-Bangladesh Post Office
Procuring Entity Name-Senior Postmaster, Khulna GPO-9000

Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
3	Purchase of 20 chairs for sub-office	1	20	Direct Purchase Method	Senior Postmaster, Khulna GPO-9001	Government Revenue Budget.	50000
4	Purchase of steel cupboards	1	4	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	80000
5	Cabinet Purches for Saving Post master	1	6	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	10000
6	Office Tool	Do	10	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
7	Wooden Chair	Do	6	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	45000
Total Taka=							200000


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Agency-Bangladesh Post Office
Procuring Entity Name-Senior Postmaster, Khulna GPO-9000

APP ID:		Code: 4112310 (Office Equipments)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Purchase of weight scale	Do	6	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	50000
2	Fake Note Detector Machine	Do	7	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	70000
3	Toner for Laser Printer	Do	20	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	26000
4	Ink for Printer	Set	12	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	54000
Total Taka=							200000


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Agency-Bangladesh Post Office
Procuring Entity Name-**Senior Postmaster, Khulna GPO-9000**

APP ID:		Code: 4112202 (Computer & Related Service)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	CPU Purchase	Nos	6	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	185000
2	Monitor Purchase	Do	3	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	45000
3	U.P.S Purchase	Do	6	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	45000
4	Printer Purchase	Do	3	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	75000
Total Taka=							350000

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Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
2	Installation of water tank on the roof for supply of clean drinking water	2	2	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	40000
3	Ramp for car wash is newly constructed	2	2	Direct Purchase Method	Senior Postmaster, Khulna GPO-9001	Government Revenue Budget.	20000
4	repair Partitions & Doors of Female & Male Prayer Room.	Do	20	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	10000
Total Taka=							70000


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8	Daulatpur TSO (LSG) Khulna-Office white painting of out side	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
9	Construction of a shed/garage for bikes / motorcycles on the north side of Khulna GPO.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
10	Renovation of Computer Lab's Windo by Installing Thai Windows & Grills.	Nos.	1	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
11	Repair of collapsible gate of Khulna GPO	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
12	Ceiling, Beam & Wall Repairing at different places in GPO building round the year	As per estimation.	As per estimation.	DPM	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	50000
13	Reapiring of Fultala UPO	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
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APP ID:		Code: 3258107 (Office Building Repair)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works) Non Residence.	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Repair of bathroom line on north side of GPO building	1	40Ft	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	30000
2	Khulna GPO's southern 150 feet long and 15 feet wide road is being constructed with	1	150f×15f	FRQ	Senior Postmaster, Khulna GPO-9001	Government Revenue Budget.	150000
3	Daulatpur TSO (LSG) Khulna-Office interior repair and exterior painting	1		Direct Purchase Method	Senior Postmaster, Khulna GPO-9002	Government Revenue Budget.	25000
4	Dust sand are being dumped on a 150-foot-long road south of Khulna GPO.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
5	Drain guide wall are made on the south side of Khulna GPO.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
6	Clean and repair the sewage line in front of Khulna GPO.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
7	Daulatpur TSO's Khulna(LSG) walking path filled with dustsand	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000

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APP ID:		Code: 3258106 (Quarter Repair)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works) Residence.	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Plaster and paint the boundary wall of the Senior postmaster quarter.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	23000
2	Replacement of the main water tank on the roof of the quarter	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	22000
2	For repairing and painting the main gate of the Senior Postmaster's quarters.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	10000
5	Repairing works of Senior postmaster Quarter round the year.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
Total Taka=							70000



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APP ID:		Code: 3258104 (Computer & Office Equipment Repair)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Computer Repair round the year	Nos	25	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	70000
2	Printer Repair & Servicing round the year	Do	20	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	50000
3	UPS and Online UPS Battery Change round the year	Do	30	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	50000
4	Monitor Repair round the year	Do	6	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
4	Purchase the motherboard round the year	Do	5	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
4	Purchase the Power Supply	Do	8	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
4	Purchase the Cassing	Do	8	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	30000
5	Photo Copier Repair	Do	4	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
Total Taka=							295000

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APP ID:		Code: 3258102 (Furniture Repair)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Steel Almirah Repairing & Painting for Khulna City Ho & Khulna GPO	Nos	5	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
2	Chair Repairing fo Khulna Gpo.	Do	25	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
3	Wooden Chair Repair & Painting. For DCS TSO	Do	14	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	12000
4	Wooden Table Repair & Painting.	Do	4	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
5	Others	Do	4	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	23000
Total Taka=							90000

