Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd

Memo no: 09.00.0000.000.072.25.0133.26.399 Date: 05 November 2026

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the participation of Mr. Md. Assadekjaman (Passport No. E00258340), Senior Assistant Secretary, United Nations-3 Branch, Economic Relations Division, in the Side Events jointly organized by the International Organization for Migration (IOM), the Center for Environmental and Geographic Information Services (CEGIS) and the Department of Environment, to be held at the IOM Pavilion - Human Mobility Hub on 14 November 2026 and at the Bangladesh Pavilion on 18 November 2026, on the occasion of the 31st Session of the Conference of the Parties (COP31) to the United Nations Framework Convention on Climate Change (UNFCCC), to be held in Antalya, Türkiye from 09 to 20 November 2026 under the following terms and conditions:

02. Terms and Conditions:

a. The period of his participation in the aforesaid Side Events, including transit, will be treated as on duty;

b. The air ticket, daily subsistence allowance (DSA) and other incidental expenses related to his travel in connection with participation in the aforesaid Side Events will be borne by the International Organization for Migration (IOM). The Government of Bangladesh will have no financial involvement in this regard;

c. He may depart Dhaka for Antalya, Türkiye on 13 November 2026 or a nearer possible date and may depart Türkiye for Dhaka on 19 November 2026 or a nearer possible date after completion of the conference;

d. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;

e. He will not be allowed to stay abroad beyond the approved period;

03. This order is issued with the approval of the competent authority.

05.11.2026

Sifat-E-Jahan
Deputy Secretary
Phone: +88 02 48112051
E-mail: admin1@erd.gov.bd

Memo no: 09.00.0000.000.072.25.0133.26.399 Date: 05 November 2026

Copy forwarded for kind information and necessary action (Not according to seniority):

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Finance Division, Bangladesh Secretariat, Dhaka.
4. Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka.
5. Foreign Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka {Attention: D.G (Consular) With a request to issue Note Verbale}.
6. H.E. the Ambassador, Embassy of the Republic of Türkiye in Dhaka, Bangladesh.
7. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Ankara, Türkiye.
8. Wing Chief (All Wings), Economic Relations Division, Dhaka.
9. Joint Secretary, Admin Branch, Economic Relations Division, Dhaka.
10. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
12. PS to Finance Minister, Ministry of Finance, Bangladesh Secretariat, Dhaka.
13. Deputy Secretary/Senior Assistant Secretary (Budget Management Section/Admin-4), Economic Relations Division, Dhaka.

14. Mr. Md. Assadekjaman (Passport No. E00258340), Senior Assistant Secretary, Economic Relations Division.
15. Chief Accounts and Finance Officer, Economic Relations Division, Dhaka.
16. Senior System Analyst, Economic Relations Division, Dhaka (With a request to publish on ERD website).
17. Accounts Officer, Economic Relations Division, Dhaka.

05.11.2025

Sifat-E-Jahan
Deputy Secretary