(Replaced by the same date and memorandum)
Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd

Memo no: 09.00.0000.000.072.25.0133.26.381 Date: 15 October 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the participation of the following members of a Bangladesh delegation in the proposed visit to Türkiye during 23–27 November 2026, under the initiative of the Turkish Cooperation and Coordination Agency (TIKA), subject to the following terms and conditions:

Sl.	Delegation's Name and Designation	Role
1.	Mr. Md. Shahriar Kader Siddiky (Passport No. D00014805), Secretary, Economic Relations Division	Head of the Delegation
2.	Mr. Munshi Alauddin Al Azad (Passport No. D00014416), Secretary, Ministry of Religious Affairs	Deputy Head of the Delegation
3.	Mr. Mohammad Saiful Islam (Passport No. D00018406), Secretary, Ministry of Disaster Management and Relief	Member
4.	Dr. Mohammad Mizanur Rahman (Passport No. E00231135), Additional Secretary, Economic Relations Division	Member
5.	Dr. Delwar Hossain (Passport No. E00224650), Additional Secretary, Prime Minister's Office	Member
6.	Mr. Md. Mojibar Rahman (Passport No. E00177622), Joint Secretary, Ministry of Industries	Member
7.	Ms. Nur Jahan (Passport No. E00163102), Joint Secretary, Ministry of Defence	Member
8.	Mr. AKM Showkat Alam Mozumder (Passport No. E00111933), Joint Secretary, Ministry of Science and Technology	Member
9.	Dr. Rahima Khaton (Passport No. E00163637), Joint Secretary, Economic Relations Division	Member
10.	Mr. Mohammad Ismail Hossain (Passport No. E00229365), Joint Secretary, Secondary and Higher Education Division	Member
11.	Ms. Sufia Akhter Rumi (Passport No. E00231414), Joint Secretary, Ministry of Commerce	Member
12.	Mr. Hasan Murtaza Masum (Passport No. E00053653), Joint Secretary, Ministry of Public Administration	Member
13.	Ms. Afrina Islam (Passport No. E00163425), Joint Secretary, Economic Relations Division	Member
14.	Mr. Kazi Sharif Uddin Ahmed (Passport No. E00230493), Deputy Secretary, Health Services Division	Member
15.	Ms. Saeida Tamanna (Passport No. E00224769), Deputy Secretary, Economic Relations Division	Member

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02. **Terms and Conditions**

a. The period of participation of the delegation members in the aforesaid visit, including transit, shall be treated as on duty in accordance with the applicable Government rules.

b. The expenses relating to air travel, accommodation and meals of the delegation in Türkiye shall be borne by the Turkish Cooperation and Coordination Agency (TIKA). However, the delegation members shall be entitled to receive a pocket allowance [30% of the comprehensive allowance designated for the visiting country, as per the Finance Division memo, from their respective Ministry/Division].

c. The delegation members may depart from Dhaka for Türkiye on 22 November 2026 or the nearest convenient date and return to Dhaka on 28 November 2026 or the nearest convenient date after completion of the visit.
d. No allowance shall be given in foreign currency.
e. The delegation members shall not be allowed to stay abroad beyond the approved period without prior approval of the competent authority.

03. This order is issued with the approval of the competent authority.

11-11-2026

Sifat-E-Jahan
Deputy Secretary
Phone: +88 02 48112051
E-mail: admin1@erd.gov.bd

Memo no. 09.00.0000.000.072.25.0133.26. 381 Date: 15 October 2026

Copy forwarded for kind information and necessary action (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka.
3. Senior Secretary, Secondary and Higher Education Division, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. Mr. Md. Shahriar Kader Siddiky (Passport No. D00014805), Secretary, Economic Relations Division, Dhaka.
7. Mr. Munshi Alauddin Al Azad (Passport No. D00014416), Secretary, Ministry of Religious Affairs, Dhaka.
8. Secretary, Ministry of Defence, Ganabhaban Complex, Sher-e-Bangla Nagar, Dhaka-1207.
9. Mr. Mohammad Saiful Islam (Passport No. D00018406), Secretary, Ministry of Disaster Management and Relief, Dhaka.
10. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attention: D.G. (Consular) with a request to issue Note Verbale].
11. Secretary, Ministry of Industries, Shilpa Bhaban, 91, Motijheel C/A, Dhaka.
12. Secretary, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka.
13. Secretary, Ministry of Commerce, Bangladesh Secretariat, Dhaka.
14. Secretary, Health Services Division, Bangladesh Secretariat, Dhaka.
15. H.E. the Ambassador, Embassy of the Republic of Türkiye in Dhaka, Bangladesh.
16. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Ankara, Türkiye.
17. Wing Chief (All Wings), Economic Relations Division, Dhaka.
18. Dr. Mohammad Mizanur Rahman (Passport No. E00231135), Additional Secretary, Economic Relations Division

Dr. Delwar Hossain (Passport No. E00224650), Additional Secretary, Prime Minister's Office, Dhaka.

19. Mr. Md. Mojibar Rahman (Passport No. E00177622), Joint Secretary, Ministry of Industries
20. Ms. Nur Jahan (Passport No. E00163102), Joint Secretary, Ministry of Defence.
21. Mr. AKM Shewkat Alam Mozumder (Passport No. E00111933), Joint Secretary, Ministry of Science and Technology, Dhaka.
22. Dr. Rahima Khatun (Passport No. E00163637, Joint Secretary, Economic Relations Division, Dhaka.
23. PS to Prime Minister, Prime Minister's Office, Dhaka.
24. Mr. Mohammad Ismail Hossain (Passport No. E00229365), Joint Secretary, Secondary and Higher Education Division, Dhaka.
25. Ms. Sufia Akhter Rumi (Passport No. E00231414), Joint Secretary, Ministry of Commerce, Dhaka
26. Mr. Hasan Murtaza Masum (Passport No. E00053653), Joint Secretary, Ministry of Public Administration.

27. Ms. Afrina Islam (Passport No. E00163425), Joint Secretary, Economic Relations Division, Dhaka
28. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
29. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
30. PS to the Finance Minister, Ministry of Finance, Bangladesh Secretariat, Dhaka.
31. Mr. Kazi Sharif Uddin Ahmed (Passport No. E00230493), Deputy Secretary, Health Services Division, Dhaka.
32. Ms. Saeida Tamanna (Passport No. E00224769), Deputy Secretary, Economic Relations Division, Dhaka.
33. Senior System Analyst, Economic Relations Division, Dhaka (With request to publish on ERD website).
34. PS to Secretary, Economic Relations Division, Dhaka.
35. Chief Accounts and Finance Officer, Respected Ministry/Division, Dhaka.
36. Accounts Officer, Respected Ministry/Division, Dhaka.

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Sifat-E-Jahan
Deputy Secretary