



Government of the People's Republic of Bangladesh  
Ministry of Power Energy and Mineral  
Resources  
Energy and Mineral Resources Division  
Administration-1 Section  
www.emrd.gov.bd

**Record Number:** 28.00.0000.000.020.28.0094.23.1158

Date: 03/09/2025

**Government Order**

Mr. Mohammad Jamil Al Mamun (Passport No. A12723649), Deputy General Manager, Eastern Refinery Limited (ERL), a company of Bangladesh Petroleum Corporation (BPC) under Energy and Mineral Resources Division, Dhaka has been granted earned leave (ex-Bangladesh) for 12 (twelve) days starting from 21-09-2025 or from the nearest date of commencement of leave to travel to Saudi Arabia. This leave is granted for performing Holy Umrah in Saudi Arabia under following terms and conditions:

- (a) He shall draw his pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by him;
- (c) The leave shall not be extended .
- (d) Mr. Mohammad Jamil Al Mamun's son will accompany him during the travel.

03-09-2025  
Asif Ahamed  
Senior Assistant Secretary  
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(12)

Date: 03/09/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs [Attention: Director General (Consular) with request to take necessary action];
2. Hon'ble Ambassador, Embassy of Bangladesh to Saudi Arabia, Embassy of Bangladesh, Saudi Arabia;
3. Hon'ble Ambassador, Embassy of Saudi Arabia to Bangladesh, Embassy of Saudi Arabia, Dhaka;
4. Chairman, Bangladesh Petroleum Corporation;
5. Director General, Department of Immigration and Passports;
6. Executive Director, Hazrat Shahjalal International Airport, Dhaka;
7. Managing Director, Standard Asiatic Oil Company Limited (SAOCL);

8. PS to Secretary, Energy and Mineral Resources Division (For kind information to the Secretary);
9. System Analyst, Energy and Mineral Resources Division (With request to upload the order on EMRD website);
10. Mr. Mohammad Jamil Al Mamun, Deputy General Manager, Eastern Refinery Limited (ERL);
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka and
12. Office, Copy.

A handwritten signature in black ink, appearing to read 'Asif Ahamed', is positioned above the date.

03-09-2025

Asif Ahamed

Senior Assistant Secretary