Annual Procurement Plan for FY 2026-27

Ministry/Division : Ministry of Finance. Budget: Operating

Agency : Financial Institutions Division (FID).

Head of Procuring Entity Name and Code : Secretary, Financial Institutions Division, 11201.

Package No.	Description of procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Tk. (Lac)	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	Desktop Computer/ All in One PC/ Laptop/ Laser Printer/ UPS/ Scanner/ Photocopier Machine	Nos	As per requirement	e-GP/OTM/ Framework /RFQ/ Direct Purchase	HOPE	GOB	35.00	Planned Dates for OTM		Before 27 Aug 2026	24 Sep 2026	05 Oct 2026	19 Oct 2026	26 Oct 2026	09 Nov 2026		01 Year
								Planned Dates for OTM		0	29 Days	11 Days	14 Days	7 days	14 Days	75 Days	
								Actual Dates for OTM									
								Planned Dates for OTM		Before 24, Mar 2027	20 April 2027	27 April 2027	11 May 2027	24 May 2027	31 May 2027		01 Year
								Planned Dates for OTM		0	28 Days	7 Days	14 Days	14 days	07 Days	70 Days	
								Actual Dates for OTM									
2.	Computer Accessories (Toner, Pen Drive, Webcam, Headphone, Key Board, Mouse, Multiplug etc)	Nos	As per requirement	e-GP/OTM/ Framework /RFQ/ Direct Purchase	Do	GOB	25.00	Planned Dates for OTM		Before 27 Aug 2026	24 Sep 2026	08 Oct 2026	22 Oct 2026	05 Nov 2026	19 Nov 2026		01 Year
								Planned Dates for OTM		0	29 Days	14 Days	14 Days	14 days	14 Days	85 Days	
								Actual Dates for OTM									
3.	Stationery & Miscellaneous Goods	Nos	As per requirement	e-GP(Framework)/ RFQ/Direct Purchase	Do	GOB	25.00	Planned Dates for OTM		Before 27 Aug 2026	24 Sep 2026	08 Oct 2026	22 Oct 2026	05 Nov 2026	19 Nov 2026		01 Year
								Planned Dates for OTM		0	29 Days	14 Days	14 Days	14 days	14 Days	85 Days	
								Actual Dates for OTM									
4.	Furniture	Nos	As per requirement	OTM/RFQ / Direct Purchase	Addl. Secretary/Joint Secretary	GOB	15.00	Planned Dates		Before 25 Aug 2026	03 Sep 2026	03 Sep 2026	09 Sep 2026	15 Sep 2026	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								Planned Dates		Before 02 Nov 2026	11 Nov 2026	11 Nov 2026	16 Nov 2026	22 Nov 2026	-	-	01 Year
								Planned Days		0	10	0	05	06	-	21 Days	
								Actual Dates									
								Planned Dates for OTM		Before 08 Dec 2026	17 Dec 2026	17 Dec 2026	22 Dec 2026	28 Dec 2026	-	-	01 Year
								Planned Dates for OTM		0	10	0	05	06	-	21 Days	
								Actual Dates for OTM									
								Planned Dates for OTM		Before 02 Feb 2027	11 Feb 2027	11 Feb 2027	16 Feb 2027	22 Feb 2027	-	-	
								Planned Dates for OTM		0	10	0	05	06	-	21 Days	
								Actual Dates for OTM									
								Planned Dates for OTM		Before 23 May 2027	30 May 2027	30 May 2027	03 June 2027	06 June 2027	-	-	
								Planned Dates for OTM		0	08	0	04	04	-	15 Days	
								Actual Dates for OTM									
5.	Telecommunication Equipment	Nos	As per requirement	Direct Purchase	Addl. Secy/ Joint Secy	GOB	5.50	Planned Dates		Before 25 Aug 2026	03 Sep 2026	03 Sep 2026	09 Sep 2026	15 Sep 2026	-	-	
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates for OTM		Before 02 Feb 2027	11 Feb 2027	11 Feb 2027	16 Feb 2027	22 Feb 2027	-	-	
								Planned Dates for OTM		0	10	0	05	06	-	21 Days	
								Actual Dates									

