

Government of People's Republic of Bangladesh  
Upazila Fisheries Office, Sonagazi, Feni

Annual Procurement Plan For FY 2023-2024  
Ministry/Division: Ministry of Fisheries and Livestock  
Head of Procuring Entity: DG, Department of Fisheries, Bangladesh, Dhaka  
Procuring Entity Name & Code: Upazila Fisheries Office, Sonagazi, Feni, Code 1440204-0123175

Budget: Revenue

Package no	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Tk.	Time Code for process	Not used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	A4 off set	Packet	20	Direct Purchase	UFO	GoB	8000	Planned date Planned days Actual date									Time to time
2	Legal Off set	Packet	5	Direct Purchase	UFO	GoB	2500	Planned date Planned days Actual date									Time to time
3	Normal White Paper	Ream	2	Direct Purchase	UFO	GoB	1200	Planned date Planned days Actual date									Time to time
4	Paper Glue	Each	15	Direct Purchase	UFO	GoB	750	Planned date Planned days Actual date									Time to time
5	Register khata	Each	100	Direct Purchase	UFO	GoB	10000	Planned date Planned days Actual date									Time to time
6	DO note paper	Ream	1	Direct Purchase	UFO	GoB	200	Planned date Planned days Actual date									Time to time
7	Envelope	Hundred	10	Direct Purchase	UFO	GoB	5000	Planned date Planned days Actual date									Time to time
8	White paper	Dista	10	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
9	White paper with line	Dista	10	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
10	Note sheet pad	each	10	Direct Purchase	UFO	GoB	500	Planned date Planned days Actual date									Time to time
11	File Board	each	50	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
12	Slip pad	each	25	Direct Purchase	UFO	GoB	250	Planned date Planned days Actual date									Time to time
13	Cotton Tape	Roll	10	Direct Purchase	UFO	GoB	150	Planned date Planned days Actual date									Time to time
Total							31550										

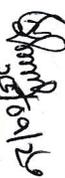
১ নম্বর জিআলসিসে  
জিকরক সিসে লিফট  
হিসে যত  
৫২১০৭১৬  
১৫/০৭/২০২৩  
জেনা সফর  
ফেনী

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
14	Seal	Each	50	Direct Purchase	UFO	GoB	10000	Planned date Planned days Actual date									Time to time
15	Plastic Tape	Each	5	Direct Purchase	UFO	GoB	500	Planned date Planned days Actual date									Time to time
16	Stamp Pad	Each	20	Direct Purchase	UFO	GoB	4000	Planned date Planned days Actual date									Time to time
17	Sharpner	Each	10	Direct Purchase	UFO	GoB	100	Planned date Planned days Actual date									Time to time
18	Pen stand	Each	2	Direct Purchase	UFO	GoB	2000	Planned date Planned days Actual date									Time to time
19	Desk Callender	Each	2	Direct Purchase	UFO	GoB	2000	Planned date Planned days Actual date									Time to time
20	Wall Callender	Each handle	2	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
21	Punch Machine	Each	4	Direct Purchase	UFO	GoB	1600	Planned date Planned days Actual date									Time to time
22	James clip	Each box	4	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
23	Staple pin	Each box	10	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
24	Staple pin remover	Each	4	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
25	Paper Cutter	Each	2	Direct Purchase	UFO	GoB	500	Planned date Planned days Actual date									Time to time
26	Tag cotton	Each handle	2	Direct Purchase	UFO	GoB	100	Planned date Planned days Actual date									Time to time
Total							24800										

  
 ত্বর সাহা  
 উপজেলা মনোর্য কর্মকর্তা  
 সোনাগাজী, ফেনী।  
 মোবাইল নং: ১৭০১১১১১১১  
 জেলা স্বাক্ষর

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1			4				8	9	10	11	12	13	14	15	16	17	18
27	Eraser	each	10	Direct Purchase	UFO	GoB	100	Planned date Planned days Actual date									Time to time
28	Correcting Fluid	each	4	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
29	Pencil	each	100	Direct Purchase	UFO	GoB	2000	Planned date Planned days Actual date									Time to time
30	Book Binding Vanila	each	25	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
31	Plastic Basket	each	5	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
32	Plastic tray	each	4	Direct Purchase	UFO	GoB	800	Planned date Planned days Actual date									Time to time
33	Pin Cushion	each	2	Direct Purchase	UFO	GoB	200	Planned date Planned days Actual date									Time to time
34	Marking Pen	each	8	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
35	White board marker	each	30	Direct Purchase	UFO	GoB	3000	Planned date Planned days Actual date									Time to time
36	Ball point pen	each	500	Direct Purchase	UFO	GoB	5000	Planned date Planned days Actual date									Time to time
37	Calculator	each	4	Direct Purchase	UFO	GoB	4000	Planned date Planned days Actual date									Time to time
38	Calling Bell	each	2	Direct Purchase	UFO	GoB	1600	Planned date Planned days Actual date									Time to time
39	Battery	each	20	Direct Purchase	UFO	GoB	400	Planned date Planned days Actual date									Time to time
Total							21100										