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APP ID:		Code: 3258101 (Motor vehicle repair)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (goods & works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Coverd Van Dhaka Metro -GHA- -2054; a)Body & Floor repairing b) Tyres 3)Danting and painting.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	30000
2	Mobile Van Dhaka Metro Ma-14-0947 a) Radiator changing b) Right sided door repairing, denting & painting c) Battery d) Horn e) Cgassis & Body electric welding e) Tyre purchasing etc when needed round the year.	As per estimation.	As per estimation.	Do	Do	Do	60000
3	Coverd Van Dhaka Metro -GHA- 1150; a)Pump reairing	As per estimation.	As per estimation.	Do	Do	Do	30000
4	Jeep Dhaka Metro -GHA- 15-9710: a) Class Plate, Pressure Plate, Engine Mount, Realase Bearing, Cross Bearing changing, b) Flywheel Training c) Oil Seal d) Battery e) Tyre f) Denting & painting in limit etc. when needed round the year.	As per estimation.	As per estimation.	Do		Do	60000
Total Taka=							180000


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APP ID:		Code: 3257304 (Gardening)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Planting of Seasonal Flower Plants in front of GPO & City HO Building round the year including incidental expenses.	Nos	300	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
2	Plantation of fruit trees in various open spaces of GPO & City HO compound round the year including incidental expenses.	Do	150	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
3	Plantation of flowers & fruits trees in UPO & Sub offices round the year including incidental expenses.	Do	300	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
3	Repair and maintenance of Grass Cutter machine.	Do	300	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
4	Garden Guidewall Painting	Do	300	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
Total Taka=							90000

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APP ID:		Code: 3253103 (Security Services)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works) Residence.	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Purchase of a 10TB HDD	Nos	1	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
4	Purchase of 19.5Inch Display for Fultala UPO.	Do	10	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
5	CC Camera system servicing round the year for 5 offices.	Do	30	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
Total Taka=							60000


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APP ID:		Code: 3243101 (Petrol & Lubricant)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	<ul style="list-style-type: none"> ■ Coverd Van Dhaka Metro -GHA- 011-2054; Khulna GPO To City HO Line 66 km every day. 22 days x 66km=1452 km. @8km/Ltr Fuel needs 200 Ltr (App.) i.e. 2400Ltr yearly. ■Coverd Van Dhaka Metro -GHA- 14-0947; Khulna GPO To Rail Station, Khulna GPO ToPhultala Line, GPO To Daulatpur Night & GPO to Rail Station; 80km average runs everyday. 22 Days x 80km=1760km. @10km/Ltr Fuel needs 200 Ltr (App.) i.e. 2400Ltr yearly. ■Jeep Dhaka Metro -GHA- 15-9710; Average 1800Ltr. ■Mobile Van Dhaka Metro -GHA- 15-9710; Average 1800Ltr. 	Ltr.	8400Ltr	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	800000
2	4 times servicing per car i.e. 16 servicing @ tk 5000(App.)	Nos	16	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	100000
Total Taka=							900000

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APP ID:		Code: 3231301 (Training Expenses)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	In house training on Digital service of post Office . 20 Trainees 3 Trainer This included tea breaks & lunch.	3	35		Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	40000
1	In house training on Digital service rules and regulation of post Office . 30 Trainees 3 Trainer This included tea breaks & lunch.	3	30		Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	40000
2	In house training on National Integrity Strategy 2024-2025. 20 Trainees 2 Trainers including snacks & lunch.	Do	25		Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	40000
Total Taka=							120000


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APP ID:	Code: 3221106 (Transportation costs)			Financial Year:2025-26 (Revenue Budget)			
Package No	Description of Procurement Package (works) .	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Mail transportation of Khalispur Line	Day	240	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	50000
2	In case of urgent need if any car becomes useless a rental transport may be required @ 1000/- per day.	Do	50	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
Total Taka=							70000


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APP ID:		Code: 3211125 (Promotion and advertising)			Financial Year:2025-26 (Revenue Budget)		
Package No	Description of Procurement Package (works).	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. App. Cost in TK
1	2	3	4	5	6	7	8
1	Installation of the savings rate chart on top of the savings counter.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	5000
2	renew of signboard of 6-7 office	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	20000
3	calendar.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	15000
4	Create a poster based on current events.	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	10000
5	Create a Leaflet based on current events	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	5000
6	Philatelic Exhibition	As per estimation.	As per estimation.	Direct Purchase Method	Senior Postmaster, Khulna GPO-9000	Government Revenue Budget.	25000
Total Taka=							80000