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
								for OTM									
6.	Office Equipment (Refrigerator/TV/Oven/Filter/Crockeries etc)	Nos	As per requirement	RFQ/Direct purchase	Do	GOB	8.00	Planned Dates		Before 27 Oct 2026	05 Nov 2026	05 Nov 2026	11 Nov 2026	16 Nov 2026	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates for OTM		Before 02 Feb 2027	11 Feb 2027	11 Feb 2027	16 Feb 2027	22 Feb 2027	-	-	
								Planned Dates for OTM		0	10	0	05	06	-	21 Days	
								Actual Dates for OTM									
7.	Stamp and Seal	Nos	As per requirement	Direct Purchase	Addl. Secy/ Joint Secy	GOB	2.60	-	-	-	-	-	-	-	-	-	-
8.	Furniture and others equipment repair/Maintenance	Nos	As per requirement	Direct Purchase	Joint Secy/ Deputy Secy	GOB	6.50	-	-	-	-	-	-	-	-	-	-
9.	Computer and Office Equipment related supporting materials repair & maintenance	Nos	As per requirement	Direct Purchase	Do	GOB	3.50	-	-	-	-	-	-	-	-	-	-
10.	Transport Fuel (Petrol/Octane/CNG)	LTR/ CFT	As per requirement	Direct Purchase	Do	GOB	20.00	-	-	-	-	-	-	-	-	-	-
11.	Advertisement	Nos	As per requirement	Direct Purchase	Addl. Secy/ Joint Secy	GOB	1.50	-	-	-	-	-	-	-	-	-	-
12.	Maintenance of Vehicle (Fitness/Tax Token/Gas	Nos	As per requirement	RFQ/Direct Purchase	Do	GOB	4.00	-	-	-	-	-	-	-	-	-	-

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	cylinder etc)																
13.	Printing & Binding (file folder/ Kham/visiting card etc.)	Nos	As per requirement	RFQ/Direct Purchase	Addl. Secy/ Joint Secy	GOB	4.00	Planned Dates		Before 17 Aug 2026	26 Aug 2026	26 Aug 2026	01 Sep 2026	07 Sep 2026	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates		Before 20 Jan 2027	29 Jan 2027	29 Jan 2027	04 Feb 2027	09 Feb 2027	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
14.	Leverage	Nos	As per privilege	RFQ/Direct Purchase	Do	GOB	5.50	Planned Dates		Before 02 Nov 2026	11 Nov 2026	11 Nov 2026	16 Nov 2026	22 Nov 2026	-	-	01 Year
								Planned Days		0	10	0	05	06	-	21 Days	
								Actual Dates									
								Planned Dates		Before 20 Jan 2027	29 Jan 2027	29 Jan 2027	04 Feb 2027	09 Feb 2027	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
15.	Books and Journals	Nos	As per requirement	Direct Purchase	Joint Secretary	GOB	7.00	-	-	-	-	-	-	-	-	-	-
16.	Postage	Nos	As per requirement	Direct Purchase	Do	GOB	0.50	-	-	-	-	-	-	-	-	-	-

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
17.	Internet/Fax/ Telax	Nos	As per requirement	Direct Purchase	Do	GOB	4.50	-	-	-	-	-	-	-	-	-	-
18.	Telephone	Nos	As per requirement	Direct Purchase	Do	GOB	2.00	-	-	-	-	-	-	-	-	-	-
19.	Non Residential Building	Nos	As per requirement	RFQ/ Direct Purchase	HOPE/ Addl. Secy/ Joint Secy	GOB	15.00	Planned Dates		Before 27 Oct 2026	05 Nov 2026	05 Nov 2026	11 Nov 2026	16 Nov 2026	-	-	
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates		Before 20 Jan 2027	29 Jan 2027	29 Jan 2027	04 Feb 2027	09 Feb 2027	-	-	
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates		Before 20 Jan 2027	29 Jan 2027	29 Jan 2027	04 Feb 2027	09 Feb 2027	-	-	
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates		Before 20 Jan 2027	29 Jan 2027	29 Jan 2027	04 Feb 2027	09 Feb 2027	-	-	
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									

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