

Annual Procurement Plan for FY 2024-25

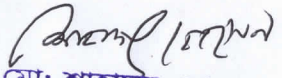
Ministry/Division : Ministry of Finance.

Agency : Financial Institutions Division.

Head of Procuring Entity Name and Code : Secretary, Financial Institutions Division, 11201.

Budget: Operating

Package No.	Description of procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Tk. (Lac)	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Openin g	Tender Evaluat ion	Approval to Award	Notificati on of Award	Signing of Contract	Total time to Contract Signature	Time for Completi on of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	Desktop Computer/ All in Oner PC/ Laptop/ Laser Printer/ UPS/ Scanner/ Photocopier	Nos	As per requirement	e-GP/OTM/ Framework/R FQ/ Direct Purchase	HOPE	GOB	31.10	Planned Dates for OTM		Before 27, Aug 2024	24 Sep 2024	01 Oct 2024	14 Oct 2024	21 Oct 2024	05 Nov 2024		01 Year
								Planned Dates for OTM		0	29 Days	7 Days	14 Days	7 days	14 Days	71 Days	
								Actual Dates for OTM									
								Planned Dates for OTM		Before 27, Mar 2025	23 April 2025	30 April 2025	14 May 2025	21 May 2025	04 June 2025		01 Year
								Planned Dates for OTM		0	28 Days	7 Days	14 Days	7 days	14 Days	70 Days	
2.	Computer Accessories (Toner, Pen Drive, Webcam, Headphone, Key Board, Mouse, Multiplug etc)	Nos	As per requirement	e-GP/OTM/ Framework/R FQ/ Direct Purchase	Do	GOB	17.00	Planned Dates for OTM		Before 27, Aug 2024	24 Sep 2024	01 Oct 2024	14 Oct 2024	21 Oct 2024	05 Nov 2024		01 Year
								Planned Dates for OTM		0	29 Days	7 Days	14 Days	7 days	14 Days	71 Days	
								Actual Dates for OTM									
3.	Stationery & Miscellaneous Goods	Nos	As per requirement	e-GP/Framework) / RFQ/Direct Purchase	Do	GOB	20.00	Planned Dates for OTM		Before 27, Aug 2024	24 Sep 2024	01 Oct 2024	14 Oct 2024	21 Oct 2024	05 Nov 2024		01 Year
								Planned Dates for OTM		0	29 Days	7 Days	14 Days	7 days	14 Days	71 Days	
								Actual Dates for OTM									
4.	Furniture	Nos	As per requirement	OTM/RFQ / Direct Purchase	Do	GOB	15.00	Planned Dates		Before 19 Aug 2024	29 Aug 2024	29 Aug 2024	04 Sep 2024	09 Sep 2024	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
								Planned Dates		Before 23 Oct 2024	04 Nov 2024	04 Nov 2024	10 Nov 2024	15 Nov 2024	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
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 অর্থ মন্ত্রণালয়
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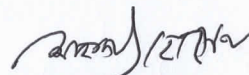
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
5.	Telecommunication Equipment	Nos	As per requirement	Direct Purchase	Do	GOB	4.00	-	-	-	-	-	-	-	-	-	-
6.	Office Equipment (Refrigerator/TV/Oven/Filter/Crockeries etc)	Nos	As per requirement	RFQ/Direct purchase	Do	GOB	5.00	Planned Dates		Before 23 Oct 2024	04 Nov 2024	04 Nov 2024	10 Nov 2024	15 Nov 2024	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
7.	Stamp and Seal	Nos	As per requirement	Direct Purchase	Addl. Secretary	GOB	1.50	-	-	-	-	-	-	-	-	-	-
8.	Furniture and others equipment repair/Maintenance	Nos	As per requirement	Direct Purchase	HOPE	GOB	5.00	-	-	-	-	-	-	-	-	-	-
9.	Computer and Office Equipment related supporting materials repair & maintenance	Nos	As per requirement	Direct Purchase	Addl. Secretary	GOB	2.00	-	-	-	-	-	-	-	-	-	-
10.	Transport Fuel (Petrol/Octane/CNG)	LTR/ CFT	As per requirement	Direct Purchase	HOPE	GOB	11.20	-	-	-	-	-	-	-	-	-	-
11.	Advertisement	Nos	As per requirement	Direct Purchase	Addl. Secretary	GOB	1.50	-	-	-	-	-	-	-	-	-	-
12.	Maintenance of Vehicle (Fitness/Tax Token/Gas cylinder etc)	Nos	As per requirement	RFQ/Direct Purchase	Do	GOB	3.00	-	-	-	-	-	-	-	-	-	-
13.	Printing & Binding (file folder/ Kham/visiting card etc.)	Nos	As per requirement	RFQ/Direct Purchase	Do	GOB	3.00	Planned Dates		Before 19 Aug 2024	29 Aug 2024	29 Aug 2024	04 Sep 2024	09 Sep 2024	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
14.	Leverage	Nos	As per privilege	RFQ/Direct Purchase	HOPE	GOB	5.00	Planned Dates		Before 20 Jan 2025	30 Jan 2025	30 Jan 2025	05 Feb 2025	09 Feb 2025	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									


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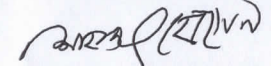
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
15.	Books and Journals	Nos	As per requirement	Direct Purchase	HOPE	GOB	4.00	-	-	-	-	-	-	-	-	-	-
16.	Postage	Nos	As per requirement	Direct Purchase	Joint Secretary	GOB	0.50	-	-	-	-	-	-	-	-	-	-
18.	Internet/Fax/Telax	Nos	As per requirement	Direct Purchase	HOPE	GOB	5.00	-	-	-	-	-	-	-	-	-	-
19.	Telephone	Nos	As per requirement	Direct Purchase	Do	GOB	2.00	-	-	-	-	-	-	-	-	-	-
20.	Non Residential Building	Nos	As per requirement	RFQ/ Direct Purchase	HOPE	GOB	10.00	-	-	-	-	-	-	-	-	-	-
21.	Motor Vehicle: Microbus	Nos	01	e-GP/OTM/ Direct Purchase	HOPE	GOB	52.00	Planned Dates		Before 19 Aug 2024	29 Aug 2024	29 Aug 2024	04 Sep 2024	09 Sep 2024	-	-	01 Year
								Planned Days		0	10	0	06	05	-	21 Days	
								Actual Dates									
22.	Motor Vehicle: Jeep	Nos	01	e-GP/OTM/ Direct Purchase	HOPE	GOB	-	Planned Dates for OTM		Before 27, Mar 2025	23 April 2025	30 April 2025	14 May 2025	21 May 2025	04 June 2025		01 Year
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