



গাজীপুর সিটি কর্পোরেশন

নগর ভবন, গাজীপুর।

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স্মারক নংঃ- ৪৬.১৯.০০০০.০১৮.৯৯.০১৭.২৪. ৮১২

তারিখ : ২৫/১১/২০২৪

বিষয় : আরবান ডেভেলপমেন্ট এ্যান্ড সিটি গভারন্যান্স প্রকল্পের আওতায়, গাজীপুর সিটি কর্পোরেশনের Governance Improvement Activity, Progress Report Quarter-1, FY 2024-2025 প্রেরণ প্রসঙ্গে।

উপর্যুক্ত বিষয়ের প্রেক্ষিতে আরবান ডেভেলপমেন্ট এ্যান্ড সিটি গভারন্যান্স প্রকল্পের আওতায়, গাজীপুর সিটি কর্পোরেশনের Governance Improvement Activity, Progress Report Quarter-1, FY-2024-2025 আপনার সদয় অবগতির জন্য প্রেরণ করা হলো। উল্লেখ্য যে, রিপোর্টে উল্লেখিত Evidence, Focal Person, এ কে এম হাবুনুর রশীদ, তত্ত্বাবধায়ক প্রকৌশলী, গাজীপুর সিটি কর্পোরেশন এর নিকট সংরক্ষিত আছে।

সংযুক্তি : Governance Improvement Activity, Progress Report Quarter-1, FY- 2024-2025.

প্রকল্প পরিচালক
আরবান ডেভেলপমেন্ট এ্যান্ড সিটি গভারন্যান্স প্রজেক্ট (ইউডিসিজিপি)
স্থানীয় সরকার প্রকৌশল অধিদপ্তর
আগারগাঁও, শেরে বাংলা নগর, ঢাকা-১২০৭।

স্মারক নংঃ- ৪৬.১৯.০০০০.০১৮.৯৯.০১৭.২৪.

(মোঃ আকবর হোসেন)

প্রধান প্রকৌশলী (অ: দা:)

গাজীপুর সিটি কর্পোরেশন, গাজীপুর।

তারিখ :

অনুলিপি : সদয় অবগতির জন্য (জৈষ্ঠ্যতার ভিত্তিতে নয়) :

০১. সচিব, গাজীপুর সিটি কর্পোরেশন, গাজীপুর।
০২. তত্ত্বাবধায়ক প্রকৌশলী, গাজীপুর সিটি কর্পোরেশন, গাজীপুর।
০৩. প্রশাসক মহোদয়ের একান্ত সচিব, গাজীপুর সিটি কর্পোরেশন, গাজীপুর (প্রশাসক মহোদয়ের সদয় অবগতির জন্য)।
০৪. প্রধান নির্বাহী কর্মকর্তার একান্ত সচিব, গাজীপুর সিটি কর্পোরেশন, গাজীপুর (প্রধান নির্বাহী কর্মকর্তার সদয় অবগতির জন্য)।
০৫. অফিস কপি।

(মোঃ আকবর হোসেন)

প্রধান প্রকৌশলী (অ: দা:)

গাজীপুর সিটি কর্পোরেশন, গাজীপুর।

Governance Improvement Activity Progress Report Quarter 1, FY 2024-25, Gazipur City Corporation
Under Urban Development and City Governance Project (UDCGP).
Reporting Quarter 1 and Period July-September, FY 2024-2025.

Activity	Yearly Target	Quarter-1.		Quarter-2.		Quarter-3.		Quarter4.		Remarks, if any deviation.
		Target	Achieve.	Target	Achieve.	Target	Achieve.	Target	Achieve.	
Focused area-1: Institutional Arrangement.										
1.1 Formed Project Implementation Unit (PIU) for implementing UDCGP activities.	Formed									
1.2 Formed Working Group (WG) for performing general governance improvement activities.	Formed									
1.3 Reformed Project Implementation Unit (PIU) for implementing UDCGP activities, if necessary for any reason.	1									Reformed
1.4 Reformed Working Group (WG) for performing General Governance Improvement Activities, if necessary for any reason.	1									Reformed
1.5 Prepared and submitted quarterly progress report of AGAIP implementation to PMU, by 2nd week of following quarter.	4	1	1	1		1		1		
1.6 Organized joint quarterly meeting of PIU & WG on progress review of General Governance Improvement Activities on 2 nd week of each following quarter.	4	1	0	1		1		1		
Focused area-2: Workshops.										
2.1 Organized orientation workshop on Draft Operational Guidelines of UDCGP for elected representatives and staff.	N.A.									
2.2 Organized reorientation workshop for PIU & WG members on their Role and Responsibilities in implementing UDCGP & AGIAP activities, if necessary.	1									
2.3 PIU and WG prepared AGIAP with support of consultants for FY 2024-2025, in June of previous year.	1							1		
2.4 The Mayor endorsed AGIAP of FY 2024-20245 in July.	1	1	1							
Focused area-3: Investment Plan Management.										
3.1 Collected new IDP list from all wards of FY 2025-2026, between September & November.	57	25	0	32		25				

