

**ANNUAL PROCUREMENT PLAN FOR 2024-25**

Budget: Revenue

Ministry/Division : Ministry of Fisheries and Livestock  
 Agency : Department of Fisheries, Bangladesh  
 Procuring Entity Name & Code : Senior Upazila Fisheries Officer, Dhamrai, Dhaka and 1440204-123209

| Package No. | Description of Procurement Package                           | Unit           | Quantity | Procurement Method | Contracting Authority | Source of Funds | Estimated Cost in Lakh Taka | Time Code for Process |        | Not used in Goods | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total Time to Contract signature | Time for completion of Contract |
|-------------|--|----------------|----------|--------------------|-----------------------|-----------------|-----------------------------|-----------------------|--------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
|             |  |                |          |                    |                       |                 |                             | Planned Date          | Actual |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| GDI         | Fish and Fisheries product                                   | NS             | LS       | RFQ                | SUFO                  | GOB             | 2.0                         | Planned               |        | 0                 | 01.8.24                  | 7.8.24         | 7.8.24            | 8.8.24            | 9.08.24               | 16.8.24             | 16 days                          | 60 days                         |
|             |  |                |          |                    |                       |                 |                             | Planned Days          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|             |  |                |          |                    |                       |                 |                             | Actual                |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| GD2         | Entertainment  | NS             | LS       | DPM                | SUFO                  | GOB             | 0.12                        | Planned               |        | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |  |                |          |                    |                       |                 |                             | Planned Date          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|             |  |                |          |                    |                       |                 |                             | Planned Days          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| GD3         | Cleaning equipments  | NS             | LS       | DPM                | SUFO                  | GOB             | 0.15                        | Planned               |        | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |  |                |          |                    |                       |                 |                             | Planned Date          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|             |  |                |          |                    |                       |                 |                             | Planned Days          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| GD4         | National Fish Week program Celebration                       | m <sup>3</sup> | LS       | DPM                | SUFO                  | GOB             | 1.0                         | Planned               |        | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |  |                |          |                    |                       |                 |                             | Planned Date          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|             |  |                |          |                    |                       |                 |                             | Planned Days          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| GD5         | Other official supplies and miscellaneous materials & goods. | NS             | LS       | DPM                | SUFO                  | GOB             | 0.50                        | Planned               |        | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |  |                |          |                    |                       |                 |                             | Planned Date          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|             |  |                |          |                    |                       |                 |                             | Planned Days          |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|             |  |                |          |                    |                       |                 |                             | Actual                |        |                   |                          |                |                   |                   |                       |                     |                                  |                                 |

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|-------------|------------------------------------|------|----------|--------------------|-----------------------|-----------------|-----------------------------|-----------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1           | 2                                  | 3    | 4        | 5                  | 6                     | 7               | 8                           | 9                     | 10                | 11                       | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| GD6         | Furniture                          | NS   | LS       | RFQ                | SUFO                  | GOB             | 1.5                         | Planned Date          |                   | 01.9.24                  | 08.9.24        | 08.9.24           | 09.9.24           | 10.9.24               | 17.9.24             | 17 days                          | 60 days                         |
|             |                                    |      |          |                    |                       |                 |                             | Planned Days          | 0                 | 8                        | 0              | 1                 | 1                 | 7                     | 17 days             | 60 days                          |                                 |
|             |                                    |      |          |                    |                       |                 |                             | Actual                |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| GD7         | Stationery, Seal & Stamps etc.     | NS   | LS       | DPM                | SUFO                  | GOB             | 0.12                        | Planned Date          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Planned Days          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Actual                | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
| GD8         | Publication & Publicity            | NS   | LS       | DPM                | SUFO                  | GOB             | 0.20                        | Planned Date          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Planned Days          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Actual                | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
| GD9         | Petrol & Lubricants                | Set  | 2        | DPM                | SUFO                  | GOB             | 0.36                        | Planned Date          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Planned Days          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Actual                | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
| GD10        | Purchase of Computer Accessories   | NS   | LS       | DPM                | SUFO                  | GOB             | 0.30                        | Planned Date          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Planned Days          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Actual                | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
| GD11        | Purchase of Office Equipments      | NS   | LS       | DPM                | SUFO                  | GOB             | 0.10                        | Planned Date          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Planned Days          | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |
|             |                                    |      |          |                    |                       |                 |                             | Actual                | -                 | -                        | -              | -                 | -                 | -                     | -                   | -                                | 365 days                        |

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| 1           | 2  | 3    | 4        | 5                  | 6                     | 7               | 8                           | 9                     | 10                | 11                      | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| GDI12       | Materials for other expenses on training program | NS   | LS       | DMP                | SUFO                  | GOB             | 0.50                        | Planned Date          |                   |                         |                |                   |                   |                       |                     |                                  | 365 days                        |
| GDI13       | Materials for demonstration farm                 | NS   | LS       | DPM                | SUFO                  | GOB             | 0.50                        | Planned Date          |                   |                         |                |                   |                   |                       |                     |                                  | 365 days                        |
| GDI14       | Purchase of Computer                             | NS   | LS       | RFQ                | SUFO                  | GOB             | 0.8                         | Planned Date          | 1.10.24           | 8.10.24                 | 8.10.24        | 09.10.24          | 10.9.24           | 17.10.24              | 17.10.24            | 17 days                          | 60 days                         |
| GDI15       | Purchase of Air Conditioner                      | NS   | LS       | RFQ                | SUFO                  | GOB             | 1.0                         | Planned Date          | 1.12.24           | 8.12.24                 | 8.12.24        | 9.12.24           | 10.12.24          | 17.12.24              | 17.12.24            | 17 days                          | 60 days                         |
| GDI16       | Purchase of Research Equipment                   | NS   | LS       | DPM                | SUFO                  | GOB             | 0.20                        | Planned Date          |                   |                         |                |                   |                   |                       |                     |                                  | 365 days                        |
| GDI17       | Purchase of Electric Equipment                   | NS   | LS       | DPM                | SUFO                  | GOB             | 0.05                        | Planned Date          |                   |                         |                |                   |                   |                       |                     |                                  | 365 days                        |
| GDI18       | Purchase of Computer Software                    | NS   | LS       | DPM                | SUFO                  | GOB             | 0.05                        | Planned Date          |                   |                         |                |                   |                   |                       |                     |                                  | 365 days                        |
|             | Total value of Goods                             |      |          |                    |                       |                 | 9.45                        | Actual                |                   |                         |                |                   |                   |                       |                     |                                  | 365 days                        |

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সিনিয়র উপজেলা মৎস্য কর্মকর্তা  
ধামরাই জেলা

(পাঞ্জাবীন নাথার)