কুর্য সাহা  
১০/১২/২৩  
উপজেলা মৎস্য কর্মকর্তা  
সোনগাতি, ফেনী।

স্বাক্ষর  
সোহাগা মিল্লা  
জিলা মৎস্য  
সেক

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
40	Toilet cleaner	Each	8	Direct Purchase	UFO	GoB	1500	Planned date Planned days Actual date									Time to time
41	Bulve/light	Each	15	Direct Purchase	UFO	GoB	4500	Planned date Planned days Actual date									Time to time
42	Sweeper	Each	5	Direct Purchase	UFO	GoB	500	Planned date Planned days Actual date									Time to time
43	Fuel & Lebricate	Liter	300	Direct Purchase	UFO	GoB	40000	Planned date Planned days Actual date									Time to time
44	Towel	Each	8	Direct Purchase	UFO	GoB	5000	Planned date Planned days Actual date									Time to time
45	Glass	Each	6	Direct Purchase	UFO	GoB	1000	Planned date Planned days Actual date									Time to time
46	Plate	Each	6	Direct Purchase	UFO	GoB	1500	Planned date Planned days Actual date									Time to time
47	Table Spoon	Each	12	Direct Purchase	UFO	GoB	600	Planned date Planned days Actual date									Time to time
48	Curry spoon	Each	4	Direct Purchase	UFO	GoB	400	Planned date Planned days Actual date									Time to time
49	Rice spoon	Each	2	Direct Purchase	UFO	GoB	300	Planned date Planned days Actual date									Time to time
50	Bucket	Each	2	Direct Purchase	UFO	GoB	500	Planned date Planned days Actual date									Time to time
51	Mug	Each	2	Direct Purchase	UFO	GoB	150	Planned date Planned days Actual date									Time to time
52	Soap	Each	10	Direct Purchase	UFO	GoB	200	Planned date Planned days Actual date									Time to time
Total							56150										

স্বাক্ষরিত  
৩০/০১/২৩  
কর্তৃপক্ষের  
স্বাক্ষরিত  
স্বাক্ষরিত  
স্বাক্ষরিত

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স্বাক্ষরিত





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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
79	Air Conditioner	each	1	Quotation/Direct Purchase	UFO	GoB	50000	Planned date Actual date									Time to time	
80	Photocopier	each	1	Direct Purchase	UFO	GoB	10000	Planned date Planned days Actual date									Time to time	
81	Projector	each	1	Quotation/Direct Purchase	UFO	GoB	50000	Planned date Planned days Actual date									Time to time	
82	Test Equipment	each	LS	Direct Purchase	UFO	GoB	10000	Planned date Planned days Actual date									Time to time	
83	Reagents	each	LS	Direct Purchase	UFO	GoB	25000	Planned date Planned days Actual date									Time to time	
84	Water Test Kits	each	LS	Direct Purchase	UFO	GoB	25000	Planned date Planned days Actual date									Time to time	
85	Steel File Cabinet	each	2	Direct Purchase	UFO	GoB	25000	Planned date Planned days Actual date									Time to time	
86	Computer Table	each	2	Direct Purchase	UFO	GoB	10000	Planned date Planned days Actual date									Time to time	
87	Office Table	each	3	Direct Purchase	UFO	GoB	25000	Planned date Planned days Actual date									Time to time	
88	White Board	each	1	Direct Purchase	UFO	GoB	10000	Planned date Planned days Actual date									Time to time	
89	Multi Plug	each	4	Direct Purchase	UFO	GoB	4000	Planned date Planned days Actual date									Time to time	
90	Others	Each	LS	Direct Purchase	UFO	GoB	25000	Planned date Planned days Actual date									Time to time	
Total							269000											
Grand Total							931650											

  
 ডায়েরী নং ১০১/১২  
 উপ সার্কা  
 ডি.সি.ও. সফত কার্যক্রম  
 সোনগাজী, ফেনী।  
 ডায়েরী নং ১০১/১২  
 ডি.সি.ও. সফত কার্যক্রম  
 সোনগাজী, ফেনী।