Activity	Yearly Target	Quarter-1.		Quarter-2.		Quarter-3.		Quarter4.		Remarks, if any deviation.
		Target	Achieve.	Target	Achieve.	Target	Achieve.	Target	Achieve.	
3.2 Compiled & prepared draft IDP list of FY 2025-2026 ensuring core elements, between November and December.	1			1						
3.3 Presented compile IDP list of FY 2025-2026 in SC-UPD meeting, in January.	1					1				
3.4 Presented compile IDP list of FY 2025-2026 in council meeting, in January.	1					1				
3.5 Shared IDP list FY 2025-2026 with other government agency representatives either in CLCC, SC of Council meetings in February.	1					1				
3.6 Approved IDP list FY 2025-2026 in council meeting, in February.	1					1				
3.7 Published approve IDP list FY 2025-2026 on office notice board and website, in July next FY.	1									Tergat next FY
Focused area-4: Preparation of O&M Plan.										
4.1 Prepared draft Annual Operation & Maintenance (O&M) plan FY 2025-2026, between October & December.	1			1						
4.2 Approved Annual Operation & Maintenance (O&M) plan FY 2025-2026 in SC-UPSCD and council meetings, between January & March.	2					2				
Focused area-5: Preparation of Quarterly Monitoring Report of IDP Implementation.										
5.1 Prepared & submitted quarterly progress monitoring report of IDP implementation in FY 2024-2025, by following quarter.	4	1	1	1		1		1		Appendix-1, IDP/PDP implementation progress monitoring report format use
5.2 Published quarterly progress monitoring report of IDP implementation of FY 2024-2025 on official website, by following quarter.	4	1	1	1		1		1		
Focused area-6: Budget Management and Revenue Mobilization.										
6.1 Announced approve Annual Budget of FY 2024-2025 in Mass Public meeting, in July.	1	1	1							
6.2 Posted approve Annual Budget of FY 2024-2025 on official website and notice board, in July.	1	1	1							
6.3 Prepared draft Annual Budget of FY 2025-2026 taking in to account of approve IDP list and O&M plan, by March.	1					1				
6.4 Presented draft Annual Budget of FY 2025-2026 in SC-FE meeting, in March.	1					1				
6.5 Presented draft Annual Budget of FY 2025-2026 in CC council meeting, by April.	1							1		

Activity	Yearly Target	Quarter-1.		Quarter-2.		Quarter-3.		Quarter4.		Remarks, if any deviation.
		Target	Achieve.	Target	Achieve.	Target	Achieve.	Target	Achieve.	
6.6 Presented draft Annual Budget of FY 2025-2026 in CLCC meeting, by April.	1							1		
6.7 Approved Annual Budget of FY 2025-2026 in council meeting, before June 1.	1							1		
6.8 Announced approve Annual Budget of FY 2025-2026 in Mass Public meeting, by July next FY.	1									First quarter in next FY
6.9 Posted approve Annual Budget of FY 2025-2026 on official website and notice board, by July next FY.	1									First quarter in FY next
Focused area-7: Execution of Approve Annual Budget and Proper Recording.										
7.1 Executed and properly recorded approve Annual Budget of FY 2024-2025, in each quarter	4	1	1	1		1		1		
7.2 Maintained prohibited case (transfer) of fund use of approve Annual Budget of FY 2024-2025, in each quarter.	4	1	1	1		1		1		
7.3 Prepared Annual Financial Statement (AFS) FY 2023-2024, by December.	1					1				
7.4 Posted Annual Financial Statement (AFS) FY 2023-2024 on official website, by December.	1					1				
Focused area-8: Internal/External Accounts Audit.										
8.1 Conducted annual internal Accounts Audit of FY 2023-2024 under guidance of SC-AA, by March.	1					1				
8.2 Presented draft Internal Audit Report of FY 2023-2024 in SC-AA meeting, by March.	1					1				
8.3 Organized Annual External Accounts Audit of 2023-2024 by audit authority, any time of the year.	1					1				
Focused area-9: Management of Revenue and Tax.										
9.1 Conducted regular holding tax reassessment (once in 5 year) and properly recorded, was due in FY 2023-2024, continuing.	1	1	1							
9.2 Conducted interim tax assessment and properly recorded in each quarter of FY 2024-2025.	As required.					1		1		
9.3 Tax collection rate against target of each quarter including carried over amount, by quarter.	2337200000/-	584300000/-	374434740/-							
9.4 Increased tax collection rate in first two quarters of FY 2024-2025 against yearly demand of FY, by quarter.	934880000/- (40% of Total demand)	467440000/-	374434740/-							

Activity	Yearly Target	Quarter-1.		Quarter-2.		Quarter-3.		Quarter4.		Remarks, if any deviation.
		Target	Achieve.	Target	Achieve.	Target	Achieve.	Target	Achieve.	
9.5 Collected revenue from indirect & non-tax sources adding announced inflation rate of FY 2023-2024, by quarter.	4102555000/-	1025638750/-	959600000/-							
Focused area-10: Cross Cutting.										
10.1 Prepared Annual Administrative Report (AAR) of FY 2023-2024, by September.	1	1	1							
10.2 Submitted Annual Administrative Report (AAR) of FY 2023-2024 to Local Government Division (LGD), by September.	1	1	1							
10.3 Published Annual Administrative Report (AAR) of FY 2023-2024 on official website and notice board, by December.	1			1						
10.4 Held quarterly Statutory Standing Committees meeting of FY 2024-2025, in each quarter.	14 x 4 = 56	14	0	14		14		14		Due to political context of the country
10.5 Published quarterly Statutory Standing Committees meeting minutes of FY 2024-2025, on official website, in each quarter.	14 x 4 = 56	14	0	14		14		14		Due to political context of the country
10.6 Held semi-annual CLCC meetings of FY 2024-2025, by December & June.	2			1				1		
10.7 Published semi-annual CLCC Meeting Minutes of FY 2024-2025 on official website, by December & June.	2			1				1		
10.8 Held quarterly WLCC meetings of FY 2024-2025, in each quarter.	57 x 4 = 288	57	1	57		57		57		Due to political context of the country
10.9 Briefed grievance redress policy at least in one WLCC meetings in FY.2024-2025, once a year.	57			32				25		
10.10 Introduce multi place & channel complain receive system, by quarter.	As required	Yes	Yes							
10.11 Maintained separate complain receive and response register, by quarter.	2	Yes	Yes	Yes		Yes		Yes		
10.12 Published received complaints and responses on official website, by regular.	As available	Yes	Yes							

Signature of RE, UDCGP

Signature of Assigned Officer, GCC

Quarterly IDP/PDP Implementation Progress/Monitoring Report Format (As on focused area-5, activity 5.1)

Quarter: First (July-September),

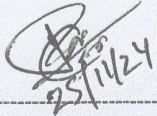
FY 2024-2025

Date:30/09/2024

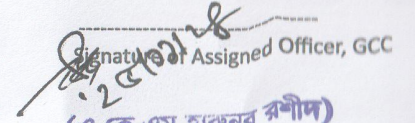
List of sub-projects by sector/s	Status of sub-projects, FY '24-'25 (put code)*	Sub-project cost (BDT in Lakhs)		Funding source (put code)**	Progress till quarter		Remarks
		Estimated	Actual		Physical	Financial	
1. Transport (Road & Bridge)							
1.1 Upgradation of road by BC start from Pubail road near Kishnochura market to West direction Koler Bazar (Payra Bagan)	3,4	66771034.00	6388005.08	7	15%	0%	
1.2 Upgradation Road by BC A) Pubail Dhaka By-Pass to Bhadhun School.B) Bhadhun-bari road to Ginnir Tech	3,4	109035706.00	106265794.06	7	15%	0%	
1.3 Zone-03/PW-09	3,4	197900000	216481867	10	50%	40%	
2. Drainage							
2.1 UDCGP-GCC-D-3	3,4	161212349.22	152483705.338	9	9%	0%	
2.2 UDCGP-GCC-D-2	3,4	155109366.00	146934439.74	9	2%	0%	
2.3							
3. Water Supply							
3.1 GCC/Water/T-02/2023-24/01 ID-922652	4	95760959.46	86184863.514	5	1%	0%	
3.2 GCC/Water/T-03/2022-23/01 ID-845210	4	29579681.00	29501203.603	5	95%	75%	
4. Sanitation including Solid Waste Management							
4.1							
4.2							
4.3							
5. Other Infrastructure							
5.1							
5.2							
5.3							

Codes:

Item	Code/s	Item	Code/s
*Status of sub-projects in FY 2024-2025		**Funding source/s of sub-project	
Proposed from WCs	1	Own Fund	5
Listed in PDP/IDP	2	Annual Development Program Fund (ADP)	6
Approved in council meeting	3	World Bank Fund (WB)	7
Included in annual budget	4	Asian Development Bank Fund (ADB)	8
		Japan International Cooperation Agency Fund (JICA)	9
		Other Fund	10



Signature of RE, UDCGP
Md. Mizanur Rahman
 Residential Engineer
 Urban Development & City Governance Project
 Gazipur City Corporation

Signature of Assigned Officer, GCC

(এ কে এম হারুনুর রশীদ)
 তত্ত্বাবধায়ক প্রকৌশলী (সি. পাব.)
 গাজীপুর সিটি কর্পোরেশন
 গাজীপুর।