

## ANNUAL PROCUREMENT PLAN FOR GOODS (2024-2025)

**Ministry/Division** : Ministry of Fisheries & Livestock

**Head of Procuring Entity & Agency** : Director General & Department of Fisheries, Bangladesh

**Procurement Entity Name & Post** : Md. Kamruzzaman, Upzila Fisheries Officer

**Office Name & Code** : Office of the Upazila Fisheries Officer, Akkelpur, Joypurhat  
Code: 123403

| Package No | Description Procurement Package as per Annual Budget with Financial Code<br><b>GOODS</b> | Unit | Quantity (MT) | Procurement Method & Type | Contract Approving Authority | Source of Funds | Est. Cost (in Lakh Taka) | Time Code for Process | Not used in Goods | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval of Award | Notification of Award | Signing of Contract | Total time to Contract signature | Time for Completion of Contract |
|------------|--|------|---------------|---------------------------|------------------------------|-----------------|--------------------------|-----------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1          | 2  | 3    | 4             | 5                         | 6                            | 7               | 8                        | 9                     | 10                | 11                       | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| G 1        | Stationary, seal, stamps(3255104)  | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.25                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|            |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|            |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| G 2        | Others Monihari (3255105)  | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.50                     | Planned Dates         |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|            |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|            |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| G 3        | Petrol & Lubricants (3243101)  | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.50                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|            |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|            |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| G 4        | Other Machineries and Appliances (4112316)   | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.00                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|            |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|            |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |

| Package No     | Description Procurement Package as per Annual Budget with Financial Code<br><b>GOODS</b> | Unit | Quantity (MT) | Procurement Method & Type | Contract Approving Authority | Source of Funds | Est. Cost (in Lakh Taka) | Time Code for Process | Not used in Goods | Invite/ Advertise Tender | Tender Opening | Tender Evaluation | Approval of Award | Notification of Award | Signing of Contract | Total time to Contract signature | Time for Completion of Contract |
|----------------|--|------|---------------|---------------------------|------------------------------|-----------------|--------------------------|-----------------------|-------------------|--------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1              | 2  | 3    | 4             | 5                         | 6                            | 7               | 8                        | 9                     | 10                | 11                       | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| G 5            | Computer and Accessories (4112202)   | LS   | LS            | RFQ                       | PE/ UFO                      | GoB             | 0.80                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|                |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|                |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| G6             | Office Appliances (4112310)  | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.30                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|                |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|                |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| G7             | Computer Appliances (3255101)  | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.40                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|                |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|                |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|                | 4112314  | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.70                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|                |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|                |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| G8             | Cleaning Appliances ( 3211102)   | LS   | LS            | DPM                       | PE/ UFO                      | GoB             | 0.06                     | Planned Dates         | N/A               | N/A                      | N/A            | N/A               | N/A               | N/A                   | N/A                 | N/A                              | N/A                             |
|                |  |      |               |                           |                              |                 |                          | Planned Days          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
|                |  |      |               |                           |                              |                 |                          | Actual Dates          |                   |                          |                |                   |                   |                       |                     |                                  |                                 |
| <b>Total =</b> |  |      |               |                           |                              |                 | <b>3.51</b>              |                       |                   |                          |                |                   |                   |                       |                     |                                  |                                 |

Head Of Department

Procuring Entity

## ANNUAL PROCUREMENT PLAN FOR GOODS (2023-2024)

**Ministry/Division** : **Ministry of Fisheries & Livestock**  
**Head of Procuring Entity & Agency** : **Director General & Department of Fisheries, Bangladesh**  
**Procurement Entity Name & Post** : **Md. Kamruzzaman, Upzila Fisheries Officer**  
**Office Name & Code** : **Office of the Upazila Fisheries Officer, akkelpur, Joypurhat**  
**Code: 123403**

| Package No     | Description<br>Package as per<br>Annual Budget<br>with Financial<br>Code<br><b>WORKS</b> | Unit | Quantity | Procurement<br>Method<br>& Type | Contract<br>Approving<br>Authority | Source<br>of<br>Funds | Est.<br>Cost in<br>Lakh<br>Tk. | Time<br>Code for<br>Process | Advertise<br>Prequalification<br>(if<br>applicable) | Invite/<br>Advertise<br>Tender | Tender<br>Opening | Tender<br>Evaluation | Approval<br>to Award | Notification<br>of Award | Signing<br>of<br>Contract | Total time<br>to<br>Contract<br>of<br>Signature | Time for<br>Completion<br>of Contract |  |
|----------------|--|------|----------|---------------------------------|------------------------------------|-----------------------|--------------------------------|-----------------------------|---|--------------------------------|-------------------|----------------------|----------------------|--------------------------|---------------------------|---|---------------------------------------|--|
| 1              | 2  | 3    | 4        | 5                               | 6                                  | 7                     | 8                              | 9                           | 10  | 11                             | 12                | 13                   | 14                   | 15                       | 16                        | 17  | 18                                    |  |
| W 1            | Non<br>Residence<br>Building<br>( Repairing<br>of Office<br>Building)<br>3258107         | LS   | LS       |                                 |                                    |                       |                                | Planned<br>Dates            | N/A   |                                |                   |                      |                      |                          |                           |   |                                       |  |
|                |  |      |          |                                 |                                    |                       |                                | Planned<br>Days             |   |                                |                   |                      |                      |                          |                           |   |                                       |  |
|                |  |      |          |                                 |                                    |                       |                                | Actual<br>Dates             |   |                                |                   |                      |                      |                          |                           |   |                                       |  |
| W 2            | Dress<br>3256106   | -    | -        | -                               | -                                  | -                     | 0.11                           | Planned<br>Dates            |   |                                |                   |                      |                      |                          |                           |   |                                       |  |
|                |  |      |          |                                 |                                    |                       |                                | Planned<br>Days             |   |                                |                   |                      |                      |                          |                           |   |                                       |  |
|                |  |      |          |                                 |                                    |                       |                                | Actual<br>Dates             |   |                                |                   |                      |                      |                          |                           |   |                                       |  |
| <b>Total =</b> |  |      |          |                                 |                                    |                       | <b>0.11</b>                    |                             |   |                                |                   |                      |                      |                          |                           |   |                                       |  |

