

### Annual Procurement Plan 2025-2026 (Proposed)

Ministry/Division: Ministry of Fisheries and Livestock

Revenue Budget

Agency: Department of Fisheries, Senior Upazila Fisheries Officer's Office, Khagrachari Hill District, Chattogram Division

Procuring Entity Name: Senior Upazila Fisheries Officer, Khagrachari Sadar, Khagrachari Hill District.

Package NO	Description of procurement Package Goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Fund	Estd. cost in Lac Tk	Time code for Process	Not used in Goods	Invite /Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification to Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Administrative Expenditure (3211)	Cleaning and washing 3211102	-	As per Requisition	Direct Purchase Method	District Fisheries Officer	GOB	0.09	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	
	Entertainment Expenses 3211106	-	Do	DPM	Do	GOB	0.05	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	
	Legal expenses (Fish Act) 3211110	-	Do	DPM	Do	GOB	0.41	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	
	Electricity 3211113	-	Do	DPM	Do	GOB	0.12	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	
	Internet/Fax/Telex 3211117	-	Do	DPM	Do	GOB	0.06	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	
	Telephone 3211120	-	Do	DPM	Do	GOB	0.03	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	



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	Advertising Expenses 3211125	-	Do	DPM	Do	GOB	0.23	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
	Labor (irregular) wages 3211134	-	Do	DPM	Do	GOB	0.18	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
Training (3231)	Training 3231301	-	Do	DPM	Do	GOB	0.75	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
Petrol, Oil & Lubricant (3243)	Petrol, Oil, Lubricant 3243101	-	Do	DPM	Do	GOB	0.3	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
Travel & Transfer (3244)	Travel Expense 3244101	-	Do	DPM	Do	GOB	2.75	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
Agricultural supplies (3251)	Demonstration farming 3251104	-	Do	DPM	Do	GOB	0.25	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
Food Supply (3254)	Fish & fish products 3254101	-	Do	RFQ/OTM	Do	GOB	2.3	Planned Dates	-	1/9/2024	15/09/2024	15/09/2024	15/09/2024	18/09/2024	23/09/2024	3 working days	15 days
								Planned Days	-	Monday	Monday	Monday	Monday	Thursday	Wednesday	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
Printing & stationery (3255)	Computer consumables 3255101	-	Do	DPM	Do	GOB	0.26	Planned Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-

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	Stamps and seals	-	Do	DPM	Do	GOB	0.044	Planned Dates	-	-	-	-	-	-	-	-	-		
	3255104							Planned Days	-	-	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
	Other stationery	-	Do	DPM	Do	GOB	0.3	Planned Dates	-	-	-	-	-	-	-	-	-		
	3255105							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
General Supplies & Raw Materials (3256)	Uniforms	-	Do	DPM	Do	GOB	0.12	Planned Dates	-	-	-	-	-	-	-	-	-		
	3256106							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
Professional Services, Honorarium & Special Expenses (3257)	Ceremonies/ Festivals	-	Do	DPM	Do	GOB	0.6	Planned Dates	-	-	-	-	-	-	-	-	-		
	3257301							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
Repairing and Maintenance (3258)	Motor vehicle	-	Do	DPM	Do	GOB	0.3	Planned Dates	-	-	-	-	-	-	-	-	-		
	3258101							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
	Furniture	-	Do	DPM	Do	GOB	0.25	Planned Dates	-	-	-	-	-	-	-	-	-		
	3258102							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
	Computer	-	Do	DPM	Do	GOB	0.6	Planned Dates	-	-	-	-	-	-	-	-	-		
	3258103							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
	Office equipment	-	Do	DPM	Do	GOB	0.1	Planned Dates	-	-	-	-	-	-	-	-	-		
	3258104							Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-

	Other Machineries and equipment 3258105	-	Do	DPM	Do	GOB	0.1	Planned Dates	-	-	-	-	-	-	-	-	-	-	
								Planned Days	-	-	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-	-	-
Recurrences and transfers that are not categorized internally (3821)	Municipal rates and taxes 3821103	-	Do	DPM	Do	GOB	0.22	Planned Dates	-	-	-	-	-	-	-	-	-	-	
								Planned Days	-	-	-	-	-	-	-	-	-	-	
								Actual Dates	-	-	-	-	-	-	-	-	-	-	
Machinery and Equipment (4112)	Electrical equipment 4112303	-	Do	DPM	Do	GOB	0.1	Planned Dates	-	-	-	-	-	-	-	-	-	-	
								Planned Days	-	-	-	-	-	-	-	-	-		
								Actual Dates	-	-	-	-	-	-	-	-	-	-	
	Office equipment 4112310	-	Do	DPM	Do	GOB	0.2	Planned Dates	-	-	-	-	-	-	-	-	-	-	
								Planned Days	-	-	-	-	-	-	-	-	-		
								Actual Dates	-	-	-	-	-	-	-	-	-		
	Furniture 4112314	-	Do	RFQ/OTM	Do	GOB	0.5	Planned Dates	-	12/1/2026	15/12/2026	15/12/2026	15/12/2026	19/12/2026	21/12/2026	3 days	15 days		
								Planned Days	-	Monday	Thursday	Thursday	Thursday	Monday	Wednesday	-	-		
								Actual Dates	-	-	-	-	-	-	-	-	-		
	Other Machineries and equipment 4112316	-	Do	DPM	Do	GOB	0.2	Planned Dates	-	-	-	-	-	-	-	-	-		
								Planned Days	-	-	-	-	-	-	-	-			
								Actual Dates	-	-	-	-	-	-	-	-			

অনুমোদিত

26/09/2026  
ড. রাজু আহমেদ  
জেলা মৎস্য কর্মকর্তা  
খাগড়াছড়ি পার্বত্য জেলা

Sudristy Chakma  
29.09.26

Senior Upazila Fisheries Officer  
Khagrachari Sadar, Khagrachari Hill District