**Procuring Entity**

**Head of Department**

# ANNUAL PROCUREMENT PLAN FOR GOODS (2024-2025)

**Ministry/Division** : Ministry of Fisheries & Livestock

**Head of Procuring Entity & Agency** : Director General & Department of Fisheries, Bangladesh

**Procurement Entity Name & Post** : Md Kamruzzaman, Upzila Fisheries Officer

**Office Name & Code** : Office of the Upazila Fisheries Officer, akkelpur, Joypurhat  
Code: 123403

| Package No  | Description Procurement Package as per Annual Budget with Financial Code<br><b>SERVICES</b> | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In lakh Taka) | Indicative Dates      |                     |                                  |                                 |
|-------------|---|------|----------|---------------------------|------------------------------|-----------------|-------------------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
|             |   |      |          |                           |                              |                 |                               | Notification of Award | Signing of Contract | Total time to Contract signature | Time for Completion of Contract |
| <b>S 1</b>  | Expenditure related to legislation (3211110)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.65                          | Not required          | N/A                 | N/A                              | N/A                             |
|             | Post 3211119  |      |          |                           |                              |                 | 0                             |                       |                     |                                  |                                 |
| <b>S 2</b>  | Telephone/ Telegraph/ Tele printer(3211120)   | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.05                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 3</b>  | Internet, fax, telephone etc(3211117)   | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.06                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 4</b>  | Electricity(3211113)  | No.  | 12       | DPM                       | PE/ UFO                      | GOB             | 0.13                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 5</b>  | Advertisement(3211125)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.30                          | Not required          | N/A                 | N/A                              | N/A                             |
|             | Books and periodicals 3211127   |      |          |                           |                              |                 | 0                             |                       |                     |                                  |                                 |
| <b>S 6</b>  | Casual Labor (3211134)  | No.  | 1        | DPM                       | PE/ UFO                      | GOB             | 0.66                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 7</b>  | Training of beneficiaries(3231301)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.50                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 8</b>  | Repair & maintenance of computer, printer etc. (3258103)                                    | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.30                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 9</b>  | Programme and Festival (3257301)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.80                          | Not required          | N/A                 | N/A                              | N/A                             |
| <b>S 10</b> | Vehicles repair & maintenance (3258101)   | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.50                          | Not required          | N/A                 | N/A                              | N/A                             |
|             | Furniture 3258102   | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.30                          | Not required          | N/A                 | N/A                              | N/A                             |
|             | Motor vehicle maintenance costs Motor vehicle maintenance costs 3258140                     |      |          |                           |                              |                 | 0.00                          |                       |                     |                                  |                                 |

| Package No     | Description Procurement Package as per Annual Budget with Financial Code<br><b>SERVICES</b> | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estimated Cost (In lakh Taka) | Indicative Dates      |                     |                                  |                                 |
|----------------|---|------|----------|---------------------------|------------------------------|-----------------|-------------------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
|                |   |      |          |                           |                              |                 |                               | Notification of Award | Signing of Contract | Total time to Contract signature | Time for Completion of Contract |
| S 11           | Repair & maintenance of Office Appliances (3258104)   | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.10                          | Not required          | N/A                 | N/A                              | N/A                             |
| S 12           | Other Machineries and Appliances (3258105)  | LS   | LS       | DPM                       | PE/ UFO                      | GoB             | 0.20                          | Not required          | N/A                 | N/A                              | N/A                             |
| S 13           | Refreshment at Office(3211106)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.08                          | Not required          | N/A                 | N/A                              | N/A                             |
| S 14           | Seminar and Conferences ( 3211111)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.00                          | Not required          | N/A                 | N/A                              | N/A                             |
| S 15           | Water Supply charges(3211115)   | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0.0                           | Not required          | N/A                 | N/A                              | N/A                             |
|                | Registration fee 3221104  |      |          |                           |                              |                 | 0.0                           |                       |                     |                                  |                                 |
| S 16           | Testing Fees (3221105)  | LS   | LS       | DPM                       | PE/ UFO                      | GOB             | 0                             | Not required          | N/A                 | N/A                              | N/A                             |
| S 17           | Land Development Tax(3821102)   | LS   | LS       | -                         | PE/ UFO                      | GOB             | 0                             | Not required          | N/A                 | N/A                              | N/A                             |
| S 18           | Municipality Tax (3821103)  | LS   | LS       | -                         | PE/ UFO                      | GOB             | 0                             | Not required          | N/A                 | N/A                              | N/A                             |
| S 19           | Fish & Fish related Things (Fry relishes ) 3254101  | LS   | LS       | -                         | PE/ UFO                      | GOB             | 1.5                           | Not required          | N/A                 | N/A                              | N/A                             |
| S20            |   |      |          |                           |                              |                 |                               |                       |                     |                                  |                                 |
| <b>Total =</b> |   |      |          |                           |                              |                 | <b>6.13</b>                   |                       |                     |                                  |                                 |

**Procuring Entity**

**Head